

## EXECUTIVE COMMITTEE MEETING MINUTES

Date: October 8, 2020

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Jim Hintz, Paula Houdek, Robert Kopisch, Larry Palecek. Attending electronically: Dennis Wartgow. Also present – Nick Trimner, Carrie Kyle, Lynn Neeck. Attending electronically: Ginny Strobl.

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment: None.
2. Communications and Correspondences: None.
3. Meeting minutes September 24, 2020: Motion Palecek/Houdek to approve the minutes of the September 24, 2020 meeting as presented. Motion carried.
4. Treasurer – Lynn Neeck
  - a. Treasurer's monthly report: Reviewed. Sales tax and property tax collections continue to do well.
  - b. In Rem / Tax Deed
    - i. 2016 Tax Deed: Court petition is being publishing. Six weeks waiting period. Last day of redemption should be in November.
    - ii. 2017 Tax Deed: Notice was published. Several have been paid or asked for a payment plan. 5-R properties have been removed from list because of environmental and legal issues.
  - c. Delinquent Tax Status
    - i. Park Falls Development, LLC: Made a payment of \$38,976. Applied to 2017 parcels. Still have two parcels with taxes due. Approximately \$112,000. Another payment anticipated in December. Only paying tax due, not interest and penalty.
    - ii. Phillips Lionite Wood Products Company, LLC.: No response. Resolution – Waiver of Interest and Penalty for Late Payment of 2019 Property Tax Payment – Biewer-WI Sawmill, Inc.: July property tax payment was not received by the Village of Prentice and the delinquent notice was sent. They went through the process of proving they mailed their payments and are requesting waiver of penalty and interest. Motion Palecek/Houdek to approve the resolution and forward to the County Board with recommendation for adoption. Roll call vote: Yes (4): Hintz, Houdek, Kopisch, Palecek. No (1): Wartgow. Motion carried.
5. County Administrator – Nick Trimner
  - a. Administrator Report: COVID has dominated a lot of time. Register of Deeds office is closed due to a positive and contacts. Offering very limited time for the office to be open for title companies. Three other departments have employees out with contacts and one other department has a positive. Health Department has been busy with contact tracing. Averaging 10-12 positives per day. Currently at 201. Flambeau Hospital created a COVID wing. Regional hospitals are full. Has not shown up in nursing homes and assisting living facilities. Negotiating 1.8% health insurance increase. The Administration Committee is working on wage and benefit package. Getting quotes on demolition of Fairgrounds Barn wing and Open Class Building. Lead has been found which changes the options. Insurance company has offered \$25,000, but would need statement of no further claim/action.
  - b. Loan Quotes (\$300,000; \$400,000; \$650,000): Received quotes from three banks. \$300,000 for three years: Nicolet Bank 3.75, Prevail 1.6, Forward Bank 2.15. \$400,000 for 30 days: Nicolet 3.25, Prevail 1.5, Forward Bank 2.05. \$650,000 for 30 days: Nicolet 3.25, Prevail 1.5, Forward Bank 2.05. Motion Palecek/Hintz to accept the quotes from Prevail Bank for all three loans. Roll call vote: Yes (5): Hintz, Houdek, Kopisch, Palecek, Wartgow. No: (0). Motion carried.
  - c. COVID Funding Update: Roads to Recovery \$231,000. All funds have been allocated. Municipalities that are transferring their unused funds to the County: Town of Emery \$3,000, Village of Kennan \$5,000, Town of Lake \$12,000. Majority of spending went to updating

technology for the court system and systems for employee along with sanitization supplies. Also, office remodeling to provide safe work environments for employee work areas.

- d. 2021 Budget – Final
    - i. Employee Wage Schedule: Removed across-the-board wage increase. Administration will work on redistribution of savings in restructuring the health insurance and HSA/HRA to realign the pay schedule. Will bring in Coddington/Butler to review the wage schedule.
    - ii. Employee HSA/HRA: Administration will be working on transitioning from a plan with employee HSA to HRA. Along with change to health insurance plan.
    - iii. Contingent Fund: \$350,000 savings in benefit plan restructuring to be used in applying to the wage schedule.

Motion Hintz/Palecek to approve the 2021 budget with a tax levy of \$10,541,892 and forward to the County Board for approval. Motion carried.
  6. Park Falls Area Community Development Corporation Status: They will need more financial backing from more municipalities and businesses. Goal is to have a budget increase from \$65,000 to \$100,000 for optimum operations. They will be presenting at the County Board meeting.
  7. Resolution - Approve Price County 2021 Highway Department Road Construction Projects to be Financed with Short-term Debt - \$1,500,000: Recommendation from the Highway and Transportation Committee. Motion Palecek/Hintz to approve the resolution and forward to the County Board with recommendation for adoption. Roll call vote: Yes (5): Hintz, Houdek, Kopisch, Palecek, Wartgow. No: (0). Motion carried.
  8. Monthly Vouchers: Motion Houdek/Palecek to approve accounts payable and payroll in the amount of \$1,790,090.60 for the month of September and vouchers in the amount of \$407,775.88. Motion carried.
  9. Date of Next Meeting: November 5, January 14.
  10. Meeting adjourned at 10:15 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk