

EXECUTIVE COMMITTEE MEETING MINUTES

Date: February 11, 2021

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Jim Hintz, Paula Houdek, Robert Kopisch, Larry Palecek. Excused: Dennis Wartgow. Also present – Nick Trimner, Carrie Kyle, David Bockerstette, Lynn Neeck

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment: None.
2. Communications and Correspondences: None.
3. Meeting minutes January 14, 2021: Motion Hintz/Palecek to approve the minutes of the January 14, 2021 as presented. Motion carried.
4. Treasurer – Lynn Neeck
 - a. Treasurer's monthly report: 2020 tax collections are going well.
 - b. In Rem / Tax Deed
 - i. 2016 Tax Deed – Spring auction will to be scheduled.
 - ii. 2017 Tax Deed: Title searches have been completed. Sent to Bruce Marshall's office for processing. 58 parcels.
 - iii. 2018 Tax Deed: Not in the process yet.
 - c. Delinquent Tax Status
 - i. Park Falls Development, LLC: \$10,000 payment expected February 12th.
 - ii. Phillips Lionite Wood Products Company, LLC.: Making monthly payments of \$2,500.
5. County Administrator – Nick Trimner
 - a. 2020 Actual vs Budget: Election costs unusually high with five elections. Was a relatively quiet year for law enforcement issues. Adjusting entries need to be made to record some grants, special projects and COVID funding. Stumpage came in slightly short. Parks revenue was up.
 - b. 2021 Budget: Highway expenses have been down with a mild winter so far. Buildings and Grounds has taken over plowing and snow removal for County properties, saving on contracted services. Working on wage schedule plan.
 - c. Fee Schedule – county-wide: Reaching out to all departments to get their fee schedules presented to their committee and ultimately to the Board. Motion Palecek/Kopisch to present the fee schedule to the County Board as a whole when complete, with a draft presentation and final vote at subsequent meeting. Motion carried.
 - d. Administrator Report: Items already covered.
6. County Administrator
 - a. Employment Agreement: Current agreement ends June 30th. Executive Committee review at April meeting. Executive Committee negotiations at May meeting. Board consideration at May or June meeting.
 - b. 2021 Performance Evaluation: Executive Committee at March meeting. Board evaluation at April meeting.
7. Books-by-Mail program status: Budgeted \$4,500 generating a fund balance of \$8,900. City of Park Falls is making up for any shortfalls for the \$17,500 program budget from reduced use of library services because of COVID issues. County will re-evaluate with 2022 budget.
8. Contracts and MOUs
 - a. Friends of Fred Smith MOU: Bob followed up with their board regarding lack of financial reporting to the County. Motion Houdek/Palecek to approve the MOU as presented with changes noted. Motion carried.
 - b. Price County Fair Association Lease: Custodians/Grounds Technician will take on more of the maintenance operations. Motion Palecek/Houdek to approve lease agreement as presented with changes noted. Motion carried.
9. Chambers of Commerce
 - a. Memorandum of Understanding: Motion Houdek/Hintz to approve the MOU as presented with changes noted. Motion carried.

- b. 2021 Requirements: Discussion.
 - c. 2022 Funding: Discussion.
10. Park Falls Area Community Development Corporation restructuring status: They are working on getting more revenue in order to expand their operations. Are not getting good response for support from outlying municipalities. Mr. Kopisch will meet with the PFACDC Board and discuss concerns brought up by the committee members.
 11. Resolution – Request Elimination of the 0% Levy Cap Imposed on Wisconsin Counties: Motion Palecek/Hintz to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
 12. Resolution – Establish a Health Reimbursement Account (HRA) Unrestricted Net Position Fund: Method to finance the HRA fund. Motion Houdek/Palecek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
 13. Fairground Buildings
 - a. Update – David Bockerstette: American Relics contracted to disassemble the Open Class Building and the damaged west wing of the Barn. Electric service was housed in the Open Class Building. Reestablishing electric service will cost \$35,000.
 - b. Resolution - Approve Price County Fairgrounds Electrical Service Project to be Funded with Money Transferred from the Capital Improvement Fund: Motion Hintz/Houdek to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
 14. Monthly Vouchers: Motion Hintz/Houdek to approve the accounts payable and payroll for the month of February in the amount of \$1,259,212.76 and period 13 in the amount of \$552,279.63 and voucher in the amount of \$915,031.79. Motion carried.
 15. Date of Next Meeting: February 16, March 11, April 15
 16. Meeting adjourned at 11:12 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk