

Price County Administration Committee

Members: Jeff Hallstrand, Paula Houdek, Mark Kyle, Jordan Spacek, Dennis Wartgow

Notice of Meeting

There will be a meeting of the **Price County Administration Committee** at the time and place indicated below. The meeting is Open to the public pursuant to Wisconsin Statutes, Chapter 19, Subchapter V. (Open Meeting Law).

Members of the public may access all public meetings via conference call.

Conference call number: 1-408-418-9388

Conference code: 2492 492 6525

Please go to the [events calendar](#) on the Price County website for more information on joining this meeting.

Date: January 11, 2024

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Meeting called to Order and Roll Call

Items for discussion and possible action:

1. Public Comment and Communications
2. Meeting Minutes – November 6, 2023
3. Employee Status Updates (since November 6, 2023)
 - a. New Hires, Promotions & Reassignments
 - i. Sarah Meives – Transfer from Family Skills Worker to Elder Benefit Specialist
 - ii. Christy Hlavacek – Transfer HHSD to Forestry & Parks
 - iii. Katie Newstrom – Transfer Deputy Clerk of Courts to DA's Office
 - iv. Trudy Kohler – Sheriff's Office Administrative Assistant - LTE to full-time
 - v. Rich Patrie – Forestry & Parks Technician – part-time to full-time
 - b. Resignations/Retirements/Terminations
 - i. Shelby Bierman – Child Support
 - ii. Jasmyrn Marlenga – Health & Human Services Department
 - iii. Tammy Dahl – Health & Human Services Department
 - iv. Della Sanderfoot – District Attorney's Office
 - v. Brandon Kozak – Corrections/Dispatch
 - c. Recruitments
 - i. Corporation Counsel
 - ii. Child Support Specialist
 - iii. Correction Officer
 - iv. Civilian Dispatch
 - v. Deputy Clerk of Courts (2)
 - vi. HHSD - Family Skills Worker
 - vii. Social Worker – Children & Youth (2)
 - viii. Social Worker – Behavioral Health
 - ix. ADRC Specialist
 - x. ADRC-N Disability Benefit Specialist
 - xi. Substitute Nutrition Site Managers
4. Cottingham & Butler
 - a. Wage Schedule Update
 - b. Job Descriptions Update
5. Resolution – New Position – Sheriff's Deputy and Classify Additional Investigator
6. Resolution – New Position – Health Officer Deputy
7. Amend Resolution – 5-23 ADRC Part-time Employee to Full-time
8. Self-Funded Health Insurance Fund
9. County Board of Supervisors Policy and Procedure Manual
10. Date of Next Meeting
11. Adjourn

By: Dennis Wartgow, Committee Chairperson

Posted: January 4, 2024

Reviewed by County Administrator: Nicholas Trimner

C: Price County Review WCQM/WPFP

Posting locations: Courthouse bulletin board, Normal Building bulletin board, Park Falls Public Library, Phillips Public Library, Ogema Public Library

The Committee reserves the right to take appropriate action on any item timely noticed on this agenda. Members present at this meeting may constitute a quorum of the County Board or any other County Board committee. Persons having a disability may request special accommodation in keeping with ADA requirements. Requests will be kept confidential.