

**BOARD OF ADJUSTMENTS
MEETING MINUTES**

Date: October 21, 2020

Time: 9:00 a.m.

Place: County Courthouse Room 205; 126 Cherry St; Phillips, WI 54555

1. Call to Order and Roll Call. Meeting called to order by David Schmidt, Board Chairperson at 9:00 a.m. Present: Tom Frane, Daniel Hauptert, Margaret Novak, David Schmidt, Terrance Wasti, Mark Marsden. Excused: Mark Luoma. Also present: Evan Lund.
2. Elect Chair: Clerk Jean Gottwald called for nominations for Chair. Novak nominated David Schmidt. Three calls for further nominations. Motion Frane/Hauptert to close nominations and cast a unanimous ballot for David Schmidt for Board Chair. Motion carried. Schmidt took over running of the meeting.
3. Elect Vice-chair: Marsden nominated Margaret Novak for Board Vice-chair. Three calls for further nominations. Motion Wasti/Frane to close nominations and cast a unanimous ballot for Margaret Novak for Board Vice-chair. Motion carried.
4. Elect Secretary: Novak nominated Thomas Frane for Board Secretary. Three calls for further nominations. Motion Novak/Wasti to close nominations and cast a unanimous ballot for Thomas Frane for Board Secretary. Motion carried.
5. Minutes from July 18, 2019 meeting: Motion Hauptert/Novak to approve the minutes of the July 18, 2019 meeting as presented. Motion carried.
6. Communications and Public Comment: None.
7. Zoning Administrator Evan Lund: No applications received or anticipated. Department works with applicants to understand the zoning regulations and standards. Discussed some of the shoreland zoning changes, some of which were triggered by NR115.
8. Manual Review: Discussed some of the manual highlights. Jean will try to get the information from workshop that was held on February 18, 2019 in Ashland and get that out to board members.
9. Set next meeting: Annually, unless a hearing is scheduled.
10. Meeting adjourned at 9:26 a.m.

Submitted by: Jean Gottwald, County Clerk