

**NOTICE
TOWN OF ELK
MONTHLY BOARD MEETING
AGENDA**

The Town of Elk Monthly Board Meeting will be held at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19.81 – 19.98 Sub Chapter – V, Wisconsin Statutes (Open Meeting Law).

Government Unit: Town of Elk
Date: Thursday, March 10th, 2022
Time: 7:00 P.M.
Place: N8314 Danish Settlement Road

- AGENDA:**
- 1) Call Meeting to Order
 - 2) Pledge of Allegiance
 - 3) Roll Call to Confirm Quorum and Posting
 - 4) Approve Minutes from February 10th, 2022,
Town Board Meeting
 - 5) Financial Report
 - 6) Approve Vouchers
 - 7) Public Comments
 - 8) Town Hall Updates
 - 9) Road Update
 - 10) Dispose of used printers and computer
 - 11) Discuss Room Tax
 - 12) Security Deposit for Hall Rental from Church Group
 - 13) Discuss Open Records Policy
 - 14) Approve contract for Town of Elk Attorney
 - 15) Schedule Date for Next Road Inspection
 - 16) Discuss/Approve Utility Permit for Norvado/OSP Engineering

Tom Frane, Chairman

Adjourn

TOWN OF ELK
MONTHLY BOARD MEETING
MARCH 10, 2022
ELK TOWN HALL

Present: Tom Frane
 Jeanie Heizler
 Tyler Weber
 Joe Neerdaels
 Laurie Hansen

Frane called the meeting to order at 7:00 p.m. Joe led the Pledge of Allegiance.

Roll call was taken by Laurie; attendee list above. Posting of the agenda was confirmed.

It was moved and seconded to approve of the minutes of the February 10, 2022 Board meeting. Motion passed.

Financial Report: Joe reviewed the financial report with a February 28th ending cash balance of \$885,330.50. Motion was made and seconded to approve the Financial Report. Motion passed.

Voucher Approval: To reported that March vouchers totaled \$26,820.15. Motion was made and seconded to approve the March voucher. Motion passed.

Public Comments: Lee Foster asked if we had a signed agreement for road maintenance reimbursement for the Town of Georgetown. Ed Belan thanked the Town for sanding the road this winter, asked if inflating gasoline prices would affect the Town, and also asked why the Town was hiring an attorney.

Town Hall Updates:

Road Update: Tyler did not report on roads.

Disposal of Used Printers and Computer: Tom reported that the two old printers and one computer were too old to sell and suggested that they are disposed. Motion was made and seconded to dispose the two printers and one computer. Motion passed.

Discuss Room Tax: Laurie reported that the new 4% Room Tax is scheduled to be enacted as of April 1, 2022. A letter explaining the tax, a copy of the ordinance and a form for calculating the tax will be sent to owners of short-term rentals. It was agreed that room tax income would be a line item on next year's budget.

Security Deposit on Hall Rental from Church Group: Jeanie reported that our rental contract with the church has been terminated and a refund of \$95 was due. Motion was made and seconded to refund \$95. Motion passed.

Discuss Open Records Policy: Tom reported that this item will be tabled to the April Town of Elk Board Meeting.

Approve Contract for Town of Elk Attorney: Motion and made and seconded to approve the contract for Kevin Davison. Motion passed.

Schedule Date for Next Road Inspection: Tyler reported that road inspection will be done in late March or early April, depending on weather. Tyler also stressed the importance of keeping our road update records current which would help us obtain grant funding.

Discuss/Approve Utility Permit for Norvado/OSP Engineering: Tom reported that he received a permit request for Norvado/OSP Engineering. The permit will be issued to OSP Engineering.

There being no further business, it was moved and seconded to adjourn. Motion passed. The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Laurie Hansen, Interim Clerk