

## Price County Highway & Transportation Committee Meeting Minutes

Date: November 4, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Meeting called to order at 9:00 a.m. by Larry Palecek, Committee Chairperson. Roll Call: Present: Bruce Jilka, Larry Palecek, William Teeters. Excused: Jordan Spacek, Dennis Wartgow. Also present: Nick Trimner, Joe Baratka, Mike Brill

Items for discussion and possible action:

1. Public Comment: Rick Satterlee from Ayres Associates.
  2. Minutes October 9, 2019 meeting: Motion Jilka/Teeters to approve the minutes of the October 9, 2019 meeting as presented. Motion carried.
  3. County Highway W Project Update: DNR permits are all in place. Right-of-way acquisition is going well. Joe and Nick will work on finalizing bid documents to be put out in November, opening bids in December and let out to contractor in January.
  4. Resolution – Initial Petition for Airport Projects 2020 – 2021: Motion Teeters/Jilka to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
  5. Amend Five Year Capital Improvement/Road Maintenance Plan
    - a. Add County Highway E from State Highway 13 to County Highway B North: Motion Jilka/Teeters to add project as discussed to five-year year road construction plan. Motion carried.
  6. Policies
    - a. Winter Maintenance: Discussion on changes needed. Motion Jilka/Teeters to approve the Winter Maintenance policy as presented. Motion carried.
    - b. Adopt-A-Highway: Current policy dated 1996. Joe will check on what program updates there have been and liability insurance implications and bring back to next meeting.
  7. Order to Remove - County Highway C Encroachment: Motion Teeters/Jilka to authorize Chairperson to sign the letter ordering removal of encroachment drafted by Corporation Counsel. Motion carried.
  8. Wisconsin County Highway Association: Joe and Vance will attend professional development training for highway management staff. Winter Road School January 13-15, 2020. Motion Teeters/Jilka to approve up to three committee members attend the Winter Road School. Motion carried. Staff attended winter road maintenance training.
  9. Department Reports
    - a. Airport – Michael Brill: Continuing with repairs and maintenance. Taking care of deer complaints - requested six DNR kill permits. Will do some tree removal for approach clearance.
    - b. Dams: Monitoring systems working well. Winter drawdown done. Looking at potential Weimers Dam repair project. 2019 inspection of Jobes Dam completed – waiting for results. Musser and Solberg DNR dam grant project complete. Joe Neeb will be moving forward with training opportunities.
    - c. Highway Crew: Tom Palecek and Eric Hinton hired as Operator II and Dan Heenan as Mechanic. Snowplow training coming up. Annual open house December 5th, 3-6pm. Employee appreciation December 18th at 1pm (snow day December 19<sup>th</sup>). Shouldering, salt delivered, sand mixing, ditching, flagger operation training.
    - d. Fleet and Facilities: Winter equipment setups.
  10. Vouchers: Motion Teeters/Jilka to approve the vouchers in the amount of \$1,074,894.61. Motion carried.
  11. Schedule next meeting: To be announced.
  12. Meeting adjourned at 10:57 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk