

EXECUTIVE COMMITTEE MEETING MINUTES

Date: February 13, 2020

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Jim Adolph, Jim Hintz, Bruce Jilka, Robert Kopisch, Larry Palecek. Also present – Nick Trimner, Carrie Kyle, Lynn Neeck, Leanna Samardich, Joe Baratka, Eric Holm, Paula Houdek, Bill Teeters

Items for discussion and possible action:

1. Communications and Correspondences: None.
2. Public Comment: None.
3. Meeting minutes – January 16, 2020: Motion Hintz/Adolph to approve the minutes of the January 16, 2020 as presented. Motion carried.
4. Treasurer – Lynn Neeck
 - a. Treasurer's monthly report: Settlements will start coming in. Interest rates are dropping.
 - b. In Rem / Tax Deed
 - i. 2015 Tax Deed: Redemption date March 19th.
 - ii. 2016 Tax Deed: Title company research is done. Petition in the works with Slaby Law Offices. 67 parcels.
 - iii. In Rem Schedule: Same. Lynn will contact DNR regarding the 5-R properties and content in the trailers on the property.
 - iv. Anticipated Land Sale Auction: Potentially in Mary with ten parcels.
5. County Clerk - Jean Gottwald
 - a. Town of Hackett – Refusing ICE Tabulator: Discussion. The County will draft a letter to Town of Hackett stipulating the County's position with the machine that was purchased for the town.
6. Embrace – request for funding: Embrace did not renew their lease to remain in the Courthouse and have moved to a different office. The prior arrangement was they paid \$5,000 in rent and the County provided them with \$5,000 for services provided. Embrace is requesting the \$5,000 payment. Health & Human Services Department will review the contract for services provided by Embrace to make sure the money they are receiving from the County covers the services provided.
7. Lease Agreement – Park Falls Lions Club Dog Park: For use of property in the Tuscobia Trailhead Park. Reviewed. There is a conflict with the County ordinance leash law. Motion Adolph/Hintz to proceed with the agreement contingent on complying with County ordinance and clarifying appropriate use with the WDNR. Motion Jilka/ to postpone to the May Executive Committee meeting. Motion failed. Original motion carried on voice vote.
8. Lease Agreement – Price County Fair Association: Document needed to be redrafted to include language incorporating provisions of the Antique Association lease agreement. Motion Jilka/Adolph to postpone to next meeting. Motion carried.
9. Lease Agreement – Price County Antique Association: Motion Adolph/Palecek to postpone to next meeting. Motion carried.
10. Resolution – Request to Apply for WDNR 2020 Municipal Dam Grant Program (Weimers Dam): Motion Hintz/Jilka to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
11. Resolution – Request to Apply for WDNR 2020 Municipal Dam Grant Program (Cranberry Creek Dam): Motion Hintz/Adolph to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
12. NACO High Performance Leadership online program: Opportunity for a county employee. Consensus is to keep it in mind for some time in the future.
13. Highway Construction Projects
 - a. 2020 and Beyond: One year, three year and five year borrowing scenarios. Discussion about doing a one-time borrowing to avoid interest payments. This would be an increase in county mill rate increase of 10.65% to borrow \$1,000,000 in 2020 for taxation in 2021. Motion Adolph/Palecek to proceed with 2020 one-year \$1,000,000 borrowing payable in 2021 for Highway projects, contingent on County Board approval by resolution. Motion carried.
 - b. County Referendum: No discussion.

14. County Administrator – Nick Trimner
 - a. 2019 Budget: Period 13 revenue still coming in. Working on year-end adjusting journal entries. Auditors will be in house the second week in April. Highway audit will be second week in March.
 - b. 2020 Budget: Installing light efficient fixtures. Switch to doing own snowplowing. There has been a lot of snow removal expenses.
 - c. Administrator Report: TJ Podmolik is a member of the State of Wisconsin Cybersecurity Task Force. Sheriff Deputy Union negotiations. Personnel handbook updates. Several employee recruitments.
 15. Financial Policies and Procedures Manual: Referred to next meeting.
 - a. Use of County Credit Cards
 - b. Purchase of Promotional Items
 - c. Legal Services
 16. Monthly Vouchers: Motion Adolph/Jilka to approve the accounts payable and payroll for Period 13 in the amount of \$771,908.98 and January in the amount of \$1,438,929.53 and voucher in the amount of \$1,017,364.46. Motion carried.
 17. Date of Next Meeting: March 19, April 16
 18. Meeting adjourned at 11:48 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk