

Price County Administration Committee

Members: Alan Barkstrom, Jeff Hallstrand, Robert Kopisch, Jordan Spacek, Dennis Wartgow

NOTICE OF MEETING

There will be a meeting of the **Price County Administration Committee** at the time and place indicated below. The meeting is Open to the public pursuant to Wisconsin Statutes, Chapter 19, Subchapter V. (Open Meeting Law).

Due to the administrative policy in all Price County buildings regarding mask usage, social distancing and access by appointment only, all in-person attendance by the public at public meetings is prohibited. Members of the public may access all public meetings via conference call. Conference call number: 1-408-418-9388 Conference code: 187 236 3626

Date: March 10, 2021

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Meeting called to Order and Roll Call

Items for discussion and possible action:

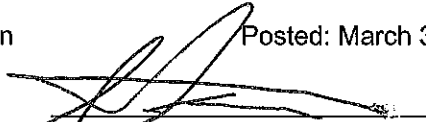
1. Communications and Public Comment
2. Minutes from January 7, 2021 meeting
3. Employee Status Updates
 - a. New Hires, Promotions & Reassignments
 1. Joe Grapa – Interim Forest & Parks Administrator
 2. Christine Holoubek – transfer to Economic Support Specialist
 3. Debbie Blaney – transfer to Deputy Clerk of Courts – Fiscal
 4. Erik Jakobi – Highway Operator II
 5. Morgan Miller - Custodian
 6. James Timmers – Highway Operator II
 7. Lindsey Hochmuth – HHSD Family Home Visitor (GIFT)
 - b. Resignations/Retirements/Terminations
 1. Carol Austad – Deputy Clerk of Courts
 2. Patti Janak – Judicial Assistant
 3. Greg Wirsing – Sheriff's Lieutenant
 4. Daniel Holman – Highway Department
 5. Suzy Daniels – Public Health Nurse
 - c. Recruitments
 1. Correction Officer / Dispatch (3)
 2. Social Worker – Children & Youth
 3. Deputy Clerk of Courts – Criminal
 4. Health & Human Services Assistant
 5. Judicial Assistant
 6. Highway Mechanic
 7. Summer Hires
4. Waive Recruitment Policy – Forest & Parks Administrator
5. Retention and Recruitment Initiative
6. Wage Schedule and Benefits Package
7. Resolution – 2021 Employee Wage Schedule
8. Job Descriptions – Authorize Edits and Updates
9. COVID-19 Administrative Authority and Emergency Leave
10. Update County Board Policy and Procedure Manual:
 - a. Update Executive Committee Duties
 - b. Update Electronic Meeting Policy
 - c. Electronic Voting System
11. County Board Committee Election Procedure
 - a. Highway & Transportation Committee Vacancies
 - b. Elections to Fill Vacancies
12. Meetings - Use of Technology Upgrades in the Board Room
13. Consideration of Reestablishing the Buildings and Grounds Committee

14. Set next meeting date
15. Adjourn

By: Dennis Wartgow, Committee Chairperson

Posted: March 3, 2021

Reviewed by County Administrator:



Nicholas Trimner

Price County Review

WCQM/WPFP

Posting locations: Courthouse bulletin board, Normal Building bulletin board, Park Falls Public Library, Phillips Public Library, Ogema Public Library

The Committee reserves the right to take appropriate action on any item timely noticed on this agenda. Members present at this meeting may constitute a quorum of the County Board or any other County Board committee. Persons having a disability may request special accommodations in keeping with ADA requirements. Requests will be kept confidential.