

Price County Administration Committee
Meeting Minutes

Date: September 27, 2022 Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Dennis Wartgow, Committee Chairperson at 9:00 a.m. Roll Call: Present: Jeff Hallstrand, Paula Houdek, Mark Kyle, Jordan Spacek, Dennis Wartgow. Also present: Nick Trimner, Carrie Kyle, Alan Barkstrom

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment and Communications
2. Minutes from August 2, 2022 meeting: Motion Houdek/Hallstrand
3. Employee Anniversaries: 22 anniversaries since last meeting. Brian Roush 30 years, Pete Fusak 37, Janet Krucky 43, Wendy Waltenberg 15, Tiffany Palecek 10 years.
4. Employee Status Updates
 - a. New Hires, Promotions & Reassignments
 1. Josephine Garrett – Sheriff's Deputy
 2. Mark Minarciny – Highway Operator
 3. Patrick Vogt – Highway Operator
 - b. Resignations/Retirements/Terminations
 1. Laurie Zondlo – Sheriff's Deputy
 2. Brian Roush – Chief Sheriff Deputy
 3. Katrina Haugsby – Correction Officer / Civilian Dispatcher Part-time
 4. Breanna Wagner – AP/PR Coordinator
 - c. Recruitments
 1. Program Coordinator/Community Outreach: Closes September 28th.
 2. AP/PR Coordinator: Closes October 5th.
 3. Public Health Nurse: Had two candidates who declined when their employer offered more money. Interviews scheduled for two more candidates.
 4. Social Worker – Children & Youth (3): Offer pending on one candidate. Two employees are taking advantage of the certification program.
 5. Deputy Sheriff (3): Interviews and testing October 14th.
 6. Correction Officer / Civilian Dispatcher Full-time and Part-time: One offer pending.
 7. Substitute Nutrition Site Managers: Ongoing.
5. Health Insurance
 - a. Presentation by Cottingham and Butler: Jacob Syndergaard presented Self-funded Health Plan overview.
 - b. Proceed with Self-funded for 2023: Motion Hallstrand/Kyle to proceed with developing a self-funded Health Insurance plan for Price County. Motion carried.
6. Set next meeting date: October 17.
7. Announcement and motion Hallstrand/Houdek to adjourn to closed session at 10:40 a.m. pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1)(e) deliberating or negotiating whenever competitive or bargaining reasons require a closed session for the purpose of:
 - a. Deputy Union Contract Negotiations
 - b. Return to Open SessionRoll call vote: Yes (5): Hallstrand, Houdek, Kyle, Spacek, Wartgow. No: (0). Motion carried.
Motion Hallstrand/Houdek in closed session to return to open session at 11:17 a.m. Roll call vote: Yes (5): Hallstrand, Houdek, Kyle, Spacek, Wartgow. No: (0). Motion carried.
8. Take action, as needed, on closed session item: None.
9. Meeting adjourned at 11:17 a.m.

Respectfully submitted,

Jean Gottwald, County Clerk