

**Price County Local Emergency Planning Committee
Regular Meeting Minutes**

Date: January 15, 2020

Time 1:30 p.m.

Place: UW-Extension Conference Room A&B; County Annex (Normal Building); 104 S. Eyder Avenue, Phillips, WI

Call to Order: Meeting called to order by Chair Doug Rasmussen at 1:30 p.m.

Roll Call – Present: Vance Pollitt (alternate for Joe Baratka), Michelle Edwards, Bob Pflanz (alternate for Joshua Englund), Jeff Hallstrand, Michael Hauschild, Darla Isham, Roxanne I. Kahan, Tom Klimowski (alternate for Jean Klimowski), Paul Melby, Kristin Palecek, Doug Rasmussen, Philip Richard, Brian Schmidt, Bob Kopisch (alternate for Jordan Spacek), Derek Wishowski. Excused: Philips Bochler, Jerry Ernst, Sue Faber. Quorum established.

Items for discussion and possible action:

1. Communications and Announcements: Weather radio tower frequencies checked by Wisconsin Educational Communications Board; questionable service in Prentice area. Pipeline emergencies training with Enbridge February 5th. Wisconsin Emergency Management (WEM) determined some Tier II reporting has been done incorrectly when calculating the number of employees which regulates a facility being exempt from fee or not. Wisconsin Hazardous Online Planning and Reporting System (WHOPRS) planning updates and videos produced. EPCRA advisory committee meeting scheduled January 30th. Looking at developing a countywide battery plan. Price County Repeater Association is in need of someone to be designated as a trustee by March 12th. HAZMAT training, core capabilities and templates available.
2. Public Comments: Name changes – Flambeau River Papers to Park Falls Industrial Management, LLC and Price County Telephone Company to Norvado.
3. Approve minutes of October 16, 2019 meeting: Motion Kahan/Palecek to approve the minutes of the October 16, 2020 meeting as presented. Motion carried.
4. Approve By-Laws: Board of Supervisors is asking all committees to adopt uniform meeting processes using Roberts Rules of Order. Motion Palecek/Isham to approve the bylaws as presented. Motion carried.
5. Approve County-Wide Strategic Plan: Only change is the list of members and the attachments which need to be updated. Motion Isham/Edwards to approve the County-wide Strategic Plan with the anticipated updates. Motion carried.
6. Approve Membership list: submit to County Board at February meeting: State organization is requesting an elected state official to be on the committee. Discussion on reducing size to 17. Motion Kopisch/Isham to approve the list with the requested stepping down of Sue Faber. Motion carried.
7. Emergency Management Report
 - a.) Hazardous Spills report: No spills since last meeting.
 - b.) EPCRA Computer and Hazardous Response Equipment grant and EPCRA Planning and Administration grant, budget. 2019 EPCRA Computer and Hazmat Response Equipment grant award letter of \$7,475.13. 2019 EPCRA Planning and Administration grant \$7,957.95. City of Ashland has a new fire chief: Chief David Wegener (Level B hazmat response team).
 - c.) 2020 Annual Governor's Conference on Emergency Management and Homeland Security – March 10-11, Pre-conference Training March 9th, Wisconsin Dells.
8. Community outreach: Promotional and Educational items, Events: Meeting the community outreach and other requirements. Need to conduct two Hazmat exercises in next four years. Can coordinate with the hospital's annual decontamination exercise. Regional hospital group is planning an evacuation exercise. Public Health February 28th web-based vulnerable population workshop/exercise planned. Park Falls event combining Men's Health Expo and Sport and Home Show is March 14th. Phillips event is March 28th.
9. Future items: Election of LEPC Chairperson at April Meeting
10. Schedule Next Meeting: April 15th.
11. Meeting adjourned at 2:42 p.m.

Respectfully Submitted: Jean Gottwald, County Clerk