

**MINUTES  
HEALTH & HUMAN SERVICES BOARD MEETING  
FINANCIAL SUB-COMMITTEE MEETING  
AUGUST 1, 2018  
CONFERENCE ROOMS A & B, 1<sup>st</sup> FLOOR NORMAL BUILDING**

Chair Dennis Wartgow called the meeting to order at 3:15 p.m.

Members present: James Adolph, Bruce Jilka, John Vlach, and Dennis Wartgow

Members absent: None

Members excused: None

Others present: Marilyn Schreuder, Maggie Obadal, Krisan Bastil, Dr. Peter Dahlie, and Bill Teeters

PUBLIC COMMENTS – None

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

1. APPROVAL OF 06/06/18 FINANCE MINUTES-HEALTH & HUMAN SERVICES – Motion (Jilka/Vlach) to approve 06/06/18 Human Services Finance Sub-Committee minutes. Motion carried.

2. REVIEW AND APPROVAL OF HEALTH & HUMAN SERVICES VOUCHERS

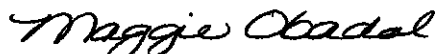
Master Vouchers #6 & #7 (includes Aging, Public Health and Human Services - \$553,503.76)

- June, 2018 interface batch – \$104,027.18. This voucher includes payment for: foster care, group care, RCC, secure detention, and kinship care for children.
- June, 2018 early batch – \$75,550.88. This voucher includes payment for: DPS bills, telephone bills, CSP reimbursement, CSP bills, C&Y bills, postage, drug screen tests, crisis program charges, background checks, consultation fees for ISP program & MH/AODA Coalition, drug test kits, training registrations/reservations, restitution, meals & meal delivery, site supplies, site rent, caregiver services, Alzheimer's support group meeting, volunteer mileage, office rent, advertising, animal control officer, vaccines, medical waste disposal, training expenses, WIC/medical/office supplies, etc.
- June, 2018 late batch – \$29,745.70. This voucher includes payment for: DPS bills, CSP reimbursement, C&Y bills, gas/gift cards for Capacity Building program, membership dues, expenses for Powerful Tools for Caregivers classes, volunteer mileage, supplies & advertising expenses for Strong Families/Strong Kids, office/reproductive health supplies, etc.
- July, 2018 early batch – \$42,418.54. This voucher includes payment for: DPS bills, telephone bills, CSP reimbursement, C&Y bills, postage, background checks, consultation fees for ISP program & MH/AODA Coalition, CSP psychiatric services, crisis program & jail therapy charges, training registrations/reservations, gift cards for Capacity Building grant, camp fees for CST, meals & meal delivery, expenses for Powerful Tools for Caregivers classes, site rent, nutrition site supplies, volunteer mileage, office rent, advertising, animal control officer, veterinary expenses, Music in the Park expenses, training expenses, office supplies, etc.
- July, 2018 interface batch – \$101,044.85. This voucher includes payment for: foster care, group care, RCC, secure detention, and kinship care for children.
- July, 2018 late batch – \$191,227.23. This voucher includes payment for: DPS bills, CSP reimbursement, CSP bills, C&Y bills, telephone bill, 1<sup>st</sup> half of 2018 Family Care contribution, meal delivery, nutrition site supplies, training registration, new computers for Aging Unit, volunteer mileage, entertainment expenses for Strong Families/Strong Kids (Music in the Park), AODA Lifelines Curriculum, Bio-T/HIV/WIC/reproductive health/medical supplies, etc.
- Telephone expenses paid for Health & Human Services by County Clerk's Office - \$1,740.66.
- Employment related expenses paid for Health & Human Services by County Clerk's Office - \$6,006.00.
- Unemployment compensation paid for Health & Human Services by County Clerk's Office - \$1,742.72.
- May mileage & expenses = \$6,615.61 (Human Services=\$5,670.54 and Health=\$945.07).
- June mileage & expenses = \$5,637.72 (Human Services=\$4,398.38 and Health=\$1,239.34).

**Motion (Wartgow/Adolph) to approve Health & Human Services vouchers totaling \$565,757.09. Motion carried.**

3. ADJOURN – Meeting adjourned at 3:23 p.m. by Chair Dennis Wartgow.

Respectfully submitted,



Maggie Obadal  
Fiscal & Administrative Supervisor

**MINUTES**  
**HEALTH & HUMAN SERVICES BOARD MEETING**  
**AUGUST 1, 2018**  
**CONFERENCE ROOMS A & B, 1<sup>ST</sup> FLOOR Normal Building**

Chair Bruce Jilka called the meeting to order at 3:30 p.m.

ROLL CALL (Board member names on posted agenda were incorrect showing Kay Pluemer and John Walasek. Missing was Bill Teeters who replaced Kay Pluemer.)

Members present: James Adolph, Dr. Peter Dahlie, Bruce Jilka, Suzanne Ocker, Bill Teeters, John Vlach, and Dennis Wartgow

Members excused: Gerald Swenson

Members absent: None

Others present: Marilyn Schreuder, Maggie Obadal, Michelle Edwards, and Nick Trimner

PUBLIC COMMENTS – None

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

1. COMMUNICATION AND CORRESPONDENCE – None
2. APPROVAL OF MINUTES FROM 06/06/218 HEALTH & HUMAN SERVICES BOARD MEETING – Motion (Ocker/Adolph) to approve minutes from 06/06/18 minutes for Health & Human Services Board meeting. Motion carried.
3. PUBLIC HEALTH DIVISION
  - a. Quarterly Report – Michelle reviewed reports included in Board packets. Highlighted areas included Communicable Disease, Maternal Child Health, WIC, Reproductive Health, Seal-A-Smile, Facebook information, and Satisfaction Survey.

**Communicable Disease** – Public Health has the new shingles vaccine which can be administered to people 50 years old and older while the old vaccine was given to people 65 years old and older. The new vaccine is more effective and is a two dose series. Recommendations are that even if you received the old vaccine or have already had shingles you should get the new vaccine. This vaccine is a dead virus, has a much higher rate of coverage and some people see a few more side effects such as soreness, redness and swelling where you got the shot. Some people also get headaches or feel tired and/or achy after receiving the shot. Public Health cannot bill for this shot so they are keeping a wait list of people wanting the shot and will order when there are enough people interested. People on the wait list will be notified when the vaccine is available. **Maternal Child Health** – The HealthCheck information was broken down to show where health checks are being done. **WIC** – It is hoped the new grocery store in Prentice will be approved soon to accept WIC. Federal money is down for the WIC Program. Price County allocation is up a little bit and is partially due to our client numbers staying up and the formula used to determine allocations. Counties that received additional funding were told not to expect the additional funding to continue. **Reproductive Health** – Funding changes are happening for reproductive health between Title V and Title X money. The State wrote for a Title X grant and should be notified around August 23<sup>rd</sup> if they were successful. New funding through Title X is to start September 1<sup>st</sup> if awarded. Planned Parenthood challenged the legality of the process. The case was thrown out and the decision has been appealed. Updates will continue to be brought to this Board. **Seal-A-Smile** – A year-end report was included and it was noted that the numbers include children served from Ashland (Butternut) and Taylor (Rib Lake, Stetonville and Medford) County schools. The Seal-A-Smile grant was applied for and received again with the funding level remaining the same. The grant is used for applying sealants to children's teeth in schools which saves time away from school and prevents cavities. In order for a school to be eligible to participate they must have 35% of their students eligible for reduced or free meals. Rib Lake Middle School is less than 35% along with two private schools so services at those schools would no longer be covered by the grant. Michelle has been in contact with the Taylor County Health Officer. Taylor County has some funding left from Home Health Care and interested in writing a contract with Price County to continue to have sealant services provided to the Taylor County children no longer covered by the grant. It was noted that only molars are sealed. Details are being worked out and updates will continue to be brought to this Board. **Facebook information** – A chart showing Facebook usage was reviewed. The Facebook page is used to show different things going on in the state and provide educational items. A person can like the post but cannot make comments. **Satisfaction Survey** – A Satisfaction Survey was handed out in all three offices (main, Park Falls Outreach and Prentice Outreach) to anyone receiving services. No mailing was done. Approximately 30 people responded. Further discussion included Hepatitis C.
4. CHILDREN & YOUTH DIVISION
  - a. Application for grant funding to retain foster parents – Recommended by Foster Care Task Force – Marilyn provided the update. A Foster Care Task Force of legislators was formed. They came up with recommendations to recruit for foster homes. Iron, Langlade, Oneida, Price and Vilas Counties, with Oneida County taking the lead, joined forces to write for a grant to retain foster parents. If the grant is received, it can be used for education for foster parents, to do networking of foster parents, and possibly set up a closet of supplies that a foster home may need when for new placements especially the ones that happen in the middle of the night. Other counties are experiencing unusually high placements also. Price County is in desperate need of local foster homes especially for children under the age of 5. We are using homes in Taylor and Oneida Counties for temporary placements which means these children are being moved from home to home. If anyone expresses an interest in becoming a foster home they should be encouraged to call here with their questions.

5. DISABILITY & PROTECTIVE SERVICES DIVISION

- a. Board Orientation - ADRC – Kathy Billek joined the meeting to present the orientation. She introduced herself as the Disability & Protective Services Division Manager and the Manager of the Price County branch of the ADRC. A PowerPoint of her presentation was handed out at the beginning of the meeting and is available if anyone is interested in seeing it. The ADRC is the way to access services, check on options for services and offer assistance to locate services. The ADRC-North was developed in 2007 and became operational in 2009 when we transitioned to Family Care. It is comprised of Ashland, Bayfield, Iron, Price and Sawyer Counties as well as three tribes. The original Family Care organization to serve our counties was Northern Bridges. There have been a few changes along the way and we are now served by Inclusa who manages long term care services for 51 out of 72 Wisconsin counties. All 72 Wisconsin counties now have Family Care and IRIS with the last county (Adams County) starting July 1, 2018. The ultimate goal is to prevent the need for expensive long term care and help people remain in their own home as long as possible. ADRC employees help the public navigate complex service systems. Statistics are showing that by 2020, 30-40% of Price County's population will be over 60 and by 2040, the percentage will be 50%. In 2010, there were 5 ½ caregivers for each person needing care. In 2040, the ratio is projected to be one caregiver for each person needing care. Statistics also show dementia to be on the rise by 2040 which creates more concern. Statewide information is available to local ADRC staff so they are able to help people who may be calling from another part of the state for a loved one. Long term options counseling includes completing financial and functional screens used for determining eligibility. A person must meet MA eligibility rules and services are based on what the person needs and wants. A Disability Benefit Specialist who serves the entire ADRC is able to work with persons who are disabled and between the ages of 18-59. We have an Elderly Benefit Specialist on staff that works with people who are disabled and/or 60 and older. She can assist people with comparing insurance plans and is backed by an attorney at the state level. There is no cost to access services through the ADRC. ADRC staff must complete long term care functional screen testing periodically. Other services that can be provided are short term case management, early intervention/prevention opportunities, emergency referrals and information on advanced directives. Workers meet with people in nursing homes, hospitals, or the person's home. The easiest way to reach the ADRC is through the toll free number (1-866-663-3607) and the person answering the call can direct it to a local agency.
- b. Comprehensive Community Services (CCS) updates – Marilyn provided the update. Things are moving along. The Behavioral Health Services Unit Supervisor has been hired and is scheduled to start on September 4<sup>th</sup>. We are in a regional model with Taylor, Iron and Sawyer Counties and it is working well. We are enrolling clients. Once the Supervisor starts, we will be able to enroll children into the program as well.
- c. Process for integrating the ADRC and Aging Services/discuss timelines/consultation with state – Marilyn provided the update. These two units already work well together and no staffing changes should be seen. The State promotes counties to combine these two units to avoid duplication of services. A call is scheduled with the State to confirm we're going in the right direction. A resolution will be brought to the next meeting seeking approval to forward the recommendation for integration to the County Board.

6. SENIOR SERVICES DIVISION – Janine Dobson joined the meeting and along with Marilyn provided the updates/information.

- a. BART bus update – The Phillips service is up and running. It's been a slow start with hopes that it will catch on and be used more when the weather changes. The Park Falls ridership was up a little in June. The two communities are very different and each has different needs. Janine has a full report available if anyone is interested.
- b. Nutrition Advisory Council Composition – Corrective Action Plan – Janine indicated that there have been changes in Title VIII and the state has said we have to create a separate Nutrition Advisory Council. We have been using the Council on Aging Advisory Committee as the Nutrition Advisory Council (NAC). The composition of the NAC must include a dietician and a different group of people with representation from people receiving meals either at a congregate nutrition site or via home delivered meals. Having a second council will be more costly because now there will two groups meeting quarterly. The group is being formed to comply with state requirements. The state would also like to see the group involved in fund raising activities. Updates will continue to be brought to this Board.
- c. Waiver Request to Decrease Level of Services – Congregate and Home Delivered Meals – Janine indicated the State wants our program to be open five (5) days per week. To get around this in the past, four out of the five sites were open Monday through Thursday and the fifth site was open Tuesday through Friday. This is no longer an option so we have to ask for a waiver being that all of our sites are not open all five days per week. The waiver would be asking the State to allow us to continue doing business as is. **Motion (Wartgow/Vlach) to approve waiver request as presented and forward to the State for consideration. Motion carried.** Park Falls Hospital provides the site and meals for Park Falls and Phillips Café provides bulk meals to the Brantwood, Kennan, and Ogema sites. The site managers serve the congregate meals and package the home delivered meals which are then delivered by volunteers or the site managers. The waiver request was reviewed and Janine will be able to sign the document.
- d. Review and approve Dining Center Relocation Approval Form – Janine provided the information. The Phillips Nutrition Site is currently in the old high school or Heritage House. The corporate office for the facility has been asking questions about use of the area by others who live at Heritage House and have decided they want to allow usage of the space by others so they are terminating our lease as of September 30, 2018. The owner of Lakeside Villa purchased the old bank next to that facility and has expressed interest in have the Phillips Nutrition Site move there. A contract is being worked on with rent being \$100.00 per month which is the same amount we pay at the current location. Janine is seeking approval to sign and submit the form.

**Motion (Teeters/Wartgow) to approve Janine to sign and submit the Dining Center Relocation Approval Form.** The facility has a basic kitchen which includes a dishwasher. It does not need to have a certified kitchen because bulk meals would be delivered there and distributed the same as in Brantwood, Kennan and Ogema sites. The facility is also handicapped accessible. **Motion carried.**

- e. 2019-2021 Aging Plan – Review and Approve – The tentative Plan was included in Board packets. Janine indicated the yellow highlighted areas are items that must be measurable goals and monitored annually to see if they are met or not. Price County is number one in the state for losing population. Current population is 13,700 and is projected to be 11,645 in 2040. Statistics show our population is also aging. By 2040, projections indicate that 50% of Price County's population will be 60 and older. Concern is whether or not there will be enough caregivers available at that time and how do we get young people/families to stay or come back here. Funding is staying flat or decreasing even though needs are increasing. We have to figure out how to market our entire area and trying things together with other groups, committees, etc. to promote Price County. Public comments will still be taken at the Public Participation meeting scheduled after this meeting. A draft of the 2019-2021 Aging Plan has already been sent in to meet deadlines. **Motion (Teeters/Vlach) to approve the 2019-2021 Aging Plan as presented. Motion carried.**

**7. FISCAL AND ADMINISTRATIVE DIVISION**

- a. Budget & Financial Reports – Maggie Obadal reviewed the budget and financial reports included in Board packets.
- b. High Cost Placement Reports – Maggie Obadal reviewed reports included in Board packets. It was mentioned that if all placements on the Children & Youth (C&Y) report remain for the rest of the year the projected cost for those placements will be over \$1,000,000.00. It was noted that offsetting revenues for high cost placements through the Disability & Protective Services (DPS) Division have been added to the DPS report and they were reviewed. In addition, a "costs to be recovered" report has been developed and will be updated each month to show payments for room & board, etc. that clients are responsible for paying to this Department.
- c. 2019 Budget – work is just starting on the 2019 budget. Very few allocations are known at this time. Maggie will be working with various other Unit Managers to gather information needed to complete the budget.

**8. DIRECTOR REPORT – M. Schreuder provided the updates.**

a. Department updates & Director Report

- i. Agency updates – Jolie Dirricle has been hired as the Behavioral Health Services Unit Supervisor and is scheduled to start on September 4, 2018. Offices will be rearranged to make room for the Behavioral Health Services Unit. Updates will continue to be brought to this Board.

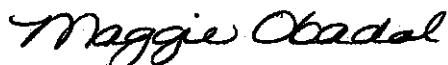
We interviewed for Maggie's position. An offer has been made and hopefully we'll hear soon if the offer is accepted or not.

Recruitment continues for the vacant At-Large Health & Human Services Board member position. No candidates have come forward. There were a couple recommendations made by staff and we will be contacting those individuals to see if they would be interested in the position. Updates will continue to be brought to this Board.

9. SET DATE & TIME FOR NEXT BOARD MEETING – The next meeting of the Health & Human Services Board is scheduled for Wednesday, September 5, 2018. The Finance Sub-Committee meeting will start at 8:45 a.m. and the regular Board meeting will start at 9:00 a.m.

10. ADJOURN – Meeting adjourned at 5:17 p.m. by Chair Bruce Jilka.

Respectfully Submitted,



Maggie Obadal  
Fiscal & Administrative Supervisor

**MINUTES  
HEALTH & HUMAN SERVICES and AGING PUBLIC PARTICIPATION MEETING  
AUGUST 1, 2018  
HUMAN SERVICES CONFERENCE ROOMS A & B, NORMAL BUILDING**

Chair Bruce Jilka called the meeting to order at 5:18 p.m.

Members present: James Adolph, Dr. Peter Dahlie, Bruce Jilka, Suzanne Ocker, Bill Teeters, John Vlach, and Dennis Wartgow

Members excused: Gerald Swenson

Members of COA Advisory Committee present: Nancy Kalander

Members of COA Advisory Committee absent: Terry Wasti, Beth Jeske, Rich Pilch, and Marilee Lealos

Others present: Marilyn Schreuder, Kathy Billek, Sarah Reese-Socha, Janine Dobson, Maggie Obadal, Michelle Edwards, and Keri Nelson

Bruce Jilka, Health & Human Services Board Chair, stated the intent of the meeting is to accept comments from community members wishing to provide input regarding the programming, funding, or budgeting of the Price County Department of Health & Human Services and Aging as well as the 3-Year Aging plan in compliance with the open public participation process required under state statute 46.031(3).

Introductions of the Health & Human Services Board and Management Team were done. Final copies of the 2017 Annual Report were available for the public.

No public in attendance.

Bruce Jilka thanked those in attendance.

Meeting adjourned at 5:24 p.m.

Respectfully submitted,

*Maggie Obadal*

Maggie Obadal  
Fiscal & Administrative Supervisor