

PRICE COUNTY ADMINISTRATION COMMITTEE
Meeting Minutes

Date: December 19, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Dennis Wartgow, Committee Chairperson at 9:10 a.m. Roll Call: Present – Jeff Hallstrand, Bob Kopisch, Sheryl Slaby, Jordan Spacek, Dennis Wartgow. Also present: Nick Trimmer, Jennifer Miller, Marilyn Schreuder, Brian Schmidt, Brian Roush.

Items for discussion and possible action:

1. Public Comment and Communications: None.
2. Meeting Minutes: Motion Spacek/Kopisch to approve the minutes of the October 30, 2019 meeting as presented. Motion carried.
3. Employee Status Updates
 - a. New Hires, Promotion and Reassignments
 1. Daniel Heenan – Highway Mechanic: November 18th.
 2. Eric Hinton – Highway Operator II: November 11th.
 3. Larry Bogle – Sheriff's Deputy: October 28th.
 4. Michelle Nelson – Certified Social Worker: December 11th.
 5. Hailey Halmstad – transfer to Public Health Program Coordinator: November 11th.
 - b. Resignations / Retirements / Terminations
 1. Marilyn Schreuder – Health & Human Services Director: Last day will be March 6th after six years as director and prior 19 years in the department.
 2. Joe Neeb – Dams Keeper / Highway: Last day December 9th.
 3. Kendall Borgen – ADRC Information and Assistance Specialist: Last day December 3rd.
 - c. Recruitments
 1. Payroll and Accounts Payable Coordinator: Interviews December 13th. Offer accepted by candidate. Tentative start of first part of January.
 2. Health & Human Services Director: Have not started recruitment.
 3. Dams Keeper / Highway: Application deadline January 3rd.
 4. ADRC Information and Assistance Specialist: Application deadline January 3rd.
4. Waive Recruitment Policy – Health & Human Services Director Position: Reviewed current recruitment policies. Motion Kopisch/Slaby to waive excepting a Department Head vacancy from being considered for internal promotion for filling the vacancy of the Health & Human Services Director position. Motion carried.
5. Announcement and motion to adjourn to closed session at pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1)(e) deliberating or negotiating whenever competitive or bargaining reasons require a closed session for the purpose of:
 - a. The Labor Association of Wisconsin, Inc. – Deputy Union's Grievance 2019-14 – Step 2
 - b. The Labor Association of Wisconsin, Inc. – Deputy Union's Grievance 2019-15 – Step 2
 - c. Deputy Union Contract Negotiations
 - d. Return to Open Session

Item 6(a) and 6(b): Employee waived his right to have the hearing in closed session. Doug Nelson from The Labor Association of Wisconsin, Inc. represented Joe Janak. Discussion of issues presented.

Announcement and motion Slaby/Spacek to adjourn to closed session at 10:27 a.m. pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1)(e) deliberating or negotiating whenever competitive or bargaining reasons require a closed session for the purpose of:

- a. The Labor Association of Wisconsin, Inc. – Deputy Union's Grievance 2019-14 – Step 2 (deliberation)
- b. The Labor Association of Wisconsin, Inc. – Deputy Union's Grievance 2019-15 – Step 2 (deliberation)
- c. Deputy Union Contract Negotiations
- d. Return to Open Session

Roll call vote: Yes (5): Hallstrand, Kopisch, Slaby, Spacek, Wartgow. No: (0). Motion carried.
Motion Hallstrand/Spacek in closed session to return to open session at 11:55 a.m. Roll call vote:

Yes (5): Hallstrand, Kopisch, Slaby, Spacek, Wartgow. No: (0). Motion carried.

6. Take action, as needed, on closed session item Roll call vote: Motion Spacek/Hallstrand to deny Deputy Union's Grievance 2019-14. Roll call vote: Yes (5): Hallstrand, Kopisch, Slaby, Spacek, Wartgow. No: (0). Motion carried. Motion Kopisch/Slaby to deny Deputy Union's Grievance 2019-15. Roll call vote: Yes (5): Hallstrand, Kopisch, Slaby, Spacek, Wartgow. No: (0). Motion carried.

7. Set next meeting date: To be determined.

8. Meeting adjourned at 11:59 a.m.

Respectfully submitted,

Jean Gottwald, County Clerk