

## EXECUTIVE COMMITTEE MEETING MINUTES

Date: April 11, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – James Adolph, James Hintz, Bruce Jilka, Robert Kopisch, Larry Palecek. Also present – Nick Trimner, Lynn Neeck, Carrie Kyle, Brian Roush

Items for discussion and possible action:

1. Communications and Correspondences: None.
2. Public Comment: None.
3. Meeting minutes – March 14, 2019: Motion Adolph/Hintz to approve the minutes of the March 14, 2019 meeting as presented. Motion carried.
4. Treasurer – Lynn Neeck
  - a. Treasurer's monthly report: Reviewed.
  - b. In Rem / Tax Deed
    - i. 2014 Tax Deed: Online auction May 1 – 21.
    - ii. 2015 Tax Deed: Submitted 70 parcels for title searches.
    - iii. 2016 Tax Deed: Will publish delinquent notices next week – October 31<sup>st</sup> final redemption date.
5. County Administrator
  - a. 2018 Budget: Ready for auditors in two weeks.
  - b. 2019 Budget: Weather conditions have used a lot of resources.
  - c. 2020 Budget: Health insurance doing well. Looking at additional options. Sheriff's Department maintenance contract increase. UW-Extension \$10,000 first employee credit is being eliminated. New HVAC units will be needed in next several years.
  - d. Sale of County Owned Property – 598 Peterson Dr – update: Met with Counseling and Development Center Board several times. A proposal was presented to them by the County - purchase price of \$125,000 with six-month land contract to give them time to find financing. They have not responded. Motion Palecek/Adolph to move the discussion to closed session. Motion carried.
  - e. Administrator Report: Court date postponed for 90 days on claim with Town of Worcester to abandon the road into the salt shed. Highway W bridge project postponed to next year to settle right-of-way issues. Weight posting will remain on this portion of the road. Evan and Nick went to Madison to present the Land and Water Use Plan.
6. Resolution – Designating Public Depositories: Tom Armstrong and Mark Brzeskiewicz presented Forward Bank's banking services. Motion Adolph/Palecek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
7. Resolution – Budget Amendments for Fiscal Year Ending December 31, 2018: Motion Hintz/Palecek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
8. Resolution – Budget Amendments for Fiscal Year Ending December 31, 2019 (#2): Motion Jilka/Palecek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
9. Resolution – Disallow Claim Against the County: Ryan Steinoff: Motion Hint/Adolph to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
10. Resolution – Designating General Fund Money for Parcel Replanting: Resolution was postponed by the Forestry & Parks Committee. No action.
11. Wisconsin Department of Administration
  - a. Remodel for Probation and Parole Offices: Received bid of \$61,000 for project.
  - b. Lease Agreement: Contains extra payment amount to cover remodel costs. Need the final amount of project cost in the agreement. Will use Capital Improvement Fund money to finance the project with the extra lease money used to pay it back. Motion Jilka/Adolph to instruct the County Administrator to negotiate the lease agreement with the DOA. Motion carried.
12. 9-1-1 System Service Agreement: Brian Roush – Motorola now owns all applications. Proposal on system upgrade of \$154,000. Annual maintenance costs of \$20,000 for one year, \$18,000 per year for five-year contract. Includes software upgrades, warranty on equipment and licensing agreements but would need to pay \$45,000 to replace the computers in five years. \$23,000 per year for 10-year

contract includes software upgrades, hardware warranty, equipment replacement in five years and licensing agreements. Motion Hintz/Jilka to proceed with \$154,000 for system upgrade and \$230,000 for a 10-year maintenance contract (\$23,000 per year). Motion carried.

13. Letter from County relinquishing ownership of antiques at Fairgrounds: Motion Hintz/Palecek to approve the transfer of ownership of the county-owned antiques to the Price County Antique Association and draft a resolution for the next committee meeting. Motion carried.
14. Monthly Vouchers: Motion Hintz/Adolph to approve the accounts payable and payroll for the month of March in the amount of \$1,808,664.15 and Period 13 in the amount of \$1,403,064.46 and vouchers in the amount of \$66,959.25. Motion carried.
15. Announcement and motion Adolph/Hintz to adjourn to closed session at 10:32 a.m. pursuant to the exemption in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:
  - a. County Administrator Performance Review and (item added during open session) e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of:
  - b. Sale of County Owned Property – 598 Peterson Dr
  - c. Motion to Return to Open SessionRoll call vote: Yes (5): Adolph, Hintz, Jilka, Kopisch, Palecek. No: (0). Motion carried.  
Motion Adolph/Palecek in closed session to return to open session at 12:57 p.m. Roll call vote: Yes (5): Adolph, Hintz, Jilka, Kopisch, Palecek. No: (0). Motion carried.
16. Take Action, as needed, on closed session items: No action taken.
17. Date of Next Meeting: May 16
18. Meeting adjourned at 12:58 p.m.

Respectfully submitted: Jean Gottwald, County Clerk