

TOWN DRIVEWAY/HIGHWAY ACCESS PERMIT APPLICATION

Town of Fifield
P. O. Box 241, N13935 Ridge Ave.
Fifield, WI 54524
715-762-2500 Phone 715-762-3161 Fax

This completed driveway/highway access permit application must be filed with the Town Clerk **along with a non-refundable \$50.00 application fee.**

Applicant/Property Owner: _____

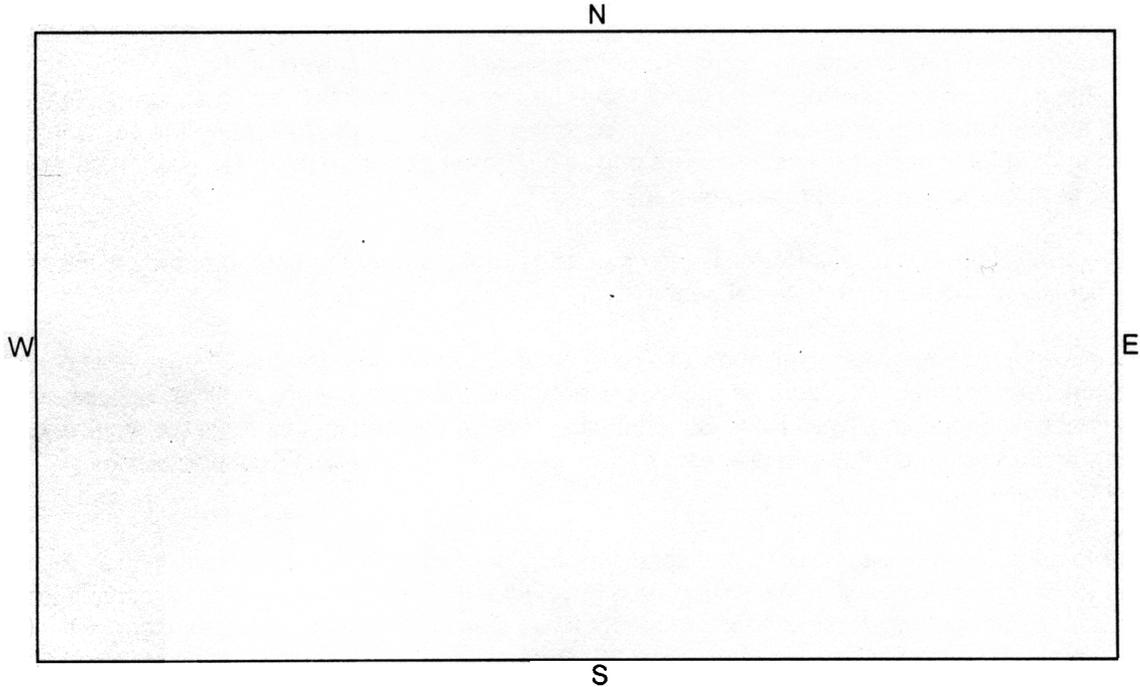
Mailing Address: _____

City, State, Zip Code: _____

Phone: _____

Road to be Accessed by Driveway: _____

Sketch a map below (required). Include the approximate location of the driveway in relationship to property lines, structures, existing private roads or town roads. Include length of driveway to the dwelling or structure, dimensions of the driveway as well as the width of the driveway at the edge of the roadway. You will be notified in writing if a driveway construction plan and/or a highway access location plan is required. If more space is needed - attach a sketch to this application.



The applicant/property owner does hereby agree to the conditions of the Driveway/Highway Access Permit Ordinance that include but are not limited to the following:

1. No work on the construction of a driveway/highway access shall begin before the permit application is approved by the Town Board.
2. The applicant/property owner shall flag the driveway centerline (for recognition by the Town Road Superintendent). Stakes with ribbons, paint on the roadway, or similar techniques are acceptable.
3. The driveway/highway access shall be constructed at the permitted location in accordance with all specifications and provisions of the Driveway/Highway Access Permit Ordinance that include but are not limited to the following:
 - a. The driveway must be at least 16 feet wide with at least a 14 foot overhead clearance and, if deemed necessary, a suitable turnaround allowing accessibility by emergency vehicles. (over)

- b. All obstructions along the driveway, such as rocks, lights, tree stumps, are to be removed.
- c. The driveway shall be constructed in such a manner as to prevent water flow from the property onto the surface of the Town Highway.
- d. A turnaround and the size and type of the culvert needed, if any, shall be determined by the Town Board upon inspection of the site. All culverts must have end walls.

Determination: Turnaround needed Yes _____ No _____ Specifications _____

	Culvert needed	_ Yes	_ No
Size of Culvert:			Type of Culvert:
No less than _____	_____ inches in diameter		_____ Double Walled Plastic
No less than _____	_____ feet in length		_____ Galvanized Steel
			_____ Concrete

- 4. The cost of the culvert and installation of same is solely the obligation of the applicant/property owner and the Town Board by the approval of this permit, does in no way assume any responsibility for any costs resulting in the installation, or cost of the said culvert.
- 5. In the event that during or after the completion of the installation of a culvert by the applicant/property owner, the ditches on either side of the culvert shall become filled or disturbed so as to restrict the normal flow of water, the ditches shall be restored to their original grade, that being the same that existed prior to the installation of said culvert and all costs resulting from the restoration of said ditches shall be born by the applicant/property owner.
- 6. The Driveway/Highway Access Permit is effective for 12 months from the date of approval unless renewed for an additional one 6-month renewal period.
- 7. The applicant/property owner shall notify the Town Road Superintendent within 30 days after completion of the construction, reconstruction, rerouting or alteration of the driveway and highway access. Within 30 days of notification, the Town Road Superintendent will conduct an inspection of the driveway and highway access to ensure full compliance with the Town of Fifield Driveway/Highway Access Permit Ordinance.
- 8. Failure to comply with the provisions and conditions of the Town of Fifield Driveway/Highway Access Permit Ordinance shall result in the Town Board having the driveway/highway access reconstructed or repaired to comply with the provisions of the Ordinance and the cost assessed as a special assessment under its police power under Sec. 66.071 and 66.0703, Wis Stats., against the land.

Date

Signature of Applicant/Property Owner

Town Board Determination:

Driveway/Highway Access Permit

Approved
Denied

Date

Signature of Town Chairman