

EXECUTIVE COMMITTEE MEETING MINUTES

Date: January 14, 2021 Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:05 a.m. Roll Call: Present – Jim Hintz, Paula Houdek, Robert Kopisch, Dennis Wartgow. Excused: Larry Palecek. Also present – Nick Trimner, Carrie Kyle, David Bockerstette, TJ Podmolik, Lynn Neeck, Ginny Strobl

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment: None.
2. Communications and Correspondences: None.
3. Meeting minutes November 5, 2020: Motion Houdek/Hintz to approve the minutes of the November 5, 2020 meeting as presented. Motion carried.
4. Information Technology – TJ Podmolik
 - a. Accomplishments: Data Center in Sheriff's Department. Physical, storage and phone servers. Surveillance system. Wireless access points. Windows 2019 upgrades. Audio/Video upgrades. Ability to transition quickly to employees working remotely and other COVID issues.
 - b. Current and Future Needs: Panic buttons. Boardroom audio/video/voting upgrades. Sheriff's Department radio system. Storage and host servers. Backup storage. Core switching. Cisco phone system. Firewalls. Antivirus contract. SQL licensing.
 - c. Cyber Security: Standardizing IT policies to National Institute of Standards and Technology.
5. Treasurer – Lynn Neeck
 - a. Treasurer's monthly report: Tax payments are coming in well.
 - b. In Rem / Tax Deed
 - i. 2016 Tax Deed: Court filing of 16 properties. Land Use / UW-Extension Committee will set minimum prices for a potential May auction. City of Park Falls plans on razing two of the properties.
 - ii. 2017 Tax Deed: Title searches done on 63 parcels and sending the information to Bruce Marshall for processing.
 - iii. 2018 Tax Deed: Not in process yet.
 - c. Delinquent Tax Status
 - i. Park Falls Development, LLC: Payment due January 15th.
 - ii. Phillips Lionite Wood Products Company, LLC.: Making \$2,500 monthly payments.
6. Fairground Buildings – David Bockerstette
 - a. Removal of Buildings (Open Class, Barn Wing): American Relics from Wausau will dismantle the Open Class building and reclaim the materials. Some of the materials will be offered to the public. The contractor will provide estimate on removing the Barn wing.
 - b. Electrical Updates
 - i. Proposal: 10X12 storage building to house the new electric service. Total project anticipated \$35,000.
 - ii. Funding (Capital Improvement Fund): Will bring resolution to next meeting for consideration.
7. County Administrator – Nick Trimner
 - a. 2019 Audit – Carrie Kyle reviewed findings and plans for resolving.
 - i. Findings
 - ii. Financial Statements
 - iii. Federal and State Award Expenditures:
 - iv. Misstatements
 - v. Payroll Controls
 - vi. Corrective Action
 - b. 2020 Actual vs Budget: Review of December 31, 2020 current status. Several revenues and grants to be received and/or recorded. Forestry stumpage and sales tax revenue is looking good. Sheriff's Department did not see a lot of unexpected costs. Jail costs were down.

- c. 2021 Budget
 - i. 2020 Tax Levy – Constituent Input: Committee members have not been hearing much feedback.
 - d. Administrator Report: Working on recruitment and retention issues. Workgroup meeting with department management who are being most affected. Cottingham & Butler will provide data for the wage schedule. Approved extending the COVID emergency leave provision until February 28th. In stage 1a for COVID vaccinations. Moving to 1b.
 - 8. Contracts and MOUs
 - a. Friends of Fred Smith
 - b. Price County Fair Association
 - c. Chambers of Commerce

Reviewed existing documents and edit suggestions. Motion Houdek/Wartgow to approve the changes discussed to the language in the contacts/MOU. Motion carried.
 - 9. Resolution – Transfer of Real Estate to State of Wisconsin, Department of Transportation: Motion Wartgow/Hintz to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
- Hintz excused at 11:30 a.m.
- 10. Routes-to-Recovery and Other COVID Funding
 - a. Funding Status: Reviewed various grants.
 - b. Revenue vs. Expenditures: Reviewed money received and correlating expenses.
 - 11. Mass Assembly Ordinance
 - a. Application Form: Developed by Corporation Counsel. Reviewed.
 - b. Application Process: Application will be expected of any event being held in Price County anticipating attendance of 1,000 or more people. Per the ordinance, exemptions for license fee offered to municipalities and nonprofits.
 - c. Community Expectations: Motion Wartgow/Houdek to notify municipalities that the purpose of the ordinance is that all events in Price County anticipating 1,000 or more people in attendance are required to file the application for mass assembly with the license fee exemption as designated in §230-5. Motion carried.
 - 12. Monthly Vouchers: Motion Houdek/Wartgow to approve accounts payable and payroll in the amount of \$1,696,714.65 for December and \$1,523,893.86 for November and vouchers in the amount of \$331,043.76 for November and \$205,900.62 for December. Motion carried.
 - 13. Date of Next Meeting: February 11, March 11.
 - 14. Meeting adjourned at 11:55 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk