

EXECUTIVE COMMITTEE MEETING MINUTES

Date: January 16, 2020 Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – Jim Adolph, Jim Hintz, Bruce Jilka, Robert Kopisch, Larry Palecek. Also present – Nick Trimner, Lynn Neeck, Joe Baratka, Paula Houdek

Items for discussion and possible action:

1. Communications and Correspondences: None.
2. Public Comment: None.
3. Meeting minutes – December 17, 2019: Motion Hintz/Adolph to approve the minutes of the December 17, 2019 meeting as presented. Motion carried.
4. Treasurer – Lynn Neeck
 - a. Treasurer's monthly report: Tax collections coming in. Treasurer's Office is collecting for Fifield, Georgetown and Harmony. Nick is working with Forward Bank to lift the limits of daily bank activity.
 - b. In Rem / Tax Deed
 - i. 2015 Tax Deed: Eight parcels. The Class III notice only got published twice. The publication process needed to start over. Anticipated court date end of April for a potential spring land sale.
 - ii. 2016 Tax Deed: 79 parcels. Title searches and court petition should be complete by the end of this month. Process should be completed by late fall.
 - iii. In Rem Schedule: Provided schedule of events for the process.
 - iv. Anticipated Land Sale Auction: This spring and/or this fall.
5. County Clerk – Jean Gottwald
 - a. Complaint filed by Town of Georgetown with the Wisconsin Election Commission: Substance of the complaint was the County Clerk abused her discretion in the handling of the County purchase of the ICE tabulators for the Price County polling locations and the corresponding intergovernmental agreement.
 - i. Update and Options: The County answered the complaint on January 9th. Will need to wait to get the response back from the WEC. Town of Georgetown has since signed the agreement with the County, which was the main issue of the complaint.
6. County Administrator – Nick Trimner
 - a. 2019 Budget: Period 13 still to be processed in 2019. Several revenues yet to be received. First 2020 payroll was for days worked in December and will be moved back to period 13.
 - b. 2020 Budget: Nothing to report.
 - c. Administrator Report: Construction will be starting on the Probation & Parole office remodel. Staff will be moved to other areas during construction. Workforce Resource will move into the Old Embrace Office after project is done. Have been dealing with a lot of snow removal. Will switch to County providing parking lot plowing instead of subcontractors. Switching to LED lights in the courthouse. Two current Sheriff Deputy Union grievances. One dealing with an incorrect wage rate was settled. The other grievance deals with use of comp pay and union has requested arbitration. County has presented their latest Sheriff Deputy Union contract negotiation proposal. Nick and Jennifer are working on Employee Handbook updates.
 - d. Financial Policies and Procedures Manual: Reviewed. Discussion and clarification of various items. Noted several sections that need further clarification.
7. Highway Capital Projects Plan – Funding Strategy – Joe Baratka: Discussed the results of the county highway Pacer Ratings that was presented at last month's meeting.
8. Resolution – Initiating Petition for Airport Projects 2020 – 2022: Motion Hintz/Jilka to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
9. Housing Survey(s) for Price County - Brentt Michalek, Park Falls City Administrator: Developing a housing study for a various array of needs (professionals, workers, retirees, apartments, subsidized). To encompass various municipalities and the county as a whole. Project cost \$20,000 - \$60,000 depending on the scope. The City of Phillips was approached and has agreed to participate in the request for proposal (RFP). Village of Prentice was approached and took no action. Motion Palecek/Hintz agree to be a participant in the RFP being developed by the City of Park Falls for a housing study. Motion carried.

10. County or Regional Based Property Tax Assessments: Motion Adolph/Palecek to oppose supporting county or regional based property tax assessments and forward to the County Board for their consideration. Motion carried.
 11. Park Falls Lions Bark Park Agreement: The Forestry and Parks Committee has approved the project that was presented and forwarded to the Executive Committee for development of an MOU.
 12. Monthly Vouchers: Motion Hintz/Adolph to approve the accounts payable and payroll for December in the amount of \$1,643,943.87 and voucher in the amount of \$142,857.63. Motion carried.
 13. Date of Next Meeting: February 13 and March 19.
 14. Meeting adjourned at 11:50 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk