

PRICE COUNTY EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES

Date: March 24, 2020 Time: 3:00 p.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 3:00 p.m. Roll Call: Present – Jim Hintz, Robert Kopisch, Larry Palecek, Dennis Wartgow. Member present via teleconference: Bruce Jilka. Also present – Nick Trimner, Paula Houdek, James Adolph, Sarah Reese-Socha, Michelle Edwards, Jennifer Miller, Brian Schmidt, Roxanne Kahan. Also present via teleconference: Jeff Hallstrand, Leanna Samardich, Joe Baratka, TJ Podmolik, Melissa Raab

Items for discussion and possible action:

1. Communications and Correspondences: Jean received communication from Phillips Plating regarding a letter they received from Phillips Medisize instructing their vendors to “work with your local government officials to obtain any necessary exemptions to keep your facility open.” Communication from Attorney General Kaul regarding open meetings
2. Emergency Operations Plan – Annex A (Direction and Control): Discussion.
3. Situation Report – Nick Trimner
 - a. Actions Taken: Keeping employees up-to-date with information that is coming from federal and state agencies. Also, what the County is doing to comply with the Governor’s orders and how it will affect County business and employees. Looking at departments reducing office hours and having some employees work from home. There will be additional sick time available for employees that qualify under HR 6201 – Family First Act. Will also be offering unpaid time off with possible layoffs. Working with departments to determine what services are essential and how to keep needed employees working with the outlined safety precautions.
 - b. Current Developments: Need to determine essential and nonessential services that the County provides.
4. Board Issues
 - a. Electronic Meetings: Will offer availability of electronic attendance. IT is working on options.
 - b. Public Participation: Will eliminate public participation on any agendas of meetings that are offering electronic attendance.
 - c. Board and Committee Meetings Rules: Board rules can be suspended when needed to conduct Board business.
 - d. Snowbirds and Seasonal Residents: Several surrounding counties are asking non-residents to not go to their cabin and/or second home. Nick and Jennifer have been working on a similar letter, but a softer tone.
5. Next Steps - Actions Needed: Monitor essential and nonessential County positions and what options are available for them.
6. Future Agenda Items: Find out if requirements can be altered to make sure emergency response units are able to respond. What are the capacities of County medical facilities? When do we need triage auxiliary facilities to guarantee medical facilities are available for other medical needs?
7. Next Meeting Date: None.
8. Meeting adjourned at 4:15 p.m.

Respectfully submitted: Jean Gottwald, County Clerk