

## EXECUTIVE COMMITTEE MEETING MINUTES

Date: June 11, 2020

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Jim Hintz, Paula Houdek, Robert Kopisch, Larry Palecek, Dennis Wartgow. Also present – Nick Trimner, Carrie Kyle, Lynn Neeck

Items for discussion and possible action:

1. Communications and Correspondences: None.
2. Meeting minutes May 14, 2020: Motion Hintz/Houdek to approve the minutes of the May 14, 2020 meeting as presented. Motion carried.
3. Treasurer – Lynn Neeck
  - a. Treasurer's monthly report: Interest rates have dropped to .20%.
  - b. In Rem / Tax Deed
    - i. 2016 Tax Deed: 44 parcels. Petition ready to file. Need to check on any COVID restrictions against filing in court.
    - ii. 2017 Tax Deed: 231 parcels. Process is on schedule.
  - c. Delinquent Tax Status
    - i. Park Falls Development, LLC: Received first payment of \$77,000. Next payment planned for September and hope to have 2017 paid by end of 2020.
    - ii. Phillips Lionite Wood Products Company, LLC: Received call from one of the investors. They intent to pay the back taxes. No timeframe mentioned.
4. County Administrator
  - a. Administrator Report: A lot of meetings regarding COVID, tracking COVID expenses for possible reimbursements, union negotiations, damage to fair buildings, employee issues, public outreach (specifically regarding the Public Health Ordinance),
  - b. 2021 Budget: Starting with initial assumptions and effects of: possible increase in camping fees, the Highway and Transportation Committee deciding to move forward with the \$1 million borrowing that was approved by the County Board, the Ad Hoc Committee on Damage to Fairground Buildings may be asking for funding to fix or replace the buildings, union negotiations, wage increase and potential health insurance increase.
5. Safety Building Loan – Refinancing: Current 3.35%. \$3,147,500 for 13.5 years. Quotes: Nicolet National Bank 3.15% - 3.75%; Forward Bank 2.47%; Prevail 2.15%. Motion Houdek/Wartgow to approve the 2.15% refinance with Prevail Bank. Motion carried. Will save \$267,385 (\$20,570/yr.) and take one year off of the loan repayment.
6. Lease Agreement with Park Falls Lions Club – Dog Park – Bond Amount: Lions Club is struggling with the \$10,000 bond. Motion Palecek/Houdek to reduce the bond requirement to \$2,500. Motion carried.
7. Hire Engineer to Evaluate Options for Damage to Fairground Buildings: Samuels Group attended the initial Ad Hoc committee meeting. They would charge \$7,500 for initial overview and plan options. Received \$5,000 insurance settlement. Spent \$1,000 to fence off buildings. Motion Palecek/Wartgow to approve \$7,500 to hire Samuels Group to do initial overview and present plan options. Motion carried on voice vote.
8. Resolution – Appointment of Price County Audit Firm: Motion Wartgow/Palecek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
9. UniverCity Alliance – UW Madison: Assistance with resources for County initiatives. Consensus of committee to pass at this time.
10. Closed Session: Announcement and motion Houdek/Palecek to adjourn to closed session at 10:26 a.m. pursuant to the exemption in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and for the purpose of:
  - a. County Administrator Performance Review
  - b. Motion to Return to Open SessionRoll call vote: Yes (5): Hintz, Houdek, Kopisch, Palecek, Wartgow. No: (0). Motion carried.  
Motion Palecek/Hintz in closed session to return to open session at 11:45 a.m. Roll call vote: Yes (5): Hintz, Houdek, Kopisch, Palecek, Wartgow. No: (0). Motion carried.

11. Take Action, as needed, on closed session items: Motion Houdek/Hintz to approve the County Administrator Performance Review and forward to the County Board for their consideration. Motion carried.
  12. Monthly Vouchers: Motion Houdek/Palecek to approve the accounts payable and payroll for May in the amount of \$1,322,846.80 and vouchers in the amount of \$411,029.06. Motion carried.
  13. Future Agenda Items: None.
  14. Date of Next Meeting: July 16 and August 13.
  15. Meeting adjourned at 11:50 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk