

**TOWN OF ELK**  
**MONTHLY BOARD MEETING**  
**MARCH 11, 2021**  
**ELK TOWN HALL**

Meeting properly posted. Quorum present. Meeting called to order by Chairman Tom Frane at 7:00pm. Present: Tom Frane, Jeanie Heizler, Tyler Weber, Joe Neerdaels, Suzanne Brandt. Pledge of Allegiance lead by Joe Neerdaels.

Approval of February 11, 2021 minutes: Jeanie made a motion to accept the Minutes from February 2021 meeting, 2<sup>nd</sup> by Tyler, motion carried.

New Policies are posted on the board in the Town Hall.

Public Comments: Topics: Emergency Expenditure Policy, Truck equipment, locking files, Worcester public comments and public record requests, Dump open Wednesdays Memorial Day to Labor Day and water across roads.

Financial Report: Read by Treasurer with ending balance of \$755,417.47. Motion by Tyler to accept the Financial Report as read, 2<sup>nd</sup> by Jeanie, motion carried.

Approve Vouchers: Jeanie made a motion to approve the March 11, 2021 vouchers, in the amount of \$34,667.34, 2<sup>nd</sup> by Tyler, motion carried.

Road Update: Weight Limit of 7 ton is posted on East Wilson Flowage Road and Dama Road. Tyler is having permits for weight restriction issued by the County, since they will be the same and any trucks would have to travel on the county roads before they get to our roads.

Last year Flemings Rapids Bridge was inspected and needs to be sprayed and sealed at a cost of \$1,200.00. It will take two days and will have one lane traffic during those two days. Jeanie made a motion to have the county spray and seal the bridge at a cost of \$1,200.00, 2<sup>nd</sup> by Tom, carried.

Bid Proposal Discussion: Tyler talked to contractors and Joe Baratka to get wording correct on bids. Flex patching, spray patching, crack filling will be estimated by the road. Gravel hauling will be estimated at 0-5 miles and 5 + miles. Also, Brush cutting, roadside mowing and Wedge patching. These bids will be addressed at the April meeting and be due at the May meeting.

Snowplowing and Grading of the roads will be a 5-year proposal. Contact Town of Elk Office for copies of proposals. Jeanie made a motion to send/hand out proposals for snowplowing and grading, 2<sup>nd</sup> by Tom, carried.

Any changes to these proposals by the board should be emailed to the clerk.

Town Hall Update: Fire Extinguishers and Smoke Detectors have been installed. Bill will work on the ramp to fix loose boards and repaint when it is warm enough. Recycling shed will update lighting when it warms up. All the lights in the Hall have been updated. Nancy does a good job cleaning the

Hall. Jeanie will check out a loose piece of siding on the building. Tom had the new furnace installed in the Recycling Center.

Prepaid Tags for Recycling Center: We will replace the white tags with new lime green tags, that are numbered, for the garbage bags. If you choose, you can purchase tags for \$2.00 each and stick it on your bag so you do not have to deal with money. It is also good for businesses who can claim them as a tax deduction.

Fire Extinguisher/Smoke Detector Policy – Jeanie made a motion to accept Fire Extinguisher/Smoke Detector Policy as read, 2<sup>nd</sup> by Tyler, motion carried.

Town Truck Policy – Tyler made a motion to accept the Town Truck Policy as stated, 2<sup>nd</sup> by Jeanie, carried.

Small Equipment Policy – Jeanie made a motion to accept Small Equipment Policy for Town of Elk as read, 2<sup>nd</sup> by Tyler, carried.

Discretionary Spending Policy: Tyler made a motion to accept the Discretionary Spending Policy as read, 2<sup>nd</sup> by Jeanie, motion carried.

Public Comments as a Policy: After discussion it is placed on hold.

Assessor Issues: We have a 40 that needs an Assessor's Plot that is being worked on to make sure the description on the properties is correct. There is a Grant available in Price County for all or most of the price of the Assessor's Plot fee. Many town people have received letters from our new assessor, Cindy Chase. She is making a lot of the small corrections by phone, letter or email. The Assessor's Contract states that she receives one half the fee on March 1<sup>st</sup> and the balance at the BOR, which will include the extra charges spelled out in the contract. The Open Book is on May 29, 2021 and the Board of Review is on June 5, 2021. At least one Town of Elk Board member needs to be trained and Certified for the BOR.

Adjust Budget/Expense Report: Jeanie made a motion to move \$45,000.00 from Roads to Equipment on the Budget, 2<sup>nd</sup> by Tyler, carried.

Truck Update: We had flashing lights and reflective tape installed and have a tool box and rust spots to be touched up.

Mail: After sending Xcel an invoice three times on the fire call, for a pole fire in the amount of \$500.00, they stated it was a storm related issue, so they will not pay.

Truck purchase was paid for, but the dealer sent Tom a letter stating they neglected to add the cost of the title, license and Registration fee to the price of the truck, but was included in the contract. The DMV also sent an invoice for the same amount. Tom will try to get someone from the dealership to return his call and review next month.

Jeanie made a motion to adjourn at 8:31PM, 2<sup>nd</sup> by Tyler, motion carried.

Adjourned: 8:31PM

Suzanne Brandt, Clerk