

Price County Administration Committee
Meeting Minutes

Date: December 13, 2022 Time: 8:30 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Dennis Wartgow, Committee Chairperson at 8:30 a.m. Roll Call: Present: Jeff Hallstrand, Paula Houdek, Mark Kyle, Jordan Spacek, Dennis Wartgow. Also present: Nick Trimner, Alan Barkstrom

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment and Communications
2. Resolution – Ratify the Collective Bargaining Agreement between Price County and Price County Deputies Union WPPA Local 645: Motion Houdek/Hallstrand to approve the resolution and forward to the County Board for their consideration. Motion carried.
3. Amend Resolution 7-22 Elected Official Salaries for 2023 through 2026: Motion Spacek/Kyle to approve the resolution and forward to the County Board for their consideration. Motion carried.
4. Waive Recruitment Policy – Chief Sheriff Deputy: Motion Hallstrand/Houdek to waive excluding a Sheriff's Office vacancy from being considered for internal promotion for filling the vacancy of the Chief Deputy position. Motion carried.
5. Update to Employee Handbook
 - a. Benefits – Miscellaneous
 - i. Expense Reimbursement and Compensable Hours for Travel, Trainings and Meetings
 - a) Meal Expense: Change from \$10/\$12/\$23 to \$15/\$20/\$35 and allow employee traveling for more than three consecutive days to purchase groceries in lieu of meal reimbursement with approval of the Department of Administration.
 - ii. Licenses: Add Corporation Counsel to list of employees to be reimbursed for professional license.
Motion Spacek/Houdek to approve the Employee Handbook updates as presented.
Motion carried.
6. Date of Next Meeting: February 14
7. Meeting adjourned at 8:48 a.m.

Submitted by: Jean Gottwald, County Clerk