

# Price County Administration Committee

**Members:** Jeff Hallstrand, Paula Houdek, Mark Kyle, Jordan Spacek, Dennis Wartgow

## Notice of Meeting

There will be a meeting of the **Price County Administration Committee** at the time and place indicated below. The meeting is Open to the public pursuant to Wisconsin Statutes, Chapter 19, Subchapter V. (Open Meeting Law).

**Members of the public may access all public meetings via conference call.**

**Conference call number: 1-408-418-9388**

**Conference code: 2489 879 0275**

**Date: February 14, 2023**

**Time: 9:00 a.m.**

**Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555**

## Meeting called to Order and Roll Call

### Items for discussion and possible action:

1. Public Comment and Communications
2. Meeting Minutes – October 17, November 16, December 13, 2022
3. Employee Status Updates (since October 17, 2022)
  - a. New Hires, Promotions & Reassignments
    - i. Lisa Walcisak – Elected Clerk of Circuit Court
    - ii. Wendy Waltenberg – Transfer to Deputy Clerk of Courts/Criminal
    - iii. Noel Funk – Transfer to District Attorney Legal Secretary
    - iv. Robert Hawn – Transfer to Chief Sheriff Deputy
    - v. Dylan Scheller – Transfer to Drug Investigator
    - vi. Cheyanne Litvinoff – Transfer to Program Coordinator/Community Outreach
    - vii. Jamie Wohlleben – Social Worker Children & Youth
    - viii. Debra Metzker – Benefit Specialist Veteran Service Office
    - ix. Robyn Regan – AP/PR Coordinator
    - x. Luke Bogdanovic – Forester
    - xi. Brianna Ramsey – Correction Officer/Dispatch
    - xii. Drew Hohensee – Deputy Sheriff
    - xiii. Stephen Schneider – Highway Operator
  - b. Resignations/Retirements/Terminations
    - i. Jessica Carlson – Child Support
    - ii. Regina Damjanovic – Deputy Clerk of Courts
    - iii. Jineen Uhren – Forestry & Parks/Land Conservation & Zoning
    - iv. Robert Grigsby, Jr. – Highway Operator
  - c. Recruitments
    - i. Social Worker – Children & Youth (2)
    - ii. Deputy Clerk of Courts/Traffic (part-time)
    - iii. Deputy Clerk of Courts/Fiscal
    - iv. Highway Operator
    - v. Administrative Assistant – Land Use & Zoning (part-time)
    - vi. Administrative Assistant – Forestry & Parks
    - vii. Substitute Nutrition Site Managers
4. Job Description – Registered Nurse
5. Resolution – Restructure Staffing to Include Dedicated Full-time Forestry & Parks Administrative Assistant and Part-time Land Use & Zoning Administrative Assistant
6. Resolution – Create Full-time Position: Additional Social Worker (Behavioral Health Unit)
7. Resolution – Create Part-Time Position: Adult Protective Service Social Worker (Aging & Disability Unit)
8. Resolution – 2023 Employee Wage Schedule
9. Transition to Self-funded Health Insurance
10. Five Year Review of Cottingham & Butler Wage Study
11. Date of Next Meeting
12. Adjourn

By: Dennis Wartgow, Committee Chairperson

Posted: February 8, 2023

Reviewed by County Administrator: Nicholas Trimner

C: Price County Review

WCQM/WPFP

Posting locations: Courthouse bulletin board, Normal Building bulletin board, Park Falls Public Library, Phillips Public Library, Ogema Public Library

The Committee reserves the right to take appropriate action on any item timely noticed on this agenda. Members present at this meeting may constitute a quorum of the County Board or any other County Board committee. Persons having a disability may request special accommodations in keeping with ADA requirements. Requests will be kept confidential.