

PRICE COUNTY ADMINISTRATION COMMITTEE
Meeting Minutes

Date: March 16, 2020 Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Dennis Wartgow, Committee Chairperson at 9:00 a.m. Roll Call: Present – Jeff Hallstrand, Bob Kopisch, Jordan Spacek, Dennis Wartgow. Also present: Nick Trimmer, Jennifer Miller, Leanna Samardich, Sarah Reese-Socha, Michelle Edwards, Chelsea Onchuck, Mark Fuhr, Bill Teeters.

Items for discussion and possible action:

1. Public Comment and Communications: Received communication from State of Wisconsin on March 13, 2020 that effective March 30, 2020 Mark Fuhr has resigned as Price County District Attorney to take the Assistant District Attorney position.
2. Minutes from January 30, 2020; February 12, 2020 meetings: Motion Hallstrand/Spacek to approve the minutes of the January 30, 2020 and February 12, 2020 meetings as presented. Motion carried.
3. Employee Status Updates
 - a. New Hires, Promotion and Reassignments
 1. Sarah Reese-Socha – Health & Human Services Director: March 8
 2. Kayla Borgen – Children & Youth Supervisor: March 8
 3. Tammy Dahl – Children & Youth Lead Social Worker: March 8
 4. Brenda Baldwin – ADRC Information & Assistance Specialist: March 16
 5. Mark Hill – Correction Officer / Dispatcher: March 4
 6. Craig Fischer – Highway Operator I / Dams Keeper: February 10
 - b. Resignations / Retirements / Terminations
 1. Renee Prescott – Economic Support Specialist: February 7
 2. Tracy Timmers – Health & Human Services Family Skills Worker: March 18 after 18 years
 3. Mark Kyle – Highway Fleet & Facilities Superintendent: March 14
 4. Randall Cummings – Highway Operator II: March 5 after 21 years
 5. Kevin Brunell – Highway Operator II: February 26 after 6 years
 6. Timothy Radlinger – Highway Department Foreman: April 23rd after 5.5 years
 7. Daniel Baratka – Correction Officer / Dispatcher: March 15 after 1.5 years
 8. Jared Damjanovic – Buildings & Grounds Technician: March 2
 - c. Recruitments
 1. Social Worker – Children and Youth: ongoing recruitment
 2. Economic Support Specialist: interviews scheduled
 3. Health & Human Services Family Skills Worker: Recruitment to start
 4. Highway Fleets & Facilities Superintendent: Job offer made
 5. Highway Department Foreman: Current recruitment
 6. Highway Operator II: Candidate offer made
 7. Sheriff's Deputy: Three candidates to interview and test
 8. Correction Officer / Dispatcher: Interviews held
 9. Buildings & Grounds Technician: Looking at restructure department
 10. Summer Hires: Forestry & Parks hired, still need six with Highway Department
4. Personnel Handbook: Motion Kopisch/Spacek to postpone to next meeting. Motion carried.
5. Resolution – Regular Non-benefit Eligible and Casual Employee Wage Schedule: Motion Kopisch/Spacek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried on voice vote with one abstention.
6. Price County Government – Office of Administration Strategies for a Pandemic: Discussed the plan that will be in place. A lot will depend on what comes down from Federal and/or State officials. Sent out a memo to employees on Friday. Will send an updated memo today and will keep employees informed on a regular basis.
7. Resolution – Provide County Administrator Emergency Administrative Flexibility for COVID-19: This will allow implementing policy changes as needed to ensure health and safety. Motion Kopisch/Hallstrand to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
8. Announcement and motion Hallstrand/Spacek to adjourn to closed session at 10:19 a.m. pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1)(e) deliberating or negotiating whenever competitive or bargaining reasons require a closed session for the purpose of:

a. Deputy Union Contract Negotiations

b. Return to Open Session

Roll call vote: Yes (4): Hallstrand, Kopisch, Spacek, Wartgow. No: (0). Motion carried.

Motion Kopisch/Hallstrand in closed session to return to open session at 10:42 a.m. Roll call vote:

Yes (4): Hallstrand, Kopisch, Spacek, Wartgow. No: (0). Motion carried.

9. Take action, as needed, on closed session item: None.
10. Resolution – Ratify the Collective Bargaining Agreement between Price County and Price County Deputies Union LAW Local 116: No action.
11. Set next meeting date: May 4, 2020.
12. Meeting adjourned at 10:45 a.m.

Respectfully submitted,

Jean Gottwald, County Clerk