

PRICE COUNTY ADMINISTRATION COMMITTEE
Meeting Minutes

Date: January 30, 2020 Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Dennis Wartgow, Committee Chairperson at 9:00 a.m. Roll Call: Present – Jeff Hallstrand, Bob Kopisch, Sheryl Slaby, Jordan Spacek, Dennis Wartgow. Also present: Nick Trimmer, Lynn Neeck, Brian Schmidt, Brian Roush.

Items for discussion and possible action:

1. Public Comment and Communications: None.
2. Meeting Minutes: December 19, 2019: Motion Slaby/Spacek to approve the minutes of the December 19, 2019 as presented. Motion carried.
3. Employee Status Updates
 - a. New Hires, Promotion and Reassignments
 1. Erica Bockerstette – Office of Administration – AP/PR Coordinator – Started first of the year.
 2. Sarah Reese-Socha – Interim Health & Human Services Director - Will need Board appointment – effective March 8th.
 3. Amy Heizler – Sheriff’s Department – Jailer/Dispatch.
 - b. Resignations / Retirements / Terminations
 1. Larry Bogle – Sheriff’s Department – Short-term.
 - c. Recruitments
 1. Highway Operator I / Dams Keeper – Interviews held and offer to candidate accepted.
 2. ADRC Information and Assistance Specialist – Interviews held. Reopened recruitment until February 12th.
 3. Sheriff’s Deputy – In process. Interviewed for Jailer/Dispatch positions.
 4. Certified Social Worker – Children and Youth Division – Actively recruiting.
 5. Summer Hires – Process started.
4. Resolution – 2020 Employee Wage Schedule: Motion Kopisch/Slaby to table until after closed session. Motion carried. Item brought back for discussion. Motion Kopisch/Slaby to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
5. Resolution – Elected Official Salaries for 2021 through 2024: Motion Kopisch/Slaby to table until after closed session. Motion carried. Item brought back for discussion. Motion carried. Motion Kopisch/Slaby to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
6. Personnel Handbook: Nick and Jennifer have been working at an entire revamp and combining some aspects of the Administration Manual into the Employee Manual.
7. Set next meeting date: February 12, 2020.
8. Announcement and motion Kopisch/Hallstrand to adjourn to closed session at 9:25 a.m. pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1)(e) deliberating or negotiating whenever competitive or bargaining reasons require a closed session for the purpose of:
 - a. The Labor Association of Wisconsin, Inc. – Deputy Union’s Grievance 2019-14
 - b. The Labor Association of Wisconsin, Inc. – Deputy Union’s Grievance 2019-15
 - c. Deputy Union Contract Negotiations
 - d. Return to Open SessionRoll call vote: Yes (5): Hallstrand, Kopisch, Slaby, Spacek, Wartgow. No: (0). Motion carried. Motion Spacek/Slaby in closed session to return to open session at 10:22 a.m. Roll call vote: Yes (5): Hallstrand, Kopisch, Slaby, Spacek, Wartgow. No: (0). Motion carried.
9. Take action, as needed, on closed session item: None.
10. Meeting adjourned at 10:48 a.m.

Respectfully submitted,
Jean Gottwald, County Clerk