

EXECUTIVE COMMITTEE MEETING MINUTES

Date: March 17, 2020

Time: 8:30 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 8:30 a.m. Roll Call: Present – Jim Adolph, Jim Hintz, Bruce Jilka, Robert Kopisch, Larry Palecek. Also present – Nick Trimner, Carrie Kyle

Items for discussion and possible action:

1. Communications and Correspondences: None.
2. Public Comment: None.
3. Financial Policies and Procedures Manual
 - a. Rescind motion from March 10th meeting: Motion Palecek/Adolph to approve the Financial Policies and Procedures Manual effective January 1, 2020. Motion carried.
 - b. Approve Financial Policies and Procedures Manual
Motion Palecek/Adolph to amend original motion from March 10, 2020 Executive Committee meeting: Motion Palecek/Adolph to approve the Financial Policies and Procedures Manual effective January 1, 2020 **and include asset capitalization as it applies to the 2019 audit.** Motion carried. **Motion Palecek/Adolph to amend motion as indicated. Motion carried.**
4. Meeting adjourned at 8:33 a.m.

Respectfully submitted: Jean Gottwald, County Clerk