

EXECUTIVE COMMITTEE MEETING MINUTES

Date: August 8, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Bruce Jilka, Robert Kopisch, Larry Palecek. Excused: Jim Adolph. Absent: Jim Hintz. Also present – Nick Trimner, Carrie Kyle, Lynn Neeck, Paula Houdek, Bill Teeters, Marilyn Schreuder, Brian Roush

Items for discussion and possible action:

1. Communications and Correspondences: Bob and Bruce attended the event for the 125th anniversary of the Phillips Fire.
2. Public Comment: None.
3. Meeting minutes – June 13, 2019: Motion Jilka/Palecek to approve the minutes from the June 13, 2019 as presented. Motion carried.
4. Treasurer – Lynn Neeck
 - a. Treasurer's monthly report: Sales tax and property tax collections going well. Proof of claim with Flambeau River Papers filed with circuit court.
 - b. In Rem / Tax Deed
 - i. 2014 Tax Deed: One property left until August 19th.
 - ii. 2015 Tax Deed: Waiting for the petition to be filed. Property owner will then have eight weeks to make payment to remove their property from the process.
 - iii. 2016 Tax Deed: Title searches will start in November.
5. County Clerk – Jean Gottwald
 - a. Replacement of Voting Machines: Current voting machines need to be replaced. The cost can be covered by municipal or County tax levy. Motion Palecek/Jilka to purchase 19 (one for each polling location) ImageCast Evolution optical scan tabulators to be paid for by the County (\$149,916 to be paid for with 2020 debt service). Motion carried.
6. County Administrator
 - a. 2018 Budget: Preliminary audit has been completed. Auditors will present in September.
 - b. 2019 Budget: Nothing major stands out. Reviewed revenue from County parks. 911 update project is moving forward.
 - c. 2020 Budget: Working on planning for Highway maintenance projects. Working on restructure of Sheriff's Department deputies and jail/dispatch positions. Administration Committee has been presented three options for health insurance – current premium increase is 5%. May involve change in HSA/HRA, employee premium contribution, wage increase to help offset changes. Using preliminary 2% wage increase. Equalized value increased 3%. New construction is .58%. Union contract negotiations will start in November.
 - d. Administrator Report: Amber Vander Ark has resigned as the Health and Human Services Fiscal and Administrative Supervisor position. Recruitment is in process. Attended conference on employee benefits. Roofs at fairgrounds being replaced. Several office drop ceilings and new lighting. Making new office in HHSD for new Social Worker position.
7. Animal Control Budget: Health and Human Services Board discussed options for the Animal Control contract. They decided to reject the Animal Control bids received and transition to an Animal Control Officer starting October 1st. This model is working well in several other area counties. Approximately \$20,000 additional required since it will be incorporated into a full-time deputy position along with some upfront equipment costs. Will contract with Catkins for animal sheltering. State training will be late September. Catkins will need quarantine area for 24-hour drop-off. County will possibly assist with expansion of their facility with a long-term lease arrangement.
8. Department of Correction – Probation & Parole Remodel and Repayment: Remodel will cost approximately \$120,000. Nick is working with DOC to come up with a lease amount and remodel payback. Motion Jilka/Palecek to proceed with remodel project and draft a resolution approving terms of the project Motion carried.
9. Courthouse Security Update: Clerk of Courts requested limiting access to the Courthouse. No action taken.
10. Courtroom Security Update: Courtroom is required to have a bullet resistant barrier for Judge and staff. A barrier has been designed using discarded law library books.
11. Contribution to Price County Economic Development organizations / Update from 8/7/19 PCEDA/PFACDC meeting: The two organizations are working toward a merger.

12. Update on Northwoods Rail Transit Commission / John Duncan Varda Communication: Communication was received requesting Price County to rejoin the Northwoods Rail Transit Commission. No action taken.
13. Follow-up on Supervisor Roles and Responsibilities presentation / adherence to County policies: No discussion or action taken. Will discuss at the next committee meeting.
14. Ordinance – Property Assessed Clean Energy Financing: Motion Jilka/Palecek to proceed with ordinance and request Jon Hochkammer from Wisconsin County Association attend public hearing. Motion carried.
15. Resolution – Creation of a K-9 Unit Donations Revolving Fund: Motion Palecek/Jilka to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
16. Resolution – Ratifying 2019 Price County Spring Land Sale: Motion Jilka/Palecek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
17. Amend Resolution 29-18 2017 Transfer into Highway Equipment Fund: Motion Palecek/Jilka to approve amendment and forward to the County Board with recommendation for adoption. Motion carried.
18. Amend Resolution 30-18 2017 Transfer into Highway Facilities Fund: Motion Jilka/Palecek to approve the amendment and forward to the County Board with recommendation for adoption. Motion carried.
19. Monthly Vouchers: Motion Palecek/Jilka to approve the accounts payable and payroll in the amount of \$1,404,080.97 for June and \$2,118,792.08 for July and vouchers in the amount of \$101,946.95 for June and \$229,708.63 for July. Motion carried.
20. Date of Next Meeting: September 12 and October 10 and November 7.
21. Meeting adjourned at 11:16 a.m.

Respectfully submitted: Jean Gottwald, County Clerk