

EXECUTIVE COMMITTEE MEETING MINUTES

Date: May 16, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – James Adolph, Bruce Jilka, Robert Kopisch, Larry Palecek. Excused: James Hintz. Also present – Nick Trimner, Carrie Kyle, Lynn Neeck, Jean Gottwald, Paula Houdek.

Items for discussion and possible action:

1. Communications and Correspondences: John Vlach has returned to attending meetings. May 20th meeting with the Phillips Chambers of Commerce.
2. Public Comment: None.
3. Meeting minutes – April 11 and May 3, 2019: Motion Palecek/Adolph to approve the minutes of the April 11 and May 3, 2019 meetings as presented. Motion carried.
4. Treasurer – Lynn Neeck
 - a. Treasurer's monthly report: May settlement money is coming in. The State eliminated some of the personal property tax. Received approximately \$20,000 in Personal Property Aid. The State is contemplating eliminating all personal property tax. Making transition from First National Bank to Forward Bank.
 - b. In Rem / Tax Deed
 - i. 2014 Tax Deed: Land sale auction going until May 21st.
 - ii. 2015 Tax Deed: Title searches in progress. Should be ready for legal by first week in June. 68 parcels.
 - iii. 2016 Tax Deed: Notice published. October 31st is last date for payment and then will be turned over for In Rem process
5. County Administrator – Nick Trimner
 - a. 2018 Budget: Auditors were on site for a week in April. State report was filed timely. Single audit in June.
 - b. 2019 Budget: Normal Building parking lot bid came in high, so it will be patched. Money budgeted for that project will be used on Fairground Building projects. Roofing seven buildings – \$29,000. Private donation of \$5,000 for one wing of the barn. Norvado no longer offering co-ax TV for the jail. Need to find another option for the required service to inmates. Reviewed stand out budget items. Stumpage revenue is doing well.
 - c. 2020 Budget: Insurance is looking good. Possible 5% increase. Exploring various options.
 - d. Sale of County Owned Property – 598 Peterson Dr – update: Both parties agreed to purchase terms. Final draft of agreement was sent to Counseling and Development Center Board for their review.
 - e. Administrator Report: Joe Janak is training with the K9 unit. 911 system project going forward. \$1.2 million on spring timber bids. Citizen group from Park Falls is interesting in developing a dog park within the Tuscobia Trail Park.
6. Gift card from Grant County: Bob and Nick each received a \$25 gift card from Grant County as a thank you for participating in a meeting. Cards will be turned over to the County Clerk's Office for buying meeting supplies.
7. Resolution – Sale of County Owned Property (Fairground Antiques): Motion Palecek/Adolph to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
8. Contributions to County Economic Development Organizations: The two organizations in the county are looking at merger options. Question of an ethics issue since the Park Falls mayor is the executive of the Park Falls Area Community Development Corporation and the administrative assistant is the spouse of a city alderman. Discussion on viability of what the groups are accomplishing.
9. WCA Annual Fall Conference
 - a. Attendance by Board Members: Two more supervisors may attend.
 - b. Resolutions for Consideration: Will redo the levy limit resolution for the June County Board meeting and have that for submission.
10. Monthly Vouchers: Motion Jilka/Adolph to approve the general ledger and payroll for the month of April in the amount of \$1,518,505.11 and vouchers in the amount of \$95,751.78. Motion carried.
11. Announcement and motion Adolph/Palecek to adjourn to closed session at 10:32 a.m. pursuant to the exemption in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or

performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and for the purpose of:

- a. County Administrator Performance Review
- b. Motion to Return to Open Session

Roll call vote: Yes (4): Adolph, Jilka, Kopisch, Palecek. No: (0). Motion carried.

Motion Palecek/Adolph in closed session to return to open session at 11:24 a.m. Roll call vote: Yes (4): Adolph, Jilka, Kopisch, Palecek. No: (0). Motion carried.

12. Take Action, as needed, on closed session items: Motion Palecek/Jilka to approve the County Administrator performance review and forward to the County Board for their consideration. Motion carried.

13. Date of Next Meeting: June 13 and August 8.

14. Adjourn: Meeting adjourned at 11:25 a.m.

Respectfully submitted: Jean Gottwald, County Clerk