

**Price County Health & Human Services Board
Meeting Minutes**

Date: June 3, 2020

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Meeting called to order at 9:00 a.m. by Jean Gottwald, County Clerk.

Roll Call: Present: Peter Dahlie, Paula Houdek, Sally Huml, Bruce Jilka, Suzanne Ocker, Bill Teeters, Dennis Wartgow. Excused: Gerald Swenson. Absent: Ginny Strobl.

Also present: Nick Trimner, Sarah Reese-Socha, Keri Nelson, Lauren Adams, Robert Kopisch, Janine Dobson

Items for discussion and possible action:

1. Elect Chairperson: Wartgow nominated Bruce Jilka. Jilka declined. Jilka nominated Paula Houdek. Wartgow nominated Bill Teeters. Teeters declined. Three calls for further nominations. Motion Wartgow/Teeters to close nominations and cast a unanimous ballot for Paula Houdek as Board Chairperson. Motion carried.
2. Elect Vice-chairperson: Houdek nominated Bill Teeters. Motion Wartgow/Jilka to close nominations and cast a unanimous ballot for Bill Teeters as Board Vice-chairperson. Motion carried.
3. Finance Sub-committee
 - a. Continuation: Discussed practicability. Motion Wartgow/Teeters to disband the Finance Sub-committee and handle the review and signing of vouchers during the regular Health & Human Services Board meeting. Motion carried.
 - b. Elect Members: None.
4. Minutes from March 4, 2020 meeting: Motion Dahlie/Ocker to approve the minutes of the March 4, 2020 meeting as presented. Motion carried.
5. Appointment Recommendations
 - a. Nutrition Advisory Council – Terms to Expire April 30, 2022 (Judith Anderson, Shirley Cress, David Schmidt): Motion Teeters/Wartgow to recommend reappointing these members and forward to the County Board for approval. Motion carried.
 - b. Council on Aging Advisory Committee – fill remaining term to expire April 30, 2021 – County Board Supervisor (vacated by John Vlach): Motion Wartgow/Houdek to recommend the appointment of Bill Teeters and forward to the County Board for approval. Motion carried.
 - c. ADRC-N Governing Body – fill remaining term to expire May 31, 2022 (vacated by John Vlach): Motion Houdek/Wartgow to recommend the appointment of Bill Teeters and forward to the County Board for approval. Motion carried.
6. Contract with Embrace: They had rented office space in the Courthouse. Per the rental agreement they paid \$5,000 rent. The County paid them a service payment of \$5,000. That ended when they moved to a different location. Will need Embrace to request an updated contract. Motion Wartgow/Teeters to postpone until more information is available. Motion carried.
7. Public Health Division – Michelle Edwards
 - a. Coronavirus Update: Emergency Operations Center (EOC) group meets weekly to review what is happening in Price County. County Health Officers meet daily to review the State status. Weekly meetings with regional communicable disease group, Wisconsin Emergency Management and local partners group. County ordinance being developed to cover public health officer duties and authority during a public health emergency. Wisconsin National Guard assisted with free testing, resulting in no positives. Both nursing homes are voluntarily testing all residents and staff with possible periodic retesting. Contact tracing protocol developed. Extra grant moneys have been made available for more testing and response planning. Tracking specific additional COVID-19 expenses for potential reimbursement.
 - b. Quarterly Report: Reviewed. Several programs have been put on hold or conducting some services by phone. Clinical and hospital services are resuming and the public is being encouraged to seek medical help when needed.
8. Aging & Disability Resource Center – Lauren Adams/Janine Dobson
 - a. World Elder Abuse Proclamation –World Elder Abuse Awareness Day June 15th. Motion Teeters/Wartgow to approve the proclamation to be signed by the HHSB Chair. Motion carried.
 - i. Presentation – Deb Kronberger-Oswald: Reviewed the 2019 data report.

- b. Transportation / Trust Fund Expenditures – Janine Dobson: Still have a pool of volunteers for transportation. BART bus is running, but ridership is down. Building a garage that will be paid for from funds that are required to be spent on capital projects.
 - c. Nutrition Program Update: All five senior dining sites are continuing with delivery or carry-out only.
- 9. Behavioral Health Division
 - a. Quarterly Report: Reviewed by Sarah Reese-Socha. Data report of crisis calls and behavioral health programs.
- 10. Children and Youth
 - a. Quarterly Out-of-home Placement Report: Data report reviewed by Sarah Reese-Socha. Several issues arose due to the lack of children contact with school facilities and resources. Supervised visits have been happening via electronic meeting.
- 11. Economic Support Division – Sarah Reese-Socha
 - a. Temporary Regulations for Economic Support Programs due to COVID-19: Badger Care and Food Share requirements have been extended. Unemployment rate 17% in Price County.
- 12. Fiscal and Administrative Division – Keri Nelson: Reviewed report.
 - a. High Cost Placement Reports: Reviewed report by division.
- 13. Director Report – Sarah Reese-Socha
 - a. Agency Updates: Only accepting clients by appointment. Alternating 50% of staff in the office at a time. The other half are working from home.
 - b. Personnel Updates: New hires Brenda Baldwin, Suzanne Franz and Sara Meives. Tracy Timmers retired. Have two social worker positions vacant. Scheduling interviews for program assistant.
- 14. Future Agenda Items: Nothing.
- 15. Next meeting – July 1, 2020.
- 16. Meeting adjourned at 11:10 a.m.

Respectfully submitted: Jean Gottwald, County Clerk