

EXECUTIVE COMMITTEE MEETING MINUTES

Date: July 1, 2021

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Jim Hintz, Paula Houdek, Robert Kopisch, Larry Palecek, Dennis Wartgow. Also present – Nick Trimner, Carrie Kyle, Jeff Hallstrand

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment and Communications: No public comment. Bob and Paula attended the NWRPC meeting.
2. Meeting minutes June 10, 2021: Motion Palecek/Houdek to approve the minutes of the June 10, 2021 meeting as presented. Motion carried.
3. Treasurer Monthly Report: Information for June not available yet.
4. Bug Tussel proposal follow-up: Mitch Olson available for information and questions. Motion Palecek/Houdek to postpone until next meeting. Motion carried. Nick will gather more information.
5. Broadband Expansion Projects: Jeff Hallstrand available for information and questions.
 - a. Designation of 339 Exchange Project Provider – Norvado: Will incorporate into the amended resolution.
 - b. Southern Price County: Need to request participation from local municipalities for future broadband expansion projects.
 - c. Amend Resolution 21-21 - Expanding Broadband Services in Price County: Motion Houdek/Wartgow to amend resolution language for approval at the next Executive Committee meeting for consideration the July 13th County Board meeting. Motion carried.
6. County Administrator – Nick Trimner
 - a. Financial Reports
 - i. 2020 Audit: The auditors will need to do single audits on two more County programs.
 1. Resolution – 2020 Transfer into Highway Facilities Fund: Motion Palecek/Wartgow to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
 2. Resolution – 2020 Transfer into Highway Equipment Fund: Motion Houdek/Palecek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
 - ii. 2021 Actual vs Budget: Information for June not available yet.
 - iii. 2022 Preliminary Budget Goals: Carrie is working with departments on initial requests. Administration Committee is deciding on Health Insurance broker. Insurance premiums are expected to increase. Addition of another K-9 Unit. Potential recreation officer for 2023. Reviewing borrowing projects, which may include some Highway equipment purchases. Enterprise leases will be expiring. Preliminary budget for next month's meeting.
 - b. Administrator Report: Nothing addition. Attended PFACDC meeting. Meeting with Friends of Fred Smith.
7. Disposition of Property – 577 2nd Ave N; Park Falls (Tax ID #23978): Motion Wartgow/Hintz to let the parcel continue with the bid process in the current land sale auction. Motion carried.
8. Books-by-Mail Supplement in 2021: City of Park Falls has notified that they do not have enough money to cover the program for the rest of 2021. The County would need to contribute \$6,000 to continue the 2021 program. Motion Wartgow/Palecek to not contribute additional funding to the program for the remainder of 2021. Motion withdrawn. Motion Houdek/Hintz to contribute \$6,000 to the Books-by-Mail Program to fund the rest of 2021. Roll call vote: Yes (4): Hintz, Houdek, Kopisch, Wartgow. No: (1): Wartgow. Motion carried. A resolution will be drafted for consideration by the County Board.
9. American Recovery Plan Act:
 - a. Spending Approval: Developed three level spending parameters.
 - b. Resolution – Procedure for ARPA Funding Utilization: Future item.

Palecek excused at 11:04 a.m.

10. Equipment Repair/Replacement Projects: Long-term HVAC equipment replacement being done through Request for Proposal process.
 - a. Normal building: AC failure being taken care of, can be covered through ARPA funding.
 - b. Safety building: \$20,000 for repairs in the basement.
 11. Monthly Vouchers: Motion Wartgow/Hintz to approve vouchers in the amount of \$282,528.58. Motion carried.
 12. Date of Next Meeting: July 13, August 12, September 16, October 7, November 4
 13. Meeting adjourned at 11:18 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk