

**TOWN OF ELK**  
**MONTHLY BOARD MEETING**  
**DECEMBER 10, 2020**  
**ELK TOWN HALL**

Meeting properly posted. Quorum present. Meeting called to order by Chairman Tom Frane at 7:00pm. Present: Tom Frane, Jeanie Heizler, Tyler Weber, Joe Neerdaels, Suzanne Brandt. Pledge of Allegiance lead by Joe Neerdaels.

Approval of November 2020 minutes: Jeanie made a motion to approve the Minutes from November 2020 as written, 2<sup>nd</sup> by Tyler, motion carried.

Financial Report: Read by Treasurer with ending balance of \$630,776.63. Motion by Tyler to accept Treasurer's Report, 2<sup>nd</sup> by Jeanie, motion carried.

Approve Vouchers: Jeanie made a motion to approve the November vouchers, paid in December, in the amount of \$21,883.18, 2<sup>nd</sup> by Tyler, motion carried.

Hire Town Assessor: Discussion on Assessor qualifications, paperwork and digital files. Tyler made a motion to hire Cindy Chase, Elk River Appraisals for three years, 2<sup>nd</sup> by Tom Frane, Jeanie abstained, motion carried. Clerk will contact Cindy at Elk River Appraisals and Dave at DOR, Supervisor of Equalization, of the Assessor Change. Clerk will have contract signed by Elk River Appraisals, Town of Elk Chairman and Clerk.

Discussion on Insurance of personal vehicles when driving to, from and performing Town business.

Road Update: Tyler passed out updated spreadsheet of 2020 roadwork. Road inspection was discussed with actions taken on low hanging trees. City will now be plowing Morningside Drive.

Town Hall Update: Lighting was done in the Hall. Tyler wants lighting in shed. Battery operated light in entryway of Hall is sufficient to see lock on door.

Snow removal from ramp and between dumpsters: Jeanie hired Bill Manning to shovel ramp for \$14/hour, with a backup for when Bill is not available to be Delton Heizler. Tom asked Bill Manning to snow blow between dumpsters on Saturday mornings, by coming in at 7:30AM.

Town Assessor Issues: Retrieve all paperwork and digital files for Town of Elk. Clerk picked up hard copies of Assessor's files in Park Falls. New Assessor will retrieve all digital files.

Review application for Recycling Center person: After discussion, Tyler made a motion to hire James Seymour for Recycling Center as of December 10, 2020, 2<sup>nd</sup> by Jeanie, motion carried.

Review Policies for Town of Elk Records Release: After discussion a Resolution will be tabled until a later date.

Mail: Thank you Joe for the letter sent with the taxes.

Jeanie made a motion to adjourn, 2<sup>nd</sup> by Tyler, motion carried.

Adjourned: 7:46pm

Suzanne Brandt, Clerk