

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

Date: June 14, 2018

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Chair Robert Kopisch at 9:00 a.m. Roll Call: Present – James Adolph, Bruce Jilka, Robert Kopisch, Larry Palecek. Excused: Ronald Heikkinen. Also present – Nick Trimner, Lynn Neeck, Jean Gottwald, Kathy Reinhard, Don Grande

Items for discussion and possible action:

1. Communications and Correspondences: None.
2. Public Comment: None.
3. Meeting minutes – May 7 and May 15, 2018: Motion Adolph/Palecek to approve the minutes of the May 7 and May 15, 2018 meetings as presented. Motion carried.
4. Treasurer – Lynn Neeck
  - a. Treasurer's monthly report: Reviewed.
  - b. In Rem / Tax Deed
    - i. 2013 Tax Deed: Courtney Graff has court date set for July. Auction to follow this fall.
    - ii. 2014 Tax Deed: Working with Bruce Marshall. Title searches are in process. Petition write-ups are being done as searches are complete.
    - iii. 2015 Tax Deed: On hold till 2014 process gets further.
5. County Clerk – Jean Gottwald
  - a. Claims against the County
    - i. Richard Hebert (2017): Court ruled in County's favor. Complainant will have to remove the structure.
    - ii. Brian R. Ernst (2017): No update.
    - iii. Community Support Center of Price County, Pam Olson (2016): No update.
6. County Administrator – Nick Trimner
  - a. 2017 Budget – Audit: Highway and County audit complete. Single audit scheduled June 25th (reviews federal and state grants)
  - b. 2018 Budget – Monthly Report: Jail expenses continue to be over partially due to covering employees out on FMLA. Stumpage revenue doing well. Sales tax is behind.
    - i. High Cost Placements Update: Reviewed.
  - c. Update on Safety Building Expansion and Renovation Project: Final walk-through with inspectors and architect completed. Sections of the project are being signed-off. Board member tour scheduled for June 19<sup>th</sup> at 8:00 a.m.
7. Highway Equipment Fund: Spending for 2018 set at \$300,000 which will bring the fund to zero. Consensus for a resolution to change the formula to not count extreme unexpected expenses toward profit/loss calculation for the equipment fund.
8. Tourism Report: Have worked on the department scope and vision which will add historical sites/markers as part of what is covered. Staff hours will remain at 30 hours for 2018 and will be reevaluated for the 2019 budget. Continue working with the chambers to make sure marketing coverage carries on.
9. Resolution – Appointment of Price County Audit Firm: Motion Palecek/Adolph to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
10. Consideration of Advisory Resolution for Dark Store Taxation: Motion Palecek/Adolph to prepare a resolution for the next meeting. Motion carried.
11. Monthly Vouchers: Motion Adolph/Palecek to approve the accounts payable and payroll for May in the amount of \$1,414,920.57 and vouchers in the amount of \$151,141.09. Motion carried.
12. Date of Next Meeting: July 16, 2018 at 9:00 a.m.
13. Closed Session: Announcement and motion Palecek/Adolph to adjourn to closed session at 11:11 a.m. pursuant to the exemption in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:
  - a. County Administrator – performance review
  - b. Motion to Return to Open SessionRoll call vote: Yes (4): Adolph, Jilka, Kopisch, Palecek. No: (0). Motion carried.  
Motion Palecek/Adolph in closed session to return to open session at 11:58 a.m. Roll call vote: Yes (4): Adolph, Jilka, Kopisch, Palecek. No: (0). Motion carried.
14. Take Action, as needed, on closed session item: Motion Adolph/Jilka to approve the County Administrator performance review as presented and forward to the County Board for their consideration. Motion carried.
15. Meeting adjourned at 11:59 a.m.

Respectfully submitted: Jean Gottwald, County Clerk