

PRICE COUNTY AGING PLAN



2022 - 2024

TABLE OF CONTENTS

1. [Executive Summary](#)
2. [Context](#)
3. Community Involvement in the Development of the Aging Plan
 - a. Public Hearing Requirements
4. Goals for the Plan Period
5. Coordination Between Titles III and VI
6. Organization, Structure and Leadership of the Aging Unit
 - a. Primary Contact to Respond to Questions About the Aging Plan
 - b. Organizational Chart of the Aging Unit
 - c. Staff of the Aging Unit
 - d. Aging Unit Coordination with ADRCs
 - e. Statutory Requirements for the Structure of the Aging Unit
 - f. Role of the Policy-Making Body
 - g. Membership of the Policy-Making Body
 - h. Role of the Advisory Committee
 - i. Membership of the Advisory Committee
7. Budget Summary
8. Verification of Intent
9. Assurances of Compliance with Federal and State Laws and Regulations
 - a. Compliance with Federal and State Laws and Regulations for 2022-2024
10. Appendices

1. Executive Summary

In Price County the Aging Unit is known as **Senior Services**. Senior Services is located within the Aging and Disability Resource Center of Price County Health and Human Services. The Council on Aging Advisory Committee provides oversight to Senior Services and its programs. A Nutrition Advisory Committee and a Transportation Coordinating Committee also provide oversight. The Health and Human Services Board and County Board oversee the entire agency.

The mission of Price County's Senior Services is to provide older adults in Price County the resources needed to live with dignity and security and achieve maximum independence and quality of life.

Senior Services organizational values are: Independence, Self-Determination, Self-sufficiency, choice, dignity, respect.

Senior Services provides the following to the community:

- 1) Nutrition Program:
Congregate Meals- Five Senior Dining Sites are operated in Price County
Home Delivered Meals- provided in the five communities to individuals that are homebound.
Senior Farmer's Market Nutrition Program- Vendor coupons are provided to residents to support nutrition.
- 2) Transportation Program-Through utilization of DOT 85.21 Grant fund, we utilize volunteers to transport our seniors to their medical appointments and shopping throughout Price County. We contract with the Bay Area Rural Transit (BART) to provide public transportation across Price County with a route to Minocqua. We also contract with BART for Specialized Transportation.
- 3) Elder Benefit Specialist (EBS)- The purpose of this services is to provide advice and assistance to individuals that are 60+ related to eligibility for and problems with: public benefits and services, health care financing, insurance, housing and other consumer concerns. This position is now housed within the ADRC in Price County.
- 4) Caregiving Programs- The Alzheimer's Family Caregiver Support Program and National Family Caregiver Support Program are cooperatively managed with the ADRC. Two Alzheimer's Support groups are facilitated each month, with one in Park Falls and one in Phillips.

- 5) Wellness: Title III-D (Disease Prevention Health Promotion) funds are targeted for evidence-based health promotion and disease prevention initiatives such as Powerful Tools for Caregivers classes and Strong Bones classes.
- 6) Elder Abuse and Neglect Services- These services are provided through the combined effort of the ADRC/ Human Services/ Senior Services.

In Price County, Senior Services works closely with the Aging & Disability Resource Center to recognize seniors that may benefit from our services and to bring services to them. All new nutrition program participants as well as those that use Senior Services transportation are mailed a resource packet which includes all the services offered through Senior Services as well as the ADRC.

We continue to support our residents at the local level, in their own communities. Price County Nutrition Program serves approximately 150 people at five sites across Price County. We utilize the local resources as a place to meet and dine together. We also use the local community members to serve as nutrition site managers and for delivery of home delivered meals for those that cannot come to the sites. We recently relocated the nutrition site in Park Falls and this new location is expected to be received as a welcoming community atmosphere with opportunity for future social activities.

We bring transportation to the entire County in the way of utilizing the D.O.T. grant to provide rides provided by community volunteers to help residents get to their medical appointments. Specialized transportation is available by use of the BART bus, in those special circumstances in which a person who uses a wheelchair needs help. A shopping service is also provided by volunteers. We cannot emphasize enough how the community volunteers from our communities are the glue that holds our programs together. Our volunteers provide an invaluable service to our residents.

We continue to offer evidence-based programming including the program Powerful Tools for Caregivers. We support the Strong Bones program through our Wellness Funds. We provide an Alzheimer's / Dementia Support Group through our Alzheimer's Family Caregiver Support Program Funds. These funds along with the National Family Caregiver Funds also provide support, training and respite for caregivers in Price County. The goal of the program is to help keep our Elders in their homes and communities as long as possible by supporting the caregivers. We also provide a Disability Benefit Specialist and a Dementia Care Specialist through the ADRC.

We support our families, caregivers and residents through multiple forms of outreach: internet/ on-line, an annual caregiver conference or Senior Expo, Price County Fair, Resource Directory, Beneficially Speaking newsletter from our Elder Benefit Specialist and through our Facebook page. We continue to work closely with the ADRC for streaming of funding sources and resources to meet the needs of our residents. We also offer the Senior Farmer's Market Nutrition Program in Price County to support healthy nutrition for our Seniors.

Price County Plan on Aging: 2022-2024

Public input was collected throughout Price County and many seniors cited isolation and loneliness as one of their biggest concerns. Residents stated that they would enjoy more opportunities to gather and socialize. Others would like to see an increase in exercise programs for seniors as that is one of the keys to healthy living.

Our most significant challenges in Price County include a rapidly aging community and extremely rural county. We have only small cities and townships in Price County. There is no large city. This means that residents complete their major medical care and much of their shopping in communities that are 1 to 2.5 hours away in multiple directions. Seniors that are no longer able to drive are dependent for transportation. While our newly developed public transportation system meets part of that need, it does not cover the entire need.

Another challenge is the lack of personal care workers to provide direct care for the needs of our growing elderly population. Price County has seen the impact of this shortage of workers in the workforce as resources to share with elders have become increasingly limited. Seniors are finding a lack of providers even when the service can be paid for privately or funded through long term care programs. This issue has now reached the level of crisis in our community and is a significant risk factor for individuals who are in need of supports. This shortage of direct care workers directly effects the ability of our Seniors to remain in the community and even to be provided for in facilities when that becomes necessary.

Another challenge is the current pandemic and the increased isolation that it is causing the older residents of Price County. With many elders living rurally, they may not see another person on any given day or week. They do not see people when they look out the window or walk to the mailbox. They may no longer be able to drive to church or the store. Without our home delivered meals or transportation services, or long-term care services for direct care, these individuals are often completely isolated.

Senior Services' vision is to continue to provide nutrition, transportation, wellness, benefit specialist services, caregiver support and opportunities to the residents of Price County. The agency will continue to decrease isolation by connecting our Elders to other people and resources. We will continue our support of Price County Elder Abuse programs in order to provide a safety net and promote dignity for our Seniors. Additionally, due to the increasing percentage of Seniors in our county we recognize that it is crucial to maintain and even increase support to our caregivers. Price County Senior Services will continue to work with the Aging and Disability Resource Center to assist the residents of Price County. Price County Senior Services will continue to work with our community partners to improve the quality of life for our Seniors.

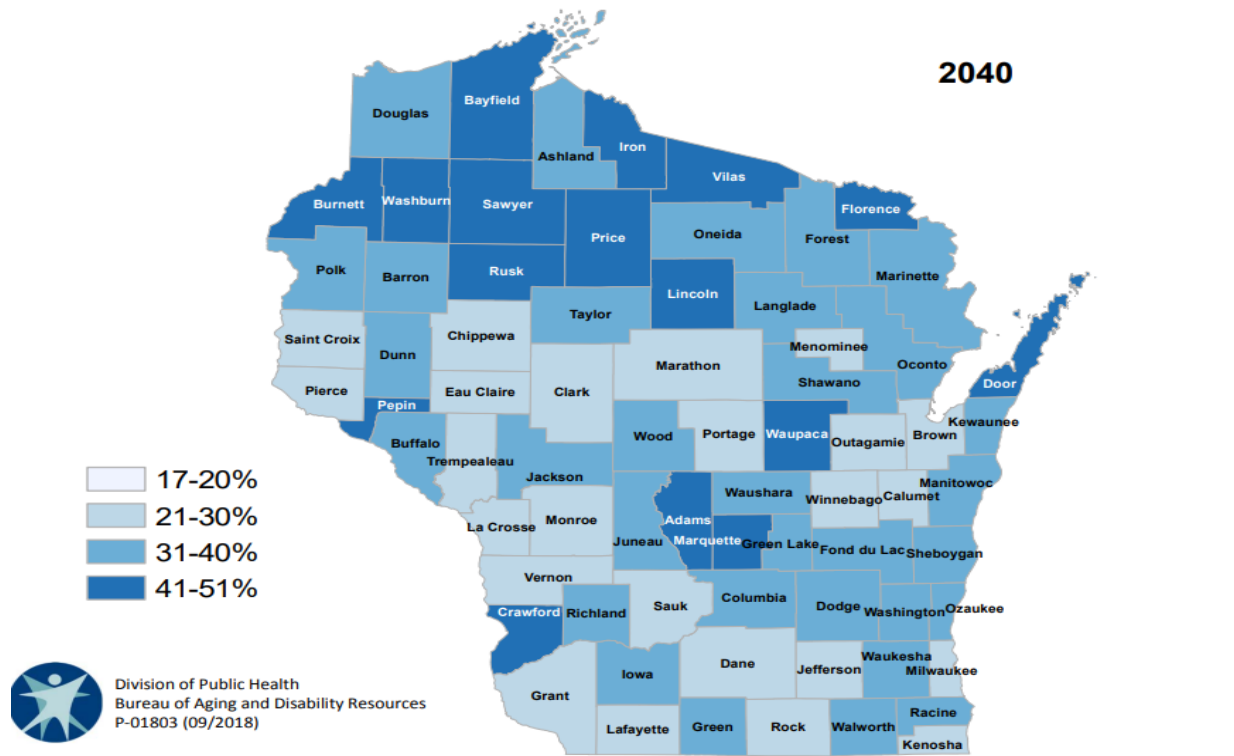
2. Context

Price County is located in Wisconsin's Northwoods and is the sixth largest in land area in the State's 72 Counties. Price County is known for its spectacular natural beauty, including vast areas of national, state and county forestland as well as 18,000 acres of water.

What are the age trends for older adults in Price County? According to the U.S. Census, American Community Survey, 2015-2019 Estimates, Price County is home to 13,416 people scattered throughout the area in small cities, villages and townships. Of the 13,416 people in Price County, 4,691 individuals, or 35% are over the age of 60 in Price County compared to 23.2% being over the age of 60 Statewide. The number of households having a member 60+ years of age is 3,220 or 48.1%; much higher than the state average of 38.7%. We have 27.6% of our persons 65 and older living alone. Price County is a bit higher than the state average of people living in poverty; 8.8% of Price County's population, age 65+ lives in poverty, compared with 7.6 of the state's age 65+ population living in poverty.

Projections show that between 41 and 51% of Price County population will be age 60 and older by 2040.

Percent of the Projected Population Ages 60 and Older, 2015-2040



Source: Wisconsin Department of Administration, Demographic Services, 2010-2040 Population Projections, Vintage 2013

By 2040, Price County's total population is estimated to decline to 11,645 people with an estimated 5,455 being over the age of 60.

PRICE COUNTY POPULATION PROJECTIONS THROUGH 2040		
Year	Total Population	Age 60 and older
2010	14,159	4,071
2015	13,700	4,600
2020	13,490	5,225
2025	13,360	5,780
2030	13,075	5,905
2035	12,590	5,845
2040	11,645	5,455

In Price County the Aging Unit is called Senior Services. Senior Services is located within the Aging and Disability Resource Center of the North- Price County Branch. This Branch is also known as the Aging and Disability Unit and is a unit of Price County Health and Human Services. The Elder Benefit Specialist, the ADRC Specialists and the Adult Protective Services staff are also located in this unit.

The relationship with the ADRC is very strong. The staff collaborate to bring services to our community members in the most effective way

Price County Senior Services has identified several needs through community engagement. One of the needs is social isolation and loneliness. Seniors in Price County have felt the effects of the pandemic which brought increased isolation as well as a decrease in social networking.

Seniors would also like to see more fitness & wellness opportunities offered in Price County. Currently, Strong Bodies is offered to community members.

Senior Services integrated with the Aging & Disability Resource Center in 2019. Senior Services works side by side with the ADRC to provide services and offer resources to seniors in Price County.

Senior Services works closely with several community partners including the Bay Area Rural Transit Program (BART). BART is a public transportation service which provides transportation opportunities in both Park Falls and Phillips. As well as having a route that connects both towns, BART also has a route from Park Falls to Minocqua. Price

County Senior Services utilizes BART for specialized transportation for more assisted transportation than what our volunteer drivers can provide. The public transportation is for all ages.

Senior Services also collaborates with Extension Price County – University of Wisconsin-Madison for ongoing and the potential of increasing high level evidence-based classes.

Red Apple Center, Inc. is also one of our major community partners by assisting with the delivery of the bulk food to nutrition sites. Other community partners include local clinics, hospitals and home health agencies as they refer community members for home delivered meals.

Senior Services and the ADRC share resources and information throughout the community. Brochures are distributed throughout Price County. Information about our programs is shared on social media pages *Price County Health & Human Services* as well as *Aging and Disability Resource Center of the North – Price County*. Through the combined efforts of Senior Services and the ADRC, a Price County Senior Resource Directory is published each year and distributed to all residents in Price County.

The chart below indicates that 98.2% of the population in Price County is 65 years of age and older and are white/Caucasian.

Population by Race and Ethnicity, July 2019	Wisconsin	Price County
Total - All Ages: Total Population	5,822,434	13,351
65+ All Races and Hispanic Ethnicity	1,017,243	3,533
<i>% of Total Population that is 65+</i>	17.5%	26.5%
<i>% of 65+ that is All Races and Hispanic Ethnicity</i>	100.0%	100.0%
Total - All Ages: White/Caucasian Alone, not Hispanic	4,709,065	12,505
65+ White/Caucasian	945,695	3,470
<i>% of White/Caucasian pop that is 65+</i>	20.1%	27.7%
<i>% of 65+ that is White/Caucasian</i>	93.0%	98.2%
Total - All Ages: Black/African American Alone, not Hispanic	372,273	91
65+ Black/African American	31,702	7
<i>% of Black/African American pop that is 65+</i>	8.5%	7.7%
<i>% of 65+ that is Black/African American</i>	3.1%	0.2%
Total - All Ages: Native American/Alaska Native Alone, not Hispanic	52,436	93
65+ Native American/Alaska Native	5,518	8
<i>% of Native American/Alaska Native pop that is 65+</i>	10.5%	8.6%
<i>% of 65+ that is Native American/Alaska Native</i>	0.5%	0.2%
Total - All Ages: Asian Alone, not Hispanic	172,205	91
65+ Asian	11,080	7
<i>% of Asian pop that is 65+</i>	6.4%	7.7%
<i>% of 65+ that is Asian</i>	1.1%	0.2%
Total - All Ages: Hawaiian/Pacific Islander Alone, not Hispanic	2,318	126
65+ Hawaiian/Pacific Islander	216	1
<i>% of Hawaiian/Pacific Islander pop that is 65+</i>	9.3%	0.8%
<i>% of 65+ that is Hawaiian/Pacific Islander</i>	0.0%	0.0%
Total - All Ages: Two or More Races, not Hispanic	100,929	189
65+ Two or More Races	3,999	20
<i>% of Two or More Races pop that is 65+</i>	4.0%	10.6%
<i>% of 65+ that is Two or More Races</i>	0.4%	0.6%
Total - All Ages: Hispanic/Latino (may be any race)	413,208	256
65+ with Ethnicity Hispanic/Latino	19,033	20
<i>% of Ethnicity Hispanic/Latino pop that is 65+</i>	4.6%	7.8%
<i>% of 65+ with Ethnicity Hispanic/Latino</i>	1.9%	0.6%
<i>Source: U.S. Bureau of the Census, Annual Population Estimates, July 2019 released Summer 2020, 1/2021</i>		

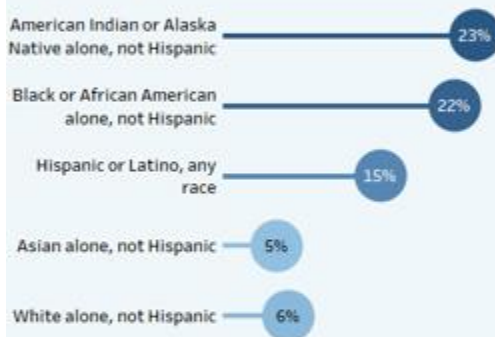
According to data from the Aging Program Participation by Race/Ethnicity chart, Price County did serve approximately .9% of Hispanic/Latinos for congregate meals and served approximately .7% of Hispanic/Latinos for Elder Benefit Specialist services.

Aging Program Participation by Race/Ethnicity Price County, 2019

The Older Americans Act has an explicit goal of reaching and prioritizing racial and ethnic minorities for the provision of services (along with those who are low-income or live in rural areas). To hold ourselves accountable to this goal and to learn what works in serving all communities equitably, we track the participation of each program by race and ethnicity.

The need for aging services may be higher in communities of color due to higher rates of poverty, disability, and other social barriers to health. These unequal conditions are the result of persistent racist policies and unfair treatment compounded over generations.

Statewide proportion of older adults within each racial/ethnic group living **below the federal poverty level**



Statewide proportion of older adults within each racial/ethnic group **with a disability***



*Disability is defined in the American Community Survey as having serious difficulty with one or more of the following: hearing, seeing, cognition, ambulation, self-care, or independent living.

The horizontal bars in the graphs below show the proportion of program participants of a particular racial or ethnic group. The vertical tan lines indicate the proportion of the older adult population (ages 60+) made up by that racial or ethnic group. This tan line is only a reference point, not a goal. There are many possible reasons a bar may fall short of or surpass the reference population line. For example, a bar that falls short of the tan line *may* indicate that the program needs to do more outreach to a particular racial or ethnic group or alter aspects of the program to better serve these communities. A bar that surpasses the tan line *may* indicate successful partnerships with organizations that serve that population. Neither situation definitively indicates the needs of a particular community are being met or unmet. These charts are not meant to be prescriptive, but rather, informative for strategic planning and community engagement purposes.

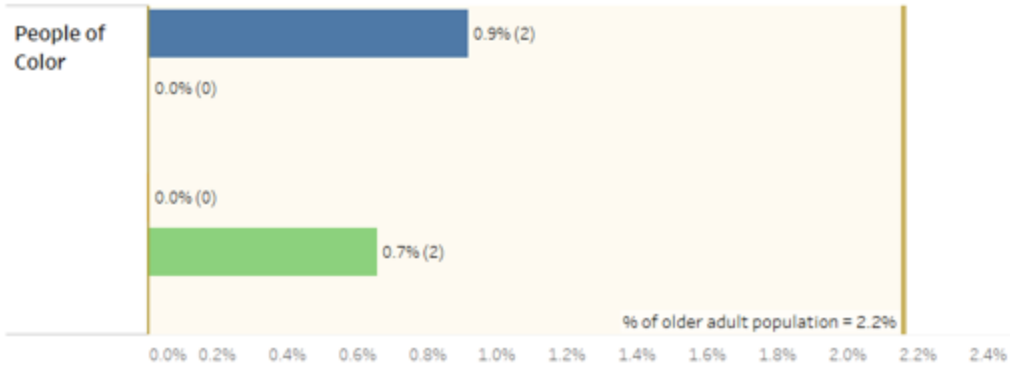
Select County or Tribal Agency
Price County

 Hover the cursor over chart elements for description of statistics.

Legend

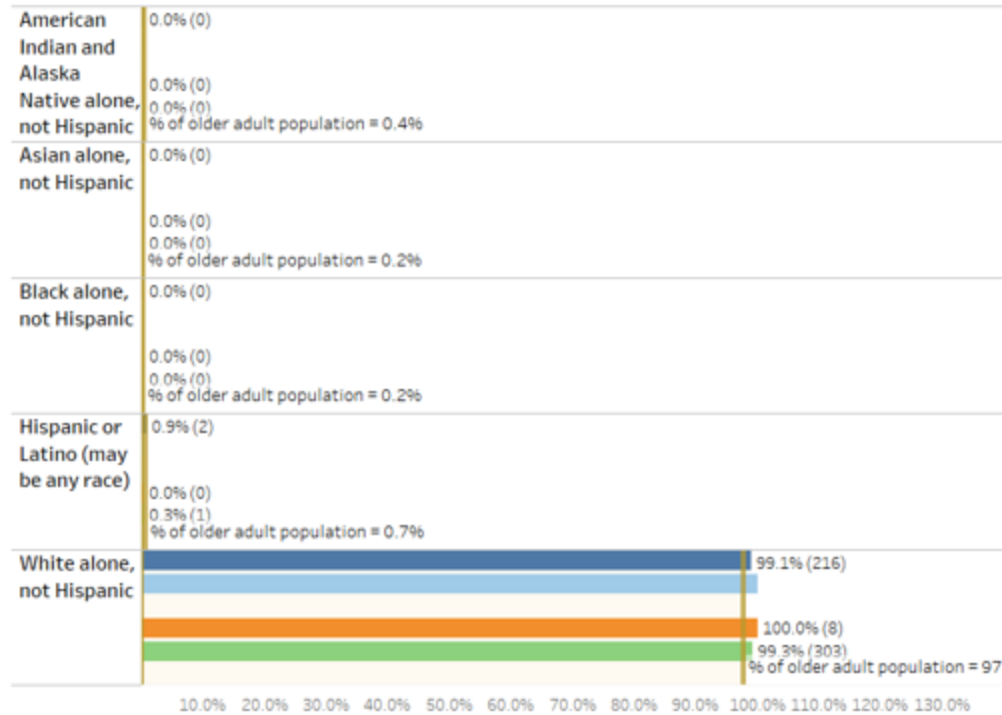
- Congregate Meal
- Home Delivered Meal
- Evidence-Based Health Promotion
- National Family Caregiver Support Program
- Elder Benefits Specialists

The proportion of program participants of color compared to their proportion in the Price County older adult population



Note: People of Color includes all racial and ethnic identities that are not White alone, not Hispanic.

Select Race/Ethnicity to view
All



Notes: Program data shown represent individuals served by the county or tribal agency selected. Population estimates for Tribal service areas are not available. Data sources: Program participation data are from WellSky. Population estimates for older adults are from the Census Bureau's 2019 Population Estimates Program. Poverty and disability estimates are from the Census Bureau's 2019 American Community Survey 1-year estimates.

In 2019, 2 Price County congregate meal participants were People of Color. There were also 2 People of Color who were Elder Benefit Specialist Program participants. In 2019, there was approximately 105 older adults who were People of Color in Price County.

Ratio of Income to Poverty: Ages 65 and Older*	Wisconsin	Price County
Total, Age 65+	926,836	3,232
Age 65+ below poverty	69,985	285
<i>% of 65+ Pop below poverty</i>	7.6%	8.8%
Age 65+: 150% of poverty or less	154,253	588
<i>% of 65+ Pop: 150% of poverty or less</i>	16.6%	18.2%
Age 65+: 185% of poverty or less	221,743	851
<i>% of 65+ Pop: 185% of poverty or less</i>	23.9%	26.3%
Age 65+: 200% of poverty or less	251,028	1,014
<i>% of 65+ Pop: 200% of poverty or less</i>	27.1%	31.4%
Age 65+: 300% of poverty or less	438,105	1,886
<i>% of 65+ Pop: 300% of poverty or less</i>	47.3%	58.4%
*Note: Totals for this table only include persons for whom poverty status can be determined.		
Source: U.S. Bureau of the Census, American Community Survey, 2015-19 Five-year Estimates, Table B17024, 1/2021		

3. Community Involvement in the Development of the Aging Plan 3-A Public Hearing Requirements

Use the Community Engagement Report to explain how the aging unit gathered information and ideas from the public prior to developing the plan. Attach this report as an appendix to the aging plan.

Community Engagement Report

Complete one worksheet for each separate method used to elicit input from the community i.e. 12 interviews conducted can be compiled on one sheet. At least 2 methods must be used.

Your County or Tribe: Price County	Date/s of Event or Effort: March 11, 2021; March 18, 2021; March 25, 2021 – Public Health Covid Vaccination Days
Target audience (s): Community Members	Number of Participants/Respondents: 42
Describe the method used including partners and outreach done to solicit responses: Survey questions were distributed to people 60 and older that visited public health department for their COVID vaccine.	
Describe how the information collected was used to develop the plan: Survey responses were reviewed and we were able to incorporate some of the responses into goals.	
What were the key takeaways/findings from the outreach? Those surveyed would like to see more social/exercise activities for seniors and healthy aging	

Community Engagement Report

Your County or Tribe: Price County	Date/s of Event or Effort: April 2021 edition of the Beneficially Speaking Newsletter
Target audience (s): Nutrition Site/Home Delivery Meal Participants, COA & NAC Board Members, Elderly Housing residents	Number of Participants/Respondents: 7
Describe the method used including partners and outreach done to solicit responses: The Elder Benefit Specialist included a survey in the April edition of the Beneficially Speaking Newsletter. Each meal participant in Price County receives the Beneficially Speaking Newsletter. The newsletter is also emailed to 28 people which includes board members and elderly housing managers.	
Describe how the information collected was used to develop the plan: Responses were reviewed and incorporated into goals.	
What were the key takeaways/findings from the outreach? Offer social/exercise activities for seniors. Social networking/outreach for homebound seniors. Help with social isolation and loneliness.	

Community Engagement Report

Your County or Tribe: Price County	Date/s of Event or Effort: 8/10/21
Target audience (s): Nutrition Site Participants	Number of Participants/Respondents: 5
<p>Describe the method used including partners and outreach done to solicit responses: A question was asked “What do you think would make the nutrition program better?” and given to meal participants at one of the nutrition sites. Community Engagement results - 82021.pdf</p>	
<p>Describe how the information collected was used to develop the plan:</p>	
<p>What were the key takeaways/findings from the outreach? Most of the responses indicated that they would like to see more fresh fruit.</p>	

Public Hearing Report

Completed report, copy of hearing notice, and copy of actual comments taken during the hearing should be placed in the appendices of the aging plan.

Date of Hearing: October 21, 2021	County or Tribe: Price County
Location of Hearing: Price County Courthouse – Board Room	Accessibility of Hearing: XX Location was convenient, accessible & large enough XX Provisions were made for hearing/visual impairments XX Provisions were made for those who do not speak English XX Hearings were held in several locations (at least one in each county your agency serves) XX Hearing was not held with board/committee meetings
Address of Hearing: 126 Cherry Street, Phillips, WI 54555	
Number of Attendees: 0	
Public Notice: X Official public notification began at least 2 weeks prior? Date: October 7, 2021 X Notice must be posted in a local/online newspaper, nutrition sites and senior centers plus at least one more avenue X *Print/online newspaper <u>The Phillips Review</u> X *Nutrition sites X *Senior centers X Newsletter, radio, TV, social media X Sent to partner agencies/individuals X Other <u>Ogema Library, Park Falls Library, Phillips Library</u> X Notifications include X Date X Time X Location X Subject of hearing X Location and hours that the plan is available for examination X Where appropriate, notice was made available in languages other than English X A copy of the notice is included with this report	

Summary of Comments:

Notice of the Public Hearing was in the local newspaper – Price County Review. It was sent to the Phillips Library, Park Falls Library, and Ogema Library. It was posted at both the Normal Building and the Courthouse. It was sent to all 5 nutrition sites to post. It was also shared on social media.

There was no one in attendance at the Public Hearing for the Price County Aging 3 Year Plan.

Changes made to your plan as a result of the input received: No changes were made as a result of the public hearing.

4. Goals for Plan Period

Focus area: III-B Supportive Services	Due Date
Goal statement: Decrease social isolation and loneliness by increasing transportation options for people needing to get to congregate meal sites.	12/31/2024
Plan for measuring overall goal success – Increase in congregate dining participation	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Talk with staff, site managers and nutrition site participants to share ideas about the informal program for increasing transportation options		
Action step: Hold meetings with staff, site managers and meal participants	Meetings were held	12/31/2022
Action step: Ask for volunteers who will offer transportation in their area	Request was made	12/31/2022
Action step: Get potential diner information to volunteer driver	Information given to driver	12/31/2022
Strategy 2: Identify and reach out to potential congregate participants needing transportation		
Action step: Work with ADRC intake staff and site managers to identify potential participants	Meetings held	12/31/2023
Action step: Reach out to potential participants.	Phone calls made	12/31/2023
Action step: Continue to remind staff of the program so it continues to be offered	Discussed at unit meetings and with site managers	12/31/2023
Strategy 3: Consider current volunteer transportation drivers as potential option		
Action step: Provide cost information with potential participants, site managers and ADRC intake staff	Information about this option was shared	12/31/2022
Strategy 4: Evaluate the program		
Action Step: Talk with drivers and staff for input on how the process is working and make changes if needed	Discussions completed and documented	12/31/2024

Focus area: III-C Nutrition Program	Due Date
Goal statement: To ensure everyone who qualifies for a home delivered meal will receive one, the ADRC will expand the driver pool by 25%.	12/2023
Plan for measuring overall goal success – Increase in the number of people receiving a home delivered meal and an increase in the number of delivery drivers.	

Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Utilize community partners (local churches, libraries, board members) to create awareness of the need for drivers	Track community partners that were contacted and what role they played in this	12/2022
Action step: Make advertisements and distribute to community partners	Track the advertising that is done	12/2022
Strategy 2: Create a “tell a friend” campaign	Meetings held	12/2023
Action step: Create “tell a friend” post cards for drivers to use to give others about the program and the need for volunteer drivers	Materials created and disseminated	12/2023
Action step: Ask staff and community partners (grocery stores, churches) to distribute post cards	Staff and community partners participating in this campaign tracked	12/2023
Strategy 3: Publish the need for drivers and highlight the “tell a friend” campaign in monthly newsletter for 2 months, on county website and on social media		12/2023
Action step: Draft an article for monthly newsletter and give to editor to publish for 2 months. Put same article as a social media post	Possible increase in drivers	
Annual Progress Notes:		

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Focus area: III-D Health Promotion & Person Centered Services		Due Date
Goal statement: Promote healthy aging by offering high level evidence-based health promotion classes that meet the needs and wishes of Price County’s aging adults		12/31/2024
Plan for measuring overall goal success – To see an increase in the number of high level evidence-based health promotion programs being offered in 2022-2024 with at least 2 classes. An increase in the number of people attending high level evidence-based classes.		

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Determine the classes to be held and which community partners will assist with classes.		
Action step: Review list of high level evidenced based classes	List reviewed	12/31/2022
Action step: Use data collected through community engagement surveys to pick 3-4 potential high-level evidence-based classes that meet the needs/requests from the surveys.	3-4 potential classes chosen	12/31/2022
Action step: Create a survey to narrow down the class choice, listing 3-4 potential classes. Include questions about best time and place to hold the classes.	Survey created	12/31/2022
Action Step: Distribute survey to community members (meal participants, social media, etc.)	Survey distributed, results tallied, class(es) chosen based on results	12/31/2022
Strategy 2: Find community partners. Train and implement and evaluate class		
Action step: Collaborate with other entities to have facilitators trained and schedule classes	Meetings held to find facilitators and schedule classes	12/31/2023
Action step: Community partners will help advertise and recruit participants	Advertising	12/31/2023
Action Step: Offer high level evidence-based class	Registrations completed	12/31/2023
Action Step: Have participants complete class evaluations	Evaluations completed and computed	
Strategy 3: Evaluate class success		

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Action step: Survey previous class participants on whether they would like to see the same class again or try a different class	Surveys completed and computed	12/31/2024
Action Step: Utilize class evaluation (if applicable) to get feedback on class	Review evaluations	12/31/2024
Action Step: Talk with community partners to get feedback on success of class	Discussion held	12/31/2024

Annual progress notes

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Focus area: III-E Caregiver Support		Due Date
Goal statement: Increase awareness of Caregiver Support program and increase utilization of the caregiver programs		12/31/2024
Plan for measuring overall goal success – See an increase in utilization of the caregiver programs		

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Expand current newsletter recipient group		
Action step: Expand newsletter distribution to include churches and libraries	Contacted the Clergy Association and local libraries	12/31/2022
Action step: Identify current caregiver program participants to receive newsletter	List received from Caregiver Coordinator	12/31/2022
Strategy 2: Increase newsletter information to include caregiver resources and information		
Action step: Locate caregiver resources/information for newsletter	Collaboration between Caregiver Coordinator and Alzheimer’s Support Group Coordinator	12/31/2022
Action step: Submit caregiver resources/articles to newsletter editor for print and distribution	Newsletter editor will distribute newly expanded newsletter	12/31/2022
Strategy 3: Increase marketing for the Caregiver Support Group		
Action step: Advertise caregiver support group through local clergy association	Clergy Association contacted	12/31/2023
Strategy 4: Offer a third location for the Caregiver Support Group		
Action Step: Hold Caregiver Support Group meetings in southern Price County.	Location secured and meetings held	12/31/2024
Annual Progress Notes		

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Focus area: Knowledge and skills related to advocacy		Due Date
Goal statement: Increase knowledge and the amount of participation of legislative issues in the community.		12/31/2023
Plan for measuring overall goal success – Increase attendance in Aging Advocacy Day in Madison. Three people will be ambassadors for advocacy in Price County by receiving and forwarding advocacy alerts.		

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Identify at least two individuals to participate in virtual or in-person Aging Advocacy Day in May 2022		
Action step: Talk with COA and NAC Board members for potential participants in Advocacy Day	Registration for Advocacy Day completed	4/31/2022
Strategy 2: Identify 3 individuals who would be interested in receiving and sharing advocacy alerts from the Advocacy & Public Policy Coordinator		
Action step: Talk with COA and NAC Board members and senior dining participants for potential interested individuals	Interested individuals identified	12/31/2023
Action Step: Emails from Advocacy & Public Policy Coordinator will be forwarded by Senior Services manager monthly to interested individuals	Emails forwarded	12/31/2023
Annual progress notes		

Focus area: Enhance Ongoing Community Engagement	Due Date
Goal statement: Residents throughout Price County will have equal access to ADRC information and services and an opportunity to share needs and ideas to ADRC staff.	12/31/2024
Plan for measuring overall goal success – Increasing the number of contacts made in each community and increasing input from these communities.	

Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Increase visits throughout Price County including nutrition sites in Kennan, Brantwood, Ogema, Phillips and Park Falls and elderly housing complexes to provide outreach materials as well as to listen to the ideas/needs of the people.		
Action step: ADCRC workers will visit a nutrition site at least every other month .	Community engagement recorded	12/31/2023
Action step: ADRC workers will visit elderly/disabled housing complexes in Prentice, Phillips and Park Falls at least every other month.	Community engagement recorded	12/31/2023
Strategy 2: Include a section each month in the Beneficially Speaking Newsletter as an opportunity for readers to provide comments/ideas about the ADRC & Senior Services Programs.		
Action step: A survey/questionnaire will be compiled and submitted to the editor of the newsletter for the monthly publication	Survey/questionnaire will be published in the newsletter and any comments returned to the agency will be recorded	12/31/2022
Strategy 3: Collect community engagement input		
Action step: Compile all community input from the visits to nutrition sites, elderly/disabled housing complexes and newsletter questionnaires received during the 3 years plan period.	Increase in number of community contacts/inputs from the previous plan to current plan	06/30/2024

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Focus area: Address a Barrier to Racial Equity		Due Date
Goal statement: Increase awareness of the programs and services to underserved populations		12/31/2024
Plan for measuring overall goal success – See an increase in the amount of Micronesian population seeking information and assistance		

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Be familiarized with the culture of Micronesians		
Action step: ADRC staff will review resources about the Micronesian culture	Information and resources reviewed	12/31/2022
Strategy 2: Collaborate with community businesses such as manufactures and grocery stores to assist in connecting with this population		
Action step: Distribute information/resources to community business to distribute	Information given to businesses	12/31/2023
Strategy 3: Follow up with contacts made		
Action step: Check with previous contacts to see how the materials/resources were accepted and to determine if improvements are needed for outreach	Calls/contacts will be made	12/31/2024
Annual progress notes		

5. Coordination Between Title III and Title VI

Although we do not have a tribe in Price County, we have had occasions when we have worked with tribal members related to ADRC and Aging Services. If a tribal member requests services through the ADRC, we will ask the tribal member if they want to access funding through the county program or if they would like to be connected with their tribal aging unit. If they choose to work with our local county program, we will provide services to them as we would any other participant. If the tribal member chooses their tribal aging unit, we will coordinate services with that program. For donation services, we will clarify details such as who will be collecting the donations and who will be recording the information in SAMS. We will ensure that service delivery is smooth for the participant no matter which agency was involved.

**6. Organization, Structure and Leadership of the Aging Unit
6-A Primary Contact to Respond to Questions About the Aging
Plan**

Name: Kris Mabie

Title: Senior Services Manager

County: Price

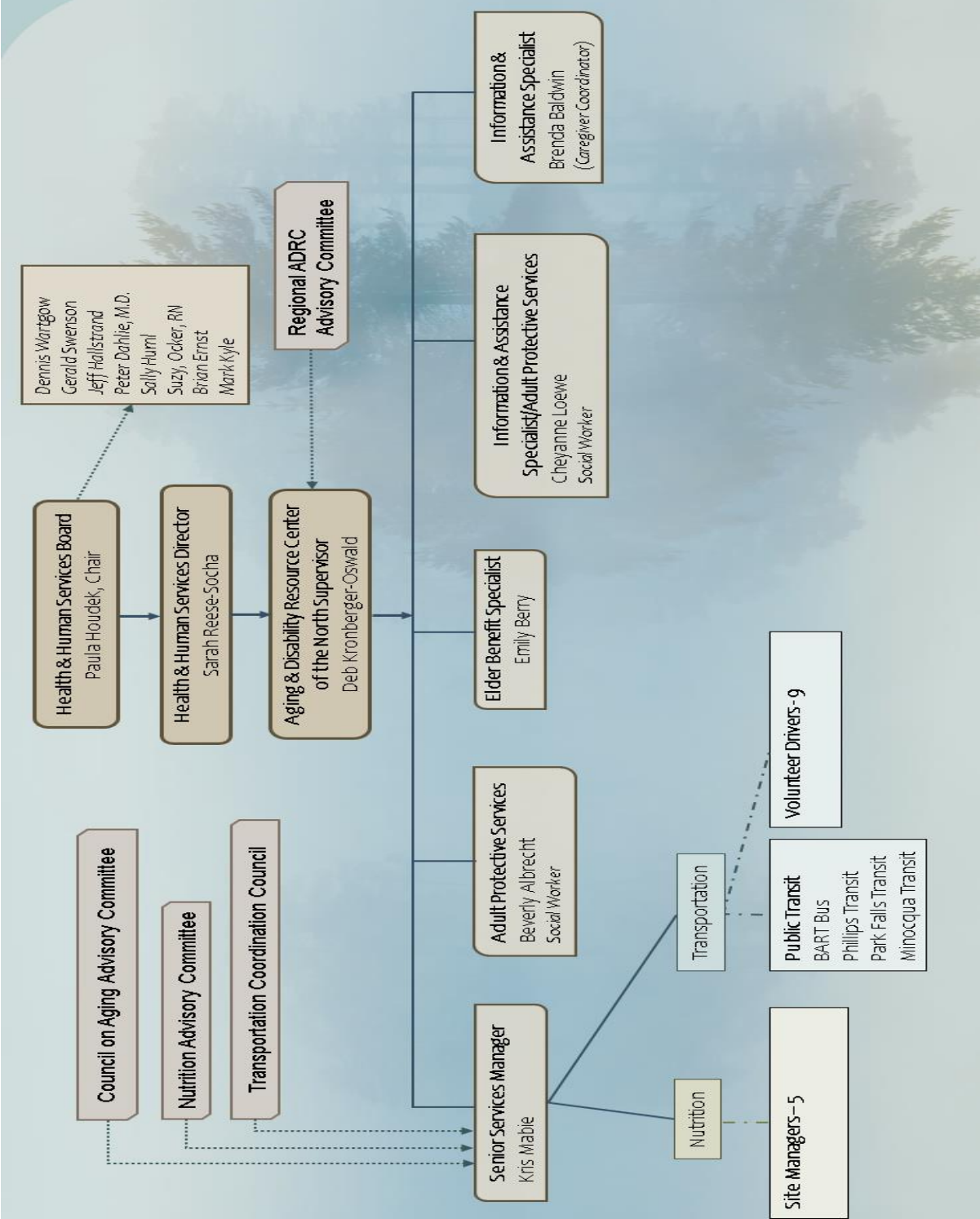
Organizational Name: Price County Senior Services

Address: 104 S Eyder Avenue

City: Phillips State: WI Zip Code: 54555

Email Address: kris.mabie@co.price.wi.us Phone #: 715-339-2158

**6. Organization, Structure and Leadership of the Aging Unit
6-B Organizational Chart of the Aging Unit**



**6. Organization, Structure and Leadership of the Aging Unit
6-C Staff of the Aging Unit**

Listed below are the people employed by the County Aging Unit. Include additional pages as needed.

<p>Name: Deb Kronberger-Oswald Job Title: Aging & Disability Resource Center of the North Supervisor Telephone Number/Email Address: 715-339-2158 / deb.kronberger-oswald@co.price.wi.us</p>
<p>Brief Description of Duties:</p>
<p>Name: Kris Mabie Job Title: Senior Services Manager Telephone Number/Email Address: 715-339-2158 / kris.mabie@co.price.wi.us</p>
<p>Brief Description of Duties: Manages nutrition, transportation, Alzheimer’s & caregiving support programs. Prepare & monitor budget; supervise work of nutrition site managers; develop, implement, and monitor grant & work plans; organize & facilitate advisory & support groups; procure & monitor contracts; research & apply for grants & programs to fit community needs and participate in I-Team meeting for Elder Abuse/Neglect investigations.</p>
<p>Name: Emily Berry Job Title: Elder Benefit Specialist Telephone Number/Email Address: 715-339-2158 / emily.berry@co.price.wi.us</p>
<p>Brief Description of Duties: Provides counseling, information and education regarding benefits/insurance, Medicare Part D, public and private benefits, and retirement options.</p>
<p>Name: Keri Nelson Job Title: Fiscal and Administrative Manager Telephone Number/Email Address: 715-339-2158 / keri.nelson@co.price.wi.us</p>
<p>Brief Description of Duties: Responsible for planning, supervising, organizing, monitoring, and evaluating fiscal and administrative support operations of the Health & Human Services Department including: collections, budgets, state/county contracts, state and federal grants, state and federal reporting, financial audits; and compliance with all applicable laws, rules, and regulations. Establishes, supervises, and monitors proper accounting and fiscal systems and procedures for all divisions of the department, including Senior Services Division.</p>
<p>Name: Krisan Bastil Job Title: Accounting Assistant Telephone Number/Email Address: 715-339-2158 / krisan.bastil@co.price.wi.us</p>
<p>Brief Description of Duties: Accounts payable, receivable; report preparation; various fiscal and accounting duties, transportation back-up.</p>

<p>Name: Amy Miller Job Title: Program Coordinator – Heating Assistance & Child Care Certifier Telephone Number/Email Address: 715-339-2158 / Amy.miller@co.price.wi.us</p>
<p>Brief Description of Duties: Covers transportation desk to answer calls, schedule rides with volunteers.</p>
<p>Name: Dani Hoffman Job Title: Registered Dietician Telephone Number/Email Address: 715-339-3054 / dani.hoffman@co.price.wi.us</p>
<p>Brief Description of Duties: Collaborates with the local restaurant that provides the meals and reviews nutritional guidelines for the monthly menus.</p>
<p>Name: Brenda Baldwin Job Title: I&A Specialist/Caregiver Coordinator Telephone Number/Email Address: 715-339-2158 / brenda.baldwin@co.price.wi.us</p>
<p>Brief Description of Duties: Provides information & assistance to older adults and adults with disabilities and their families. Provides options counseling and performs Long Term Care Functional Screens. Assists with coordination of both the AFSCP and NFCSP programs providing education and resources to support caregivers.</p>
<p>Name: Cheyanne Loewe Job Title: I&A Specialist/Adult Protective Services Telephone Number/Email Address: 715-339-2158 / Cheyanne.loewe@co.price.wi.us</p>
<p>Brief Description of Duties: Provides information & assistance to older adults and adults with disabilities and their families. Provides options counseling and performs Long Term Care Functional Screens.</p>

6. Organization, Structure and Leadership of the Aging Unit 6-D Aging Unit Coordination with ADRCs

Descriptive Information:

The Price County Senior Services and the ADRCN-Price County Branch integrated at the beginning of 2019 after a resolution by our Human Services Board. Senior Services and the ADRC are co-located in the same building within the Health & Human Services Department.

Senior Services and the ADRC collaborate together through a system that enables us to provide an efficient and effective process to assist individuals and families in Price County with information and services such as meals, transportation, education, protective services, Information and Referral, Options Counseling and screens and enrollment into Long Term Care Programs.

Senior Services and the ADRC will work together to meet the goals for 2022-2024.

<p>6. Organization, Structure and Leadership of the Aging Unit 6-E Statutory Requirements for the Structure of the Aging Unit</p>
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[Chapter 46.82 of the Wisconsin Statutes](#) sets certain legal requirements for aging units. Consider if the county or tribe is in compliance with the law. If the aging unit is part of an ADRC the requirements of [46.82](#) still apply.

<p>Organization: The law permits one of three options. Which of the following permissible options has the county chosen?</p>	<p>Check One</p>
1. An agency of county/tribal government with the primary purpose of administering programs for older individuals of the county/tribe.	
2. A unit, within a county/tribal department with the primary purpose of administering programs for older individuals of the county/tribe.	<p>X</p>
3. A private nonprofit corporation, as defined in s. 181.0103 (17).	
<p>Organization of the Commission on Aging: The law permits one of three options. Which of the following permissible options has the county chosen?</p>	<p>Check One</p>
1. For an aging unit that is described in (1) or (2) above, organized as a committee of the county board of supervisors/tribal council, composed of supervisors and, advised by an advisory committee, appointed by the county board/tribal council. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.	<p>X</p>
2. For an aging unit that is described in (1) or (2) above, composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	
3. For an aging unit that is described in (3) above, the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	
<p>Full-Time Aging Director: The law requires that the aging unit have a full-time director as described below. Does the county have a full-time aging director as required by law?</p>	<p>Yes</p>

**6. Organization, Structure and Leadership of the Aging Unit
6-F Role of the Policy-Making Body**

**6. Organization, Structure and Leadership of the Aging Unit
6-G Membership of the Policy-Making Body**

The commission is the policy making entity for aging services and an aging advisory committee is not the commission. Chapter 46.82 of the Wisconsin Statutes sets certain legal requirements for aging units.

“Members of a county/tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms.” In the case of county board/tribal council members, the requirement is 3 consecutive 2-year terms.

Official Name of the County Aging Unit’s Policy-Making Body (list below)			
Price County Health & Human Services Board			
Name	Age 60 and Older	Elected Official	Year First Term Began
Paul Houdek – Chairperson	YES	YES	5/19/20
Brian Ernst	YES	YES	5/18/21
Jeff Hallstrand	NO	YES	5/18/21
Suzy Ocker	NO	NO	2/21/17
Sally Huml	YES	NO	10/16/18
Gerald Swenson	YES	NO	8/18/15
Peter Dahlie	YES	NO	8/20/13
Dennis Wartgow	YES	YES	11/12/13
Mark Kyle	NO	YES	5/18/21

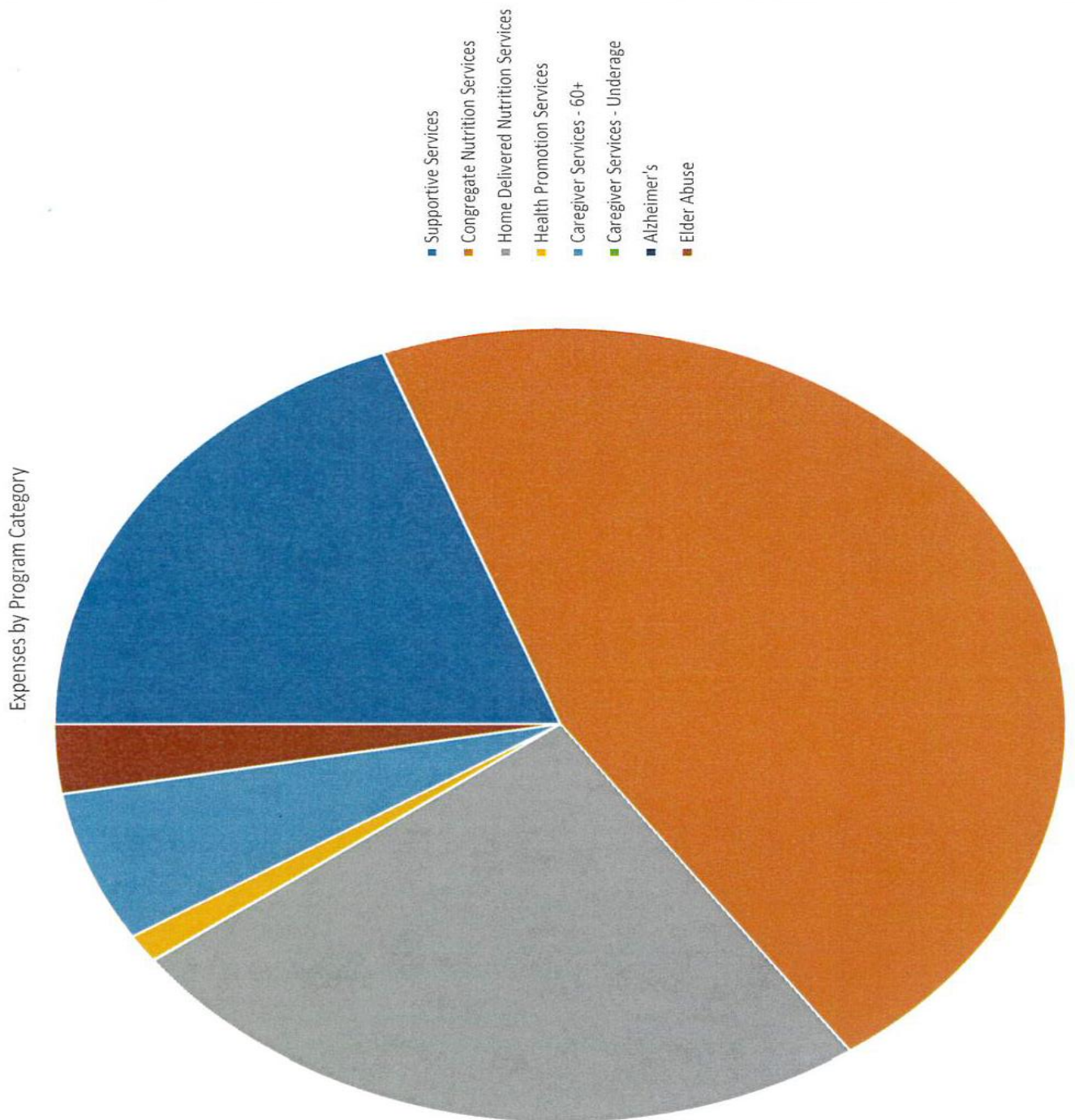
**6. Organization, Structure and Leadership of the Aging Unit
6-H Role of the Advisory Committee**

**6. Organization, Structure and Leadership of the Aging Unit
6-I Membership of the Advisory Committee**

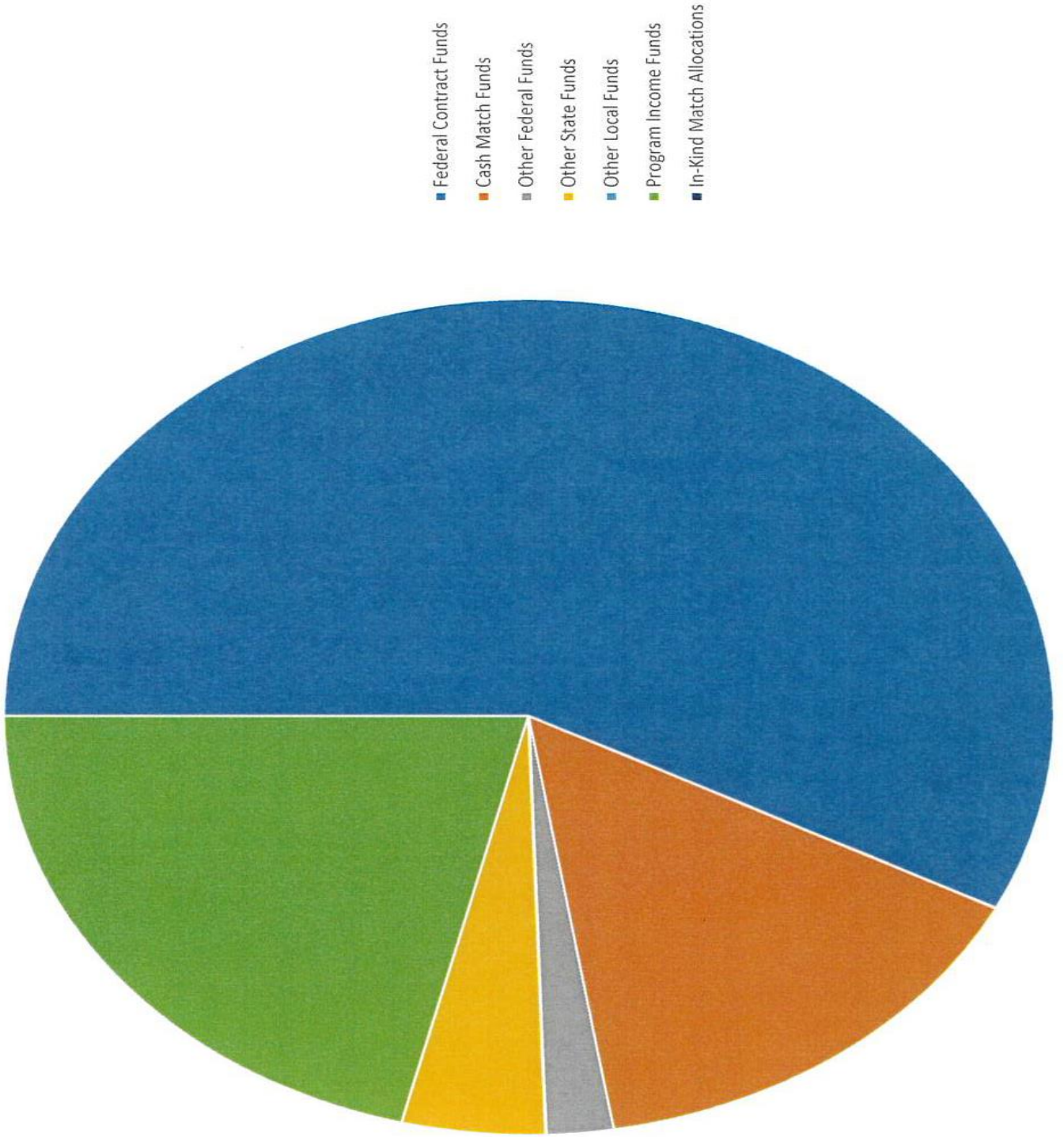
An aging advisory committee is required if the commission (policy-making body) does not follow the Elders Act requirements for elected officials, older adults, and terms, or if the commission is a committee of the county board (46.82 (4) (b) (1)). If the aging unit has an advisory committee, list the membership of the advisory committee using the template provided below and include in the body of the aging plan. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee. There are no term limit requirements on advisory committees.

Official Name of the County Aging Unit’s Advisory Committee (list below)			
Price County Council On Aging			
Name	Age 60 and Older	Elected Official	Start of Service
Beth Jeske (chair)	YES	NO	5/1/19
Dianne Gierman	YES	NO	6/15/21
June Ellefsen	YES	No	6/18/19
Marilee Lealos	YES	NO	5/1/18
Mary Anderson	YES	NO	5/1/19
Paula Houkdek	YES	YES	5/18/21

7. Budget Summary



Allocation of Funding Sources



2022 Budget Summary

	Federal Contract Funds	Cash Match Funds	Other Federal Funds	Other State Funds	Other Local Funds	Program Income Funds	Total Cash Funds	In-Kind Match Allocations	Grand Total
Supportive Services	\$ 50,360.00	\$ 27,990.00	\$ -	\$ -	\$ -	\$ -	\$ 78,350.00	\$ -	\$ 78,350.00
Congregate Nutrition Services	\$ 129,542.00	\$ 18,707.00	\$ 2,641.00	\$ -	\$ -	\$ 35,600.00	\$ 186,490.00	\$ -	\$ 186,490.00
Home Delivered Nutrition Services	\$ 30,396.00	\$ 9,990.00	\$ 2,640.00	\$ 6,567.00	\$ -	\$ 50,000.00	\$ 99,593.00	\$ -	\$ 99,593.00
Health Promotion Services	\$ 4,192.00	\$ 466.00	\$ -	\$ -	\$ -	\$ -	\$ 4,658.00	\$ -	\$ 4,658.00
Caregiver Services - 60+	\$ 18,742.00	\$ 3,124.00	\$ 3,103.00	\$ -	\$ -	\$ -	\$ 24,969.00	\$ -	\$ 24,969.00
Caregiver Services - Underage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alzheimer's	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Elder Abuse	\$ -	\$ -	\$ -	\$ 11,315.00	\$ -	\$ -	\$ 11,315.00	\$ -	\$ 11,315.00
Grand Total	\$ 233,232.00	\$ 60,277.00	\$ 8,384.00	\$ 17,882.00	\$ -	\$ 85,600.00	\$ 405,375.00	\$ -	\$ 405,375.00

8. Verification of Intent

This plan represents the intent of the county to assure that older people have the opportunity to realize their full potential and to participate in all areas of community life within the limits of available funding and resources.

On behalf of county, we certify that these organizations have reviewed the plan, and have authorized us to submit this plan which outlines activities to be undertaken on behalf of older people during 2022-2024.

We assure that the activities identified in this plan will be carried out to the best of the ability of the county.

We verify that all information contained in this plan is correct.

Chair, Council on Aging

Date

Chair, Price County Board of Supervisors

Date

**9. Compliance with Federal and State Laws and Regulations for
2022-2024**

On behalf of the county, we certify

Price County Senior Services

Give the full name of the county aging unit)

has reviewed the appendix to the county plan entitled Assurances of Compliance with Federal and State Laws and Regulations for 2022-2024. We assure that the activities identified in this plan will be carried out to the best of the ability of the county in compliance with the federal and state laws and regulations listed in the Assurances of Compliance with Federal and State Laws and Regulations for 2022-2024.

Signature and Title of the Chairperson of the Council on Aging	Date
--	------

Signature and Title of the Authorized County Board Representative	Date
---	------

10. Assurances of Compliance with Federal and State Laws and Regulations

The applicant certifies compliance with the following regulations:

1. Legal Authority of the Applicant

- The applicant must possess legal authority to apply for the grant.
- A resolution, motion or similar action must be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein.
- This resolution, motion or similar action must direct and authorize the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. Outreach, Training, Coordination, & Public Information

- The applicant must assure that outreach activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that each service provider trains and uses elderly persons and other volunteers and paid personnel as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that each service provider coordinates with other service providers, including senior centers and the nutrition program, in the planning and service area as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that public information activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources designated area agency on aging.

3. Preference for Older People with Greatest Social and Economic Need

The applicant must assure that all service providers follow priorities set by the Bureau of Aging and Disability Resources designated area agency on aging for serving older people with greatest social and economic need.

4. Advisory Role to Service Providers of Older Persons

The applicant must assure that each service provider utilizes procedures for obtaining the views of participants about the services they receive.

5. Contributions for Services

- The applicant shall assure that agencies providing services supported with Older Americans Act and state aging funds shall give older adults a free and voluntary opportunity to contribute to the costs of services consistent with the Older Americans Act regulations.
- Each older recipient shall determine what he/she is able to contribute toward the cost of the service. No older adult shall be denied a service because he/she will not or cannot contribute to the cost of such service.
- The applicant shall provide that the methods of receiving contributions from individuals by the agencies providing services under the county/tribal plan shall be handled in a manner that assures the confidentiality of the individual's contributions.
- The applicant must assure that each service provider establishes appropriate procedures to safeguard and account for all contributions.
- The applicant must assure that each service provider considers and reports the contributions made by older people as program income. All program income must be used to expand the size or scope of the funded program that generated the income. Nutrition service providers must use all contributions to expand the nutrition services. Program income must be spent within the contract period that it is generated.

6. Confidentiality

- The applicant shall ensure that no information about, or obtained from an individual and in possession of an agency providing services to such individual under the county/tribal or area plan, shall be disclosed in a form identifiable with the individual, unless the individual provides his/her written informed consent to such disclosure.
- Lists of older adults compiled in establishing and maintaining information and referral sources shall be used solely for the purpose of providing social services and only with the informed consent of each person on the list.
- In order that the privacy of each participant in aging programs is in no way abridged, the confidentiality of all participant data gathered and maintained by the State Agency, the Area Agency, the county or tribal aging agency, and any other agency, organization, or individual providing services under the State, area, county, or tribal plan, shall be safeguarded by specific policies.
- Each participant from whom personal information is obtained shall be made aware of his or her rights to:
 - (a) Have full access to any information about one's self which is being kept on file;
 - (b) Be informed about the uses made of the information about him or her, including the identity of all persons and agencies involved and any known consequences for providing such data; and,

(c) Be able to contest the accuracy, completeness, pertinence, and necessity of information being retained about one's self and be assured that such information, when incorrect, will be corrected or amended on request.

- All information gathered and maintained on participants under the area, county or tribal plan shall be accurate, complete, and timely and shall be legitimately necessary for determining an individual's need and/or eligibility for services and other benefits.
- No information about, or obtained from, an individual participant shall be disclosed in any form identifiable with the individual to any person outside the agency or program involved without the informed consent of the participant or his/her legal representative, except:

(a) By court order; or,

(b) When securing client-requested services, benefits, or rights.

- The lists of older persons receiving services under any programs funded through the State Agency shall be used solely for the purpose of providing said services, and can only be released with the informed consent of each individual on the list.
- All paid and volunteer staff members providing services or conducting other activities under the area plan shall be informed of and agree to:

(a) Their responsibility to maintain the confidentiality of any client-related information learned through the execution of their duties. Such information shall not be discussed except in a professional setting as required for the delivery of service or the conduct of other essential activities under the area plan; and,

(b) All policies and procedures adopted by the State and Area Agency to safeguard confidentiality of participant information, including those delineated in these rules.

- Appropriate precautions shall be taken to protect the safety of all files, microfiche, computer tapes and records in any location which contain sensitive information on individuals receiving services under the State or area plan. This includes but is not limited to assuring registration forms containing personal information are stored in a secure, locked drawer when not in use.

7. Records and Reports

- The applicant shall keep records and make reports in such form and requiring such information as may be required by the Bureau of Aging and Disability Resources and in accordance with guidelines issued solely by the Bureau of Aging and Disability Resources and the Administration on Aging.
- The applicant shall maintain accounts and documents which will enable an accurate review to be made at any time of the status of all funds which it has been granted by the Bureau of Aging and Disability Resources through its

designated area agency on aging. This includes both the disposition of all monies received and the nature of all charges claimed against such funds.

8. Licensure and Standards Requirements

- The applicant shall assure that where state or local public jurisdiction requires licensure for the provision of services, agencies providing services under the county/tribal or area plan shall be licensed or shall meet the requirements for licensure.
- The applicant is cognizant of and must agree to operate the program fully in conformance with all applicable state and local standards, including the fire, health, safety and sanitation standards, prescribed in law or regulation.

9. Civil Rights

- The applicant shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with that act, no person shall on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity under this plan.
- All grants, sub-grants, contracts or other agents receiving funds under this plan are subject to compliance with the regulation stated in 9 above.
- The applicant shall develop and continue to maintain written procedures which specify how the agency will conduct the activities under its plan to assure compliance with Title VI of the Civil Rights Act.
- The applicant shall comply with Title VI of the Civil Rights Act (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the service funded by the grant.
- All recipients of funds through the county/tribal or area plan shall operate each program or activity so that, when viewed in its entirety, the program or activity is accessible to and usable by handicapped adults as required in the Architectural Barriers Act of 1968.

10. Uniform Relocation Assistance and Real Property Acquisition Act of 1970

The applicant shall comply with requirements of the provisions of the Uniform Relocation and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of federal and federally assisted programs.

11. Political Activity of Employees

The applicant shall comply with the provisions of the Hatch Act (5 U.S.C. Sections 7321-7326), which limit the political activity of employees who work in federally funded

programs. [Information about the Hatch Act is available from the U.S. Office of Special Counsel at <http://www.osc.gov/>]

12. Fair Labor Standards Act

The applicant shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (Title 29, United States Code, Section 201-219), as they apply to hospital and educational institution employees of state and local governments.

13. Private Gain

The applicant shall establish safeguards to prohibit employees from using their positions for a purpose that is or appears to be motivated by a desire for private gain for themselves or others (particularly those with whom they have family, business or other ties).

14. Assessment and Examination of Records

- The applicant shall give the Federal agencies, State agencies and the Bureau of Aging and Disability Resources authorized Area Agencies on Aging access to and the right to examine all records, books, papers or documents related to the grant.
- The applicant must agree to cooperate and assist in any efforts undertaken by the grantor agency, or the Administration on aging, to evaluate the effectiveness, feasibility, and costs of the project.
- The applicant must agree to conduct regular on-site assessments of each service provider receiving funds through a contract with the applicant under the county or tribal plan.

15. Maintenance of Non-Federal Funding

- The applicant assures that the aging unit, and each service provider, shall not use Older Americans Act or state aging funds to supplant other federal, state or local funds.
- The applicant must assure that each service provider must continue or initiate efforts to obtain funds from private sources and other public organizations for each service funded under the county or tribal plan.

16. Regulations of Grantor Agency

The applicant shall comply with all requirements imposed by the Department of Health and Family Services, Division of Supportive Living, Bureau of Aging and Disability Resources concerning special requirements of federal and state law, program and fiscal requirements, and other administrative requirements.

17. Older Americans Act

The applicant shall comply with all requirements of the Older Americans Act (PL 89-73).

18. Federal Regulations

The applicant shall comply with all federal regulations (45 CFR 1321) governing Older Americans Act funds and programs.

19. Wisconsin Elders Act

The aging unit must comply with the provisions of the Wisconsin Elders Act.

Wisconsin Statutes Chapter 46.82 Aging unit.

“Aging unit” means an aging unit director and necessary personnel, directed by a county or tribal commission on aging and organized as one of the following:

- (1) An agency of county or tribal government with the primary purpose of administering programs of services for older individuals of the county or tribe.
- (2) A unit, within a county department under s. 46.215, 46.22
- (3) or 46.23, with the primary purpose of administering programs of and services for older individuals of the county
- (4) A private corporation that is organized under ch. 181 and
- (5) that is a nonprofit corporation, as defined in s. 181.0103 (17).

Aging Unit; Creation. A county board of supervisors of a county, the county boards of supervisors of 2 or more contiguous counties or an elected tribal governing body of a federally recognized American Indian tribe or band in this state may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011 (b). If this is done, the county board or boards of supervisors or tribal governing body shall establish by resolution a county or tribal aging unit to provide the services required under this section. If a county board of supervisors or a tribal governing body chooses, or the county boards of supervisors of 2 or more contiguous counties choose, not to administer the programs for older individuals, the department shall direct the area agency on aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section.

Aging Unit; Powers and Duties. In accordance with state statutes, rules promulgated by the department and relevant provisions of 42 USC 3001 to 3057n and as directed by the county or tribal commission on aging, an aging unit:

- (a) **Duties.** Shall do all of the following:

Price County Plan on Aging: 2022-2024

1. Work to ensure that all older individuals, regardless of income, have access to information, services and opportunities available through the county or tribal aging unit and have the opportunity to contribute to the cost of services and that the services and resources of the county or tribal aging unit are designed to reach those in greatest social and economic need.
2. Plan for, receive and administer federal, state and county, city, town or village funds allocated under the state and area plan on aging to the county or tribal aging unit and any gifts, grants or payments received by the county or tribal aging unit, for the purposes for which allocated or made.
3. Provide a visible and accessible point of contact for individuals to obtain accurate and comprehensive information about public and private resources available in the community which can meet the needs of older individuals.
4. As specified under s. 46.81, provide older individuals with services of benefit specialists or appropriate referrals for assistance.
5. Organize and administer congregate programs, which shall include a nutrition program and may include one or more senior centers or adult day care or respite care programs, that enable older individuals and their families to secure a variety of services, including nutrition, daytime care, educational or volunteer opportunities, job skills preparation and information on health promotion, consumer affairs and civic participation.
6. Work to secure a countywide or tribal transportation system that makes community programs and opportunities accessible to, and meets the basic needs of, older individuals.
7. Work to ensure that programs and services for older individuals are available to homebound, disabled and non-English speaking persons, and to racial, ethnic and religious minorities.
8. Identify and publicize gaps in services needed by older individuals and provide leadership in developing services and programs, including recruitment and training of volunteers, that address those needs.
9. Work cooperatively with other organizations to enable their services to function effectively for older individuals.
10. Actively incorporate and promote the participation of older individuals in the preparation of a county or tribal comprehensive plan for aging resources that identifies needs, goals, activities and county or tribal resources for older individuals.
11. Provide information to the public about the aging experience and about resources for and within the aging population.
12. Assist in representing needs, views and concerns of older individuals in local decision making and assist older individuals in expressing their views to elected officials and providers of services.
13. If designated under s. 46.27 (3) (b) 6., administer the long-term support community options program.
14. If the department is so requested by the county board of supervisors, administer the pilot projects for home and community-based long-term support services under s. 46.271.
15. If designated under s. 46.90 (2), administer the elder abuse reporting system under s. 46.90.

16. If designated under s. 46.87 (3) (c), administer the Alzheimer's disease family and caregiver support program under s.

46.87.

17. If designated by the county or in accordance with a contract with the department, operate the specialized transportation assistance program for a county under s. 85.21.

18. Advocate on behalf of older individuals to assist in enabling them to meet their basic needs.

19. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.283 (1) (a) 1., apply to the department to operate a resource center under s. 46.283 and, if the department contracts with the county under s. 46.283 (2), operate the resource center.

20. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.284 (1) (a) 1., apply to the department to operate a care management organization under s. 46.284 and, if the department contracts with the county under s. 46.284 (2), operate the care management organization and, if appropriate, place funds in a risk reserve.

(b) Powers. May perform any other general functions necessary to administer services for older individuals.

(4) Commission On Aging.

(a) Appointment.

1. Except as provided under sub. 2., the county board of supervisors in a county that has established a single-county aging unit, the county boards of supervisors in counties that have established a multicounty aging unit or the elected tribal governing body of a federally recognized American Indian tribe or band that has established a tribal aging unit shall, before qualification under this section, appoint a governing and policy-making body to be known as the commission on aging.

2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall appoint, subject to confirmation by the county board of supervisors, the commission on aging. A member of a commission on aging appointed under this subdivision may be removed by the county executive or county administrator for cause.

(b) Composition.

A commission on aging, appointed under par. (a) shall be one of the following:

1. For an aging unit that is described in sub. (1) (a) 1. or 2., organized as a committee of the county board of supervisors, composed of supervisors and, beginning January 1, 1993, advised by an advisory committee, appointed by the county board. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.

2. For an aging unit that is described in sub. (1) (a) 1. or 2., composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

3. For an aging unit that is described in sub. (1) (a) 3., the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

(c) Terms.

Members of a county or tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms. Vacancies shall be filled in the same manner as the original appointments. A county or tribal commission on aging member appointed under par. (a) 1. may be removed from office for cause by a two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member.

(c) Powers and duties.

A county or tribal commission on aging appointed under sub. (4) (a) shall, in addition to any other powers or duties established by state law, plan and develop administrative and program policies, in accordance with state law and within limits established by the department of health and family services, if any, for programs in the county or for the tribe or band that are funded by the federal or state government for administration by the aging unit. Policy decisions not reserved by statute for the department of health and family services may be delegated by the secretary to the county or tribal commission on aging. The county or tribal commission on aging shall direct the aging unit with respect to the powers and duties of the aging unit under sub. (3).

(5) Aging Unit Director; Appointment. A full-time aging unit director shall be appointed on the basis of recognized and demonstrated interest in and knowledge of problems of older individuals, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of his or her duties, by one of the following:

(a) 1. For an aging unit that is described in sub. (1) (a) 1., except as provided in subd. 2., a county or tribal commission on aging shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors or the tribal governing body that participated in the appointment of the county or tribal commission on aging. 2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors that participated in the appointment of the county commission on aging.

Price County Plan on Aging: 2022-2024

(b) For an aging unit that is described in sub. (1) (a) 2., the director of the county department under s. 46.215, 46.22 or 46.23 of which the aging unit is a part shall make the appointment, subject to the personnel policies and procedures established by the county board of supervisors.

(d) For an aging unit that is described in sub. (1) (a) 3., the commission on aging under sub. (4) (b) 3. shall make the appointment, subject to ch. 181.

11. Appendices