

**Price County Local Emergency Planning Committee
Regular Meeting Minutes**

Date: January 20, 2021

Time 1:30 p.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Call to Order: Meeting called to order by Chair Doug Rasmussen at 1:30 p.m.

Roll Call – Present: Adam Nelson (alt. for Joe Baratka), Jerry Ernst, Jeff Hallstrand, Michael Hauschild, Roxanne Kahan, Jean Klimowski, David Chamberlain (alt. for Paul Melby), Doug Rasmussen, Jordan Spacek. Present remotely: Philip Bochler, Joshua Englund, Phillip Richard. Excused: Michelle Edwards, Kristin Palecek, Brian Schmidt, Derek Wishowski. Absent: Darla Isham. Quorum established.

Items for discussion and possible action:

1. Communications and Announcements: Roxanne Kahan
 - a) Sue Faber retired, replacement: Consensus that manufacturing is already well represented. Possible representation from southern part of county.
 - b) Phillips Lionite Wood Products Co., LLC – Tier II status: Have not done the required State filings. Unknown if hazardous materials are on site. Status has been changed to inactive.
 - c) Received a supply of facemasks for distribution to non-profit organizations.
2. Approve minutes of January 15, 2020 meeting: Motion Kahan/Spacek to approve the minutes of the January 15, 2020 meeting as presented. Motion carried.
3. Discussion for amending By-Laws: No changes identified.
4. Approve By-Law: Motion Spacek/Klimowski to approve the by-laws as presented. Motion carried.
5. Officer elections
 - a) Vice-chairperson: Rasmussen nominated Phil Bochler. Three calls for further nominations. Motion Kahan/Spacek to close nominations and cast a unanimous ballot for Phil Bochler for vice-chairperson. Motion carried.
 - b) Future elections: Next election is scheduled for April 2021 for chairperson. Or, at next meeting whichever comes first.
6. Approve County-Wide Strategic Plan: Motion Bochler/Hallstrand to approve the County-Wide Strategic Plan, with changes to LEPC membership list and Off-Site Plan facilities. Motion carried.
7. Approve Membership list: submit to County Board at February meeting: Motion Spacek/Ernst to approve the membership list as presented and forward to the County Board for approval at their February meeting. Motion carried.
8. Emergency Management Report
 - a) Hazardous Spills report: Five spills in 2020.
 - May 5, diesel fuel, equipment failure, Town of Eisenstein (reported twice)
 - July 31, wastewater sludge release, City of Phillips
 - August 3, fuel oil in well, Village of Catawba
 - August 26, hydraulic fluid, Town of Harmony
 - b) EPCRA Computer and Hazardous Response Equipment grant; anticipate receiving \$7,335. EPCRA Planning and Administration grant; received \$8,175 for 2020. Requirements during COVID have not changed. In second year of four-year grant cycle. To meet grant requirements, Roxanne attended an Enbridge Tabletop Exercise in Rusk County. Price County will need to conduct hazmat exercises within four-year grant; continue to do public outreach. Roxanne will publish the annual Emergency Planning and Community Right-to-Know Act (EPCRA) notice. Follow-up on off-site plans.
 - c) 2021 Annual Governor's Conference – Canceled. Hopefully next year. Wisconsin Emergency Management Association conference in the fall.
 - d) Received grant from NW WI Regional Trauma Advisory Council for Stop-the Bleed kits. Distributed to fire departments and Sheriff's Office.
 - e) New 2020 Emergency Response Guidebooks distributed to Fire, EMS, Law Enforcement, and Highway department.
 - f) Price County fire departments received calibration kits for gas meters through the EPCRA Computer and Hazardous Response Equipment grant.
9. Schedule Next Meeting: April 21st.
10. Meeting adjourned at 2:13 p.m.

Respectfully Submitted: Jean Gottwald, County Clerk