

EXECUTIVE COMMITTEE MEETING MINUTES

Date: March 11, 2021

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Jim Hintz, Paula Houdek, Robert Kopisch, Larry Palecek, Dennis Wartgow. Also present – Nick Trimner, Carrie Kyle, Lynn Neeck

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment: None.
2. Communications and Correspondences: None.
3. Meeting minutes February 11 and February 16, 2021: Motion Hintz/Palecek to approve the minutes of the February 11 and February 16, 2021 meeting as presented.
4. Treasurer – Lynn Neeck
 - a. Treasurer's monthly report: Property tax payments and sales tax are doing well. Notices were sent for all delinquent taxes.
 - b. In Rem / Tax Deed
 - i. 2017 Tax Deed: 56 parcels. Bruce Marshall is working on petition. Last date of redemption will be set.
 - ii. 2018 Tax Deed: Next step of the process will be the end of March.
 - c. Delinquent Tax Status
 - i. Park Falls Development, LLC: Scheduled payments are being made.
 - ii. Phillips Lionite Wood Products Company, LLC.: Scheduled payments are being made.
5. County Administrator – Nick Trimner
 - a. 2020 Actual vs Budget: Finalizing adjusting journal entries. Four departments will be over the threshold.
 - b. 2021 Actual vs Budget: Early in process.
 - c. Liability Insurance Loss Run Report: Annual report of claims paid by our insurance carrier.
 - d. Administrator Report: COVID policy and procedures. Opening travel for employees. Extended leave policy. Will reconsider after vaccines are more available. Preparing for audit.
6. COVID Relief Bill Allocations and Uses: \$5 billion to Wisconsin, \$2.6 million to Price County. Nick is identifying areas for possible use. Need to submit application. Must be used by 12/31/24. Unused funds will be reallocated. Motion Houdek/Palecek to designate signatory authority to the County Board Chair, County Administrator or County Clerk. Motion carried.
7. Park Falls Area Community Development Corporation restructuring status: Bob attended their meeting. They will serve all communities in the County regardless of participation. The name of the organization will be dependent on participation. They will look for a part-time director.
8. Fairground Buildings Update: The demolition company continues their work. Open Class Building is in process. Pavilion removed. Barn wing is down. Remaining Barn is currently unusable.
9. WCA Legislative Exchange Update: Held virtually last week. Legislative updates. March 15 will be a regional meeting. Weekly leadership roundtables are being well received.
10. Monthly Vouchers: Motion Palecek/Hintz to approve the accounts payable and payroll in the amount of \$2,183,621.34 for February and vouchers in the amount of \$1,361,993.57. Motion carried.
11. Closed Session: Announcement and motion Hintz/Houdek to adjourn to closed session at 10:00 a.m. pursuant to the exemption in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:
 - a. County Administrator Performance Review and 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of:
 - b. Consideration of Investment Proposal
 - c. Motion to Return to Open Session

Roll call vote: Yes (5): Hintz, Houdek, Kopisch, Palecek, Wartgow. No: (0). Motion carried.

Motion Wartgow/Palecek in closed session to return to open session at 11:01 a.m. Roll call vote: Yes (5): Hintz, Houdek, Kopisch, Palecek, Wartgow. No: (0). Motion carried.

12. Take Action, as needed, on closed session items:

11(a): County Administrator Performance Review: No action. Only first step in the process.

11(b): Consideration of Investment Proposal: Motion Palecek/Hintz to postpone. Motion carried.

13. Date of Next Meeting: April 15 and May 13.

14. Meeting adjourned at 11:02 a.m.

Respectfully submitted: Jean Gottwald, County Clerk