

**NOTICE
TOWN OF ELK
MONTHLY BOARD MEETING
AGENDA**

The Town of Elk Monthly Board Meeting will be held at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19.81 – 19.98 Sub Chapter – V, Wisconsin Statutes (Open Meeting Law).

Government Unit: Town of Elk
Date: Thursday, February 10th, 2022
Time: 7:00 P.M.
Place: N8314 Danish Settlement Road

- AGENDA:**
- 1) Call Meeting to Order
 - 2) Pledge of Allegiance
 - 3) Roll Call to Confirm Quorum and Posting
 - 4) Approve Minutes from January 13th, 2022
 Town Board Meeting
 - 5) Financial Report
 - 6) Public Comments
 - 7) Approve Vouchers
 - 8) Town Hall Updates
 - 9) Road Update
 - 10) Discuss/Hire Engineer for Culvert on Soo Lake Road
 - 11) Report from Fire and Ambulance Meetings
 - 12) Approve Road Maintenance Agreement with Town of Winter
 - 13) Approve Open Records Policy
 - 14) Approve Holiday pay Schedule Policy
 - 15) Discuss Assessors Plat Quote from Quest Civil Engineers
 - 16) Convene to closed session pursuant to Wis. Stat. §19.85(c) to deliberate regarding hiring a municipal attorney to represent the Town of Elk.
 - 17) Return to Open Session for Possible Action
 - 18) Adjourn to Closed Session Pursuant to Wis. Stat. § 19.85(g) to confer with legal counsel regarding litigation in which the Town of Elk is or may be likely to be involved.”
 - 19) Return to Open Session for Possible Action

Tom Frane, Chairman

Adjourn

DRAFT COPY FOR BOARD APPROVAL

TOWN OF ELK

MONTHLY BOARD MEETING

FEBRUARY 10, 2022

ELK TOWN HALL

Present: Tom Frane
Jeanie Heizler
Tyler Weber
Excused: Joe Neerdaels

Frane called the meeting to order at 7:00 p.m. Jim Heizler led the Pledge of Allegiance.

Roll call was taken. Treasurer Joe Neerdaels was excused. Posting of the agenda and a quorum were confirmed.

It was moved and seconded to approve of the minutes of the January 13, 2022 Board meeting. Motion passed.

Financial Report: Laurie reviewed the financial report. Motion was made and seconded to approve the Financial Report. Motion passed.

Public Comments: Craig Stuttgen spoke about his need for the Town to plow his road. Frane stated that the Board would review it.

Voucher Approval: Laurie reported that an error had been made in the total expenses in the January report. Motion was made and seconded to approve the corrected total to \$1,207,224.94. Motion passed. Tom reviewed the February voucher for a total of \$930,433.42. Motion was made and seconded to approve the February voucher. Motion passed.

Town Hall Updates: Jeanie reported that she is looking into replacement carpet in the Town Hall entry.

Road Update: Tyler reported that there was no new road business to report.

Soo Lake Road Culvert: Tyler reported that he is working with SEH Engineering from Rice Lake to learn more about the culvert replacement on Soo Lake Road. Tyler also reported that they will be holding a webinar about the costs of similar projects, and recommended that all board members participate.

Report on Fire Department and Ambulance Meetings: Tom reported that the Fire Department is planning to obtain financing for lift assistance. Price County Ambulance has two new EMTs and has also ordered a new ambulance which should arrive January or

February of 2023. Tom noted that the ambulance service had 618 runs last year, 73 of which were in the Town of Elk.

Road Maintenance Agreement with Town of Winter: At the request of the Town of Winter, the Board developed an agreement for compensation for our maintenance of $\frac{1}{4}$ mile of lower Price Creek Road. Motion was made and seconded to approve the agreement and forward it to the Town of Winter for their approval. Motion passed.

Approve Open Records Policy: Tom reported that this item will be moved to the last agenda item, after the Closed Session.

Approve Holiday Pay Schedule: It was moved and seconded to approve the Holiday Pay Schedule to allow for holiday pay rates. Motion passed.

Discuss Assessors Plat Quote from Quest Civil Engineers: Tom reported that Quest Civil Engineers estimated the plat project would cost up to \$23,000, and that \$21,000 would come from a grant from the Price County Land Information Council and the Town would pay the remaining \$2,000 if needed.

Adjourn to Closed Session: Tom moved that the Board convene to a closed session pursuant to Wis. Stat. §19.85(c) to deliberate regarding hiring a municipal attorney to represent the Town of Elk. Motion was moved and seconded by Tyler and Jeanie. Motion passed. Meeting adjourned at 8:15 p.m. to closed session.

The Open Meeting of the Town Board of Elk reconvened at 8:30 p.m.

Jeanie made a motion to hire Attorney Kevin Davidson to represent the Town Elk as needed. Tyler seconded the motion. Tom, Jeanie and Tyler voted yes.

Adjourn to Closed Session: Tom made a motion to convene to closed session pursuant to Wis. Stat. §19.85(g) to confer with legal counsel regarding litigation in which the Town of Elk is or may be likely to be involved." Motion was seconded by Jeanie and Tyler. Meeting adjourned to closed session at 8:32 p.m.

The Open Meeting of the Town Board of Elk reconvened at 8:55 p.m.

Tom reported that the Open Records Request form previously listed as item #13 in the agenda will be tabled until the March Town Hall meeting.

There being no further business, it was moved and seconded to adjourn the meeting. Motion passed. Meeting ended at 9:00 p.m.