

## Price County Highway & Transportation Committee Meeting Minutes

Date: October 9, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Meeting called to order at 9:00 a.m. by Larry Palecek, Committee Chairperson. Roll Call: Present: Bruce Jilka, Larry Palecek, William Teeters, Dennis Wartgow. Excused: Jordan Spacek. Also present: Nick Trimner, Joe Baratka, Bob Kopisch, Mark Kyle, Vance Pollitt, Mike Brill

Items for discussion and possible action:

1. Public Comment
2. Minutes September 9, 2019 meeting: Motion Teeters/Wartgow to approve the minutes from the September 9, 2019 meeting as presented. Motion carried.
3. Project Updates:
  - a. 2020 County Highway W: On schedule. Working with DNR to make sure everything is in order. Working with adjoining property owners for right-of-way. Applying for State grant for possible funding.
  - b. 2019 County Highway D: Paving and shouldering complete. Came in on budget - \$825,000. \$90,000 will come from the LRIP.
4. 2020 Airport Project Engineering: Met with engineer. Reviewed upcoming project. Motion Teeters/Jilka to proceed with the resolutions for the 2019 and 2020 projects. Motion carried.
5. Amend 2019 Facilities Improvement Plan – Added Projects in 2019: Review of status of existing condition of some of the department equipment and camera system. Motion Wartgow/Teeters to transfer \$54,981 from the Facilities Fund to pay for facility improvement projects as presented. Motion carried.
6. 2019 Equipment Purchases: Mark reviewed condition of some of the existing equipment. Motion Wartgow/Teeters to approve the purchase of three trucks with money coming from the Highway Equipment Fund pending County Board approval to exceed the 2019 spending limit of \$550,000 by \$300,000. Motion carried.
7. 2019-2020 Winter Season Sand Supply – Open Requests for Proposal: One bid received from Northern Lakes Concrete in the amount of \$2.67 per ton.
8. 2020-2024 Highway Maintenance and Capital Improvement Plan: Review of County Highway conditions.
9. 2020 Highway Department Equipment Fund Purchases: Reviewed list to be included in the budget.
10. Richard Huebner – County Highway C private driveway bridge: Discussed ongoing conflict with Mr. Huebner. Motion Wartgow/Teeters to rescind the motion made at the September 9, 2019 meeting (Motion Wartgow/Teeters to request corporation counsel to draft letter to property owner requiring him to remove the bridge by October 20, 2019 or the County will remove at owner's expense.) Motion carried.
11. Wisconsin County Highway Association: Required flagger certification training being offered.
12. Department Reports: Submitting several projects to the State transportation grant.
  - a. Highway Crew: Mark, Vance and Tim attended road school. Spray patching. Crack sealing. Sign installation. Shoulder work. Culvert patches and replacements. Ditching. Intersection sweeping. Two Operator resignations. Two Operator II have transferred to Operator I. Recruiting two Operator II positions and Mechanic. Adjusting 40 hour schedules to work conditions.
  - b. Fleet and Facilities – Mark: Inspecting existing equipment. Preparing for winter maintenance.
  - c. Airport – Mike: Summer maintenance. Traffic has been slow.
  - d. Dams – Water levels have been high. Monitoring systems operational. Winter drawdown will begin October 21<sup>st</sup>.
13. Vouchers: Motion Jilka/Wartgow to approve the vouchers in the amount of \$133,146.30. Motion carried.
14. Schedule next meeting: November 4<sup>th</sup>.
15. Meeting adjourned at 12:10 p.m.

Respectfully submitted: Jean Gottwald, County Clerk