

**EXECUTIVE COMMITTEE
MEETING MINUTES**

Date: September 9, 2021

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Paula Houdek, Robert Kopisch, Larry Palecek (9:40 a.m.), Dennis Wartgow. Excused: James Hintz. Also present – Nick Trimner, Jeff Hallstrand, Lynn Neeck

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment and Communications: None.
2. Meeting minutes August 12, 2021: Motion Houdek/Wartgow to approve the minutes of the August 12, 2021 meeting as presented. Motion carried.
3. Treasurer Report – Lynn Neeck
 - a. Monthly reports: Review of report. Tax certificates have dropped from prior years. 2018 In Rem has 142 parcels and will start process in October. 22 parcels remaining for 2017. Final redemption November 11th. Court filing expected before December 31st.
 - b. Review Bank and Positive Pay: \$30 fee will start for Positive Pay – program assists identifying fraud.
 - c. Park Falls Paper Mill sale update: The sale did go through and the County received back-taxes in the amount of \$613,021.26 on August 31st.
4. Resolution – Ratifying 2021 Price County Spring Land Sale: Motion Houdek/Wartgow to approve the resolution and forward to the County Board for consideration. Motion carried.
5. County Clerk Report – Jean Gottwald: Still planning on website update and ordinance review.
6. County Administrator – Nick Trimner
 - a. Financial Reports
 - i. 2020 Audit: Kim Shult will be presenting the audit at the September 14th County Board meeting.
 - ii. 2021 Actual vs Budget: Nothing more unexpected to report.
 - iii. 2022 Preliminary Budget: No substantial changes from last month. Discussion on the amount of continued borrowing. Motion Wartgow/Houdek to proceed with the 2022 preliminary budget as presented. Motion carried.
 - b. American Recovery Plan Act Update
 - i. Periodic reporting requirements and initial report content: First round of reporting completed. The Health Department received additional funding along with the Airport and Emergency Management. Still have access to State ARPA funds.
 - ii. Loss of income calculation for 2020: Used Baker Tilly to verify loss of \$1 million. This will expand the use of the grant revenue. Funds still need to be designated to projects, not supplement fund balance.
 - iii. Resolution – Establish a Special Revenue Fund for American Rescue Plan Act (ARPA) Revenue and Expenses: Motion Wartgow/Palecek to approve the resolution and forward to the County Board for consideration. Motion carried
 - c. Administrator Report: Transition to new health insurance broker is going well. Attended conference put on by Cottingham & Butler. WCA provided update on Census information and the accuracy of the data in rural areas. Redistricting Committee met and worked on two options to present for public hearing.
7. Resolution – Approve Transfer to Offset 2020 Budget Overages: Motion Houdek/Palecek to approve the resolution and forward to the County Board for consideration. Motion carried.
8. Resolution – 2020 Transfer into Capital Improvement Fund: Motion Wartgow/Palecek to approve the resolution and forward to the County Board for consideration. Motion carried.
9. Resolution – Approve Price County 2022 Highway Department Road Construction Projects to be Financed with Short-term Debt - \$300,000: Motion Wartgow/Houdek to approve the resolution and forward to the County Board for consideration. Motion carried.
10. Resolution – Approve Price County 2022 Highway Department Road Construction Projects to be Financed with Short-term Debt - \$400,000: Motion Palecek/Wartgow to approve the resolution and forward to the County Board for consideration. Motion carried.

11. Resolution – Implement Price County 2022 Capital Projects to be Financed with Short-term Debt #1 – \$252,500: Motion Houdek/Palecek to approve the resolution and forward to the County Board for consideration. Motion carried.
12. Resolution – Implement Price County 2022 Capital Projects to be Financed with Short-term Debt #2 – \$760,000: Motion Wartgow/Palecek to approve the resolution and forward to the County Board for consideration. Motion carried.
13. Resolution – Approve Price County 2022 Highway Department Road Construction Projects to be Financed with Short-Term Debt - \$2,000,000: Motion Palecek/Houdek to approve the resolution and forward to the County Board for consideration. Motion carried.
14. Broadband Expansion Project Status: Norvado is working on the 339 Project. NTIA grant covering the southern Price County project needed more information. Charter is backing out of some of their project areas. CenturyLink has been sold to Apollo, who indicated they are committed to expansion.
15. Economic Development /Tourism Update: Nothing new.
16. Monthly Vouchers: Motion Houdek/Palecek to approve the accounts payable and payroll in the amount of \$3,335,786.23 for the month of August and voucher in the amount of \$3,533,465.14. Motion carried.
17. Date of Next Meeting: October 7, November 4.
18. Meeting adjourned at 10:36 a.m.

Respectfully submitted: Jean Gottwald, County Clerk