

**NOTICE  
TOWN OF ELK  
PUBLIC BUDGET HEARING  
AGENDA**

The Town of Elk Public Budget Meeting will be held at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19.81 – 19.98 Sub Chapter – V, Wisconsin Statutes (Open Meeting Law).

Government Unit: Town of Elk  
Date: Thursday, December 9<sup>th</sup>, 2021  
Time: 7:00 P.M.  
Place: N8314 Danish Settlement Road

- AGENDA:**
- 1) Call Meeting to Order
  - 2) Pledge of Allegiance
  - 3) Roll Call to Confirm Quorum and Posting
  - 4) Present Proposed 2022 Town Budget
  - 5) Public Comments
  - 6) Adjourn

**NOTICE  
TOWN OF ELK  
SPECIAL MEETING TO ADOPT TAX LEVY  
AGENDA**

The Town of Elk Special Meeting will be held at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19.81 – 19.98 Sub Chapter – V, Wisconsin Statutes (Open Meeting Law).

Government Unit: Town of Elk  
Date: Thursday, December 9<sup>th</sup>, 2021  
Time: Immediately following Public Budget Hearing  
Place: N8314 Danish Settlement Road

- AGENDA:**
- 1) Call Meeting to Order
  - 2) Pledge of Allegiance
  - 3) Roll Call to Confirm Quorum and Posting
  - 4) Present Proposed 2022 LEVY Limit
  - 5) Vote to Approve 2022 LEVY Limit
  - 6) Adjourn

**NOTICE  
TOWN OF ELK  
MONTHLY BOARD MEETING  
AGENDA**

The Town of Elk Monthly Board Meeting will be held at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19.81 – 19.98 Sub Chapter – V, Wisconsin Statutes (Open Meeting Law).

Government Unit:                      Town of Elk  
Date:                                      Thursday, December 9<sup>th</sup>, 2021  
Time:                                      Immediately following Special LEVY Meeting  
Place:                                      N8314 Danish Settlement Road

- AGENDA:**
- 1) Call Meeting to Order
  - 2) Pledge of Allegiance
  - 3) Roll Call to Confirm Quorum and Posting
  - 4) Approve Minutes from November 4<sup>th</sup>, 2021  
    Budget Planning Meeting
  - 5) Approval of Minutes of November 11<sup>th</sup>, 2021  
    Town Board Meeting
  - 6) Financial Report
  - 7) Public Comments
  - 8) Approve Vouchers
  - 9) Town Hall Update
  - 10) Road Update
  - 11) Review Ambulance and Fire Protection Budgets
  - 12) Approve Budget for Town of Elk
  - 13) Revise Open Records Policy
  - 14) Discuss Hours and Wages for Holidays
  - 15) WTA Town Advocacy Council Optional Dues
  - 16) Mail

**ADJOURN**

Tom Frane, Chairman

**TOWN OF ELK**  
**PUBLIC BUDGET HEARING MINUTES**  
**DECEMBER 9, 2021**  
**ELK TOWN HALL**

Present: Tom Frane  
Jeanie Heizler  
Tyler Weber  
Joe Neerdaels  
Laurie Hansen

Meeting called to order by Tom Frane at 7:00 p.m.

The Pledge of Allegiance was led by Joe. Roll call was held to confirm a quorum and posting.

Tom reviewed the proposed 2022 Budget and explained how the 2022 budget has been developed. Tom also answered questions during Public Comments.

Tom adjourned the meeting at 7:30 p.m.

Respectfully submitted:

Laurie Hansen, Interim Clerk

**TOWN OF ELK**  
**SPECIAL MEETING TO ADOPT TAX LEVY**  
**DECEMBER 9, 2021**  
**ELK TOWN HALL**

Present: Tom Frane  
Jeanie Heizler  
Tyler Weber  
Joe Neerdaels  
Laurie Hansen

Meeting called to order by Tom Frane at 7:30 p.m.

The Pledge of Allegiance and Roll Call were deferred as they were completed at the earlier meeting.

Tom reviewed the proposed 2022 Levy limit. Tom recommended that the levy remain the same as 2021. Raising the levy was not considered due to additional tax income from the omitted taxes that were assessed last year and the adequate balance in our reserves.

It was moved and seconded to adopt the tax levy. Motion passed.

Tom adjourned the meeting at 7:33 p.m.

Respectfully submitted:

Laurie Hansen, Interim Clerk

**TOWN OF ELK**  
**MONTHLY BOARD MEETING**  
**DECEMBER 9, 2021**  
**ELK TOWN HALL**

Present: Tom Frane  
          Jeanie Heizler  
          Tyler Weber  
          Joe Neerdaels  
          Laurie Hansen

Meeting called to order by Tom Frane at 7:33 p.m.

The Pledge of Allegiance and Roll Call were deferred as they were completed at the earlier meeting.

**Approve Minutes:** The Board reviewed the minutes of the November 4<sup>th</sup> Budget Planning Meeting and the November 11<sup>th</sup> Town Board Meeting. Motion was made and seconded to approve both minutes. Motion passed.

**Financial Report:** Joe reviewed the financial report showing a November beginning balance of \$737,847.01. After the November payments and income, the November 30 balance was \$724,913.26. Joe also reported that he had established two new funds, Roads & Bridges and American Rescue Plan Act (ARPA), but had not funded either. Joe reported that one of the Town's Certificate of Deposit (CD) was set to expire on December 22, 2021 and that he considered transferring those funds to the two new funds. After discussion, it was decided that the above-mentioned CD should be rolled over and funding for the two new funds would happen at a later date.

**Public Comments:** There were no public comments received.

**Approval of Voucher:** The Board reviewed the voucher for December. Motion was made and seconded to approve the voucher in the amount of \$26,873.91. Motion passed.

**Town Hall Update:** Jeanie reported that the Linda Heizler, the new cleaning person, has thoroughly cleaned the kitchen and unused items have been discarded and after the holidays she would work on replacing the carpet in the entry. Jeanie added that the rental agreement for the use of one Sunday a month by a religious group expires December 31, 2021, but they have indicated that they wish to continue. A new contract will be provided to them.

**Road Update:** Tyler reported that he had received many "thank you" messages for snow plowing. \*\*\*\*\* Tyler also reported that there is a grant that the County that would offer 50% of the cost of the culvert replacement needed on Island Drive (on Soo Lake). Tyler also spoke with Joe Baratka who referred us to the County's engineer. Tyler added we would probably receive the grant as it would be the first time the Town had applied for it.

**Ambulance and Fire Protection Budget Review:** Tom reviewed the 2022 budgets for both organizations. The Fire Department contract for 2022 is \$24,434.64, payable quarterly. The Ambulance Service contract is \$24,146.27, payable quarterly.

**Approval of Town of Elk 2022 Budget:** It was moved and seconded to approve the 2022 Town of Elk Budget. Motion passed.

**Revise Open Records Policy:** Tom reported that the Open Records Policy should be updated to include an additional item listing the preference for using the Records Request Form. Revisions will be reviewed for approval at the January meeting. Discussion followed on posting the minutes of Town of Elk meetings after they were approved by the Board and possible changes in posting locations. More information will be presented to the Board at the January meeting.

**Discussion of Hours and Wages for Holidays:** Tom reported that Christmas Day will be on Saturday this year and asked for the Board's opinions on opening the Recycle and Refuse Center on Sunday, the 26<sup>th</sup>. Tom also proposed that workers should receive double pay for Sunday, the 26<sup>th</sup>, and time and a half for Saturday, December 31<sup>st</sup>. Motion was made and seconded to pay double pay for Sunday, December 26<sup>th</sup> and time-and-a-half for Saturday, December 31<sup>st</sup>. Motion passed.

**WTA Town Advocacy Council Optional Dues:** Tom reviewed an invitation that he and Laurie had received from the WTA asking for the Town of Elk to become members of their lobbyist Council. After the board discussion it was decided not to join at this time.

**Mail:** Tom reviewed an email he had received asking for information on fencing ordinances for livestock. The email was referred to the County. Tom received a call from a concerned citizen that this was for a deer and elk farm.

There being no further business, the meeting was adjourned at 8:57 p.m.

Respectfully submitted:

Laurie Hansen, Interim Clerk