

Price County Local Emergency Planning Committee
Regular Meeting Minutes

Date: July 19, 2023

Time 1:30 p.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Call to Order: Meeting called to order by Chair Doug Rasmussen at 1:30 p.m.

Present: Michelle Edwards, Josh Englund, Brian Ernst, Robert Hawn (Brian Schmidt alt.), Darla Isham, (remote), Roxanne Kahan, Jean Klimowski, Paul Melby, Marvin Nevelier (remote), Kristin Palecek's alternate, Vance Pollitt (Roger Petrick alt.), Blaine Peterson (remote - Michael Hauschild alt.), Doug Rasmussen, Philip Richard (remote). Excused: Jeff Hallstrand Absent: Phillip Bochler

Items for discussion and possible action:

1. Communications and Announcements: Received an MCI Walk kit from North Central Wisconsin Healthcare Emergency Readiness Coalition (NCW HERC); Future item: Radiation Alert Frisker. WEMA conference in Stevens Point, September 20 -21, registration of \$150 and lodging to attend covered by LEPC. Rule-Making Notices 11am, Thur. Aug. 3rd, impacts the EPCRA fees
2. Minutes of January 18, 2023 meeting: Motion Englund/Edwards to approve the minutes from the January 18, 2023 meeting as presented. Motion carried.
3. Committee Membership – areas not being represented: like to see at least two representatives per category. All members are to have an alternate. Looking for additional Media (print, TV, radio) representative; currently only Darla Isham in Media category. Does not have to be from Price County but needs to be able to respond or report on Price County efforts. Looking for a Public Information Officer (PIO) person for press releases. There will be PIO training next year.
4. Off-Site Facilities: Currently have 12 facilities. seven located in Park Falls, five in Phillips.
5. County-Wide Strategic Plan: Motion by Klimowski/Englund to approve County Wide Strategic Plan; updates noted. Motion carried.
6. Emergency Management Report
 - a. Hazardous Spills Report: No spills since last meeting.
 - b. Review Level B Hazmat Team Agreement: Updated.
 - c. EPCRA Computer and Hazardous Response Equipment Grant: Received reimbursement for the 2022 EPCRA Computer and Hazmat Response Equipment grant of \$7,517.31 on April 10th; purchases included five Hazmat team pagers, six computers in emergency operations center. Applied for 2023 EPCRA Computer and Hazmat Response Equipment Grant; submitted \$7,767.59 for hazmat team to purchase variety of tubes to detect various chemical and one each Hazmat A & B suits, and one laptop for emergency management.
 - d. 2022 EPCRA Planning and Administration Grant: \$7,981.72 reimbursement check received May 16th.
 - e. LEPC Newsletter: New from the EPCRA Advisory Group; Roxanne Kahan to submit letter of intent to participant in Hazardous Materials Emergency Preparedness (HMEP) Regional Planning Grant Commodity Flow Study FFY2023; needs to be in by the end of August.
7. Schedule Next Meeting – October 18
8. Meeting adjourned at 2:29 p.m.

Respectfully Submitted: Robyn Koshak, Deputy County Clerk