State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Boat Registration and Titling Instructions

Form 9400-193 (R 9/05)

(Remove this sheet after reading.)

Please read these instructions before completing this application.
Fees reflect a three-year registration cycle that expires on March 31. Registration fees are not prorated.
Fees listed include title fees if applicable.

Notice: This form may be used for any application filed pursuant to Chapter 30, Wis. Stats. The Department will not consider your application unless you provide all necessary information. Personally identifiable information on this form will be used: to administer the registration and title program, for the enforcement of safe boating, by the U.S. Coast Guard, by the Department of Revenue, and may be used for secondary purposes. It is the responsibility of the purchaser to register/transfer a boat. The Owner's Social Security Number is required for tax purposes and will be provided to the Department of Revenue.

MAKE ALL CHECKS PAYABLE TO: WISCONSIN DEPARTMENT OF NATURAL RESOURCES or WDNR.

ORIGINAL REGISTRATION

A boat registered in Wisconsin for the first time.

1. Boats under 16' feet are not assigned titles.
2. A new boat purchased from a boat dealer requires a Manufacturer's Statement of Origin, for boats 16' and over.
3. Boats previously **titled** in a state other than WISCONSIN require the signed OUT-OF-STATE title. The title shall have the necessary lien release for any listed liens.
4. Boats previously **registered** in a state other than WISCONSIN require the signed OUT-OF-STATE registration certificate and/or title, if titling state.
5. An additional fee of $5.00 is required when recording a lien on a titled boat.
6. Voluntary registration for a NON-MOTORIZED CANOE does require a Manufacturer's Statement of Origin, and will not be assigned a title.
7. Non-motorized sailboats over 12' are required to be registered.
8. Sailboats with auxiliary motor **must** register as motorized boat.
9. Any Dealer accepting the fee for registration and title shall forward the proper documents for the customer within 7 calendar days to DNR.
10. Registration numbers are assigned by DNR but are NOT provided. Owner must provide these.

MOTORIZED BOATS & CANOES		
Under 16'		16.50
16' to less than 26'	*	29.00
26' to less than 40'	*	50.00
40' and over	*	80.00
NON-MOTORIZED BOATS		
Non-Motorized Boats		9.75
NON-MOTORIZED SAILBOATS		
Over 12' to less than 16'		15.00
16' and over	*	20.00

* = Title included in Registration fee

COMPLETE SECTIONS A, B, D & E. (Untitled Boats)
COMPLETE SECTIONS A, B, C, D & E. (Titled Boats)

TRANSFER & RENEWAL REGISTRATION

A boat purchased from a private owner or dealer with a Wisconsin registration number and expired decals. Note: A surviving spouse should contact local DNR for a surviving spouse form.

1. Boats under 16' – provide a signed registration certificate or signed bill of sale from the last registered owner. A bill of sale must include description of boat and seller's signature.
2. Boats 16' and over require a signed title from the current owner(s).
3. The title shall have the necessary lien release for any listed liens.
4. An additional fee of $5.00 is required when recording a lien on a titled boat (boats 16' and over).
5. Any Dealer accepting the fee for registration and title shall forward the proper documents for the customer within 7 calendar days to DNR.

MOTORIZED BOATS & CANOES		
Under 16'		20.25
16' to less than 26'	*	32.75
26' to less than 40'	*	53.75
40' and over	*	83.75
NON-MOTORIZED BOATS		
Non-Motorized Boats		13.50
NON-MOTORIZED SAILBOATS		
Over 12' to less than 16'		18.75
16' and over	*	23.75

* = Title included in Registration fee

COMPLETE SECTIONS A, B, D & E. (Untitled Boats)
COMPLETE SECTIONS A, B, C, D & E. (Titled Boats)

TRANSFER REGISTRATION

A boat purchased from a private owner or dealer with a Wisconsin registration number and decals that are current. **If the decals are not affixed to the boat, apply for replacement decals at $2.50 a set.** Note: A surviving spouse should contact local DNR for a surviving spouse form.

1. Boats under 16' – provide a signed registration certificate or signed bill of sale from the last registered owner. A bill of sale must include description of boat and seller's signature.
2. Boats 16' and over require a signed title from the current titled owner(s).
3. The title shall have the necessary lien release for any listed liens.
4. An additional fee of $5.00 is required when adding a lien holder to a titled boat.
5. Any Dealer accepting the fee for registration and title shall forward the proper documents for the customer within 7 calendar days to DNR.

MOTORIZED BOATS & CANOES		
Under 16'		3.75
16' to less than 26'	*	8.75
26' to less than 40'	*	8.75
40' and over	*	8.75
NON-MOTORIZED BOATS		
Non-Motorized Boats		3.75
NON-MOTORIZED SAILBOATS		
Over 12' to less than 16'		3.75
16' and over	*	8.75

* = Title included in Registration fee

COMPLETE SECTIONS A, B, D & E. (Untitled Boats)
COMPLETE SECTIONS A, B, C, D & E. (Titled Boats)

SEE BACK PAGE OF BOAT APPLICATION FOR TAX INSTRUCTIONS

Mail To: **Boat Processing Center**
PO Box 78701
Milwaukee, WI 53278-0701

(Over)

RENEWAL REGISTRATION

A boat registered to the same owner with a Wisconsin registration number and expired decals.

MOTORIZED BOATS & CANOES	
Under 16'	16.50
16' to less than 26'	24.00
26' to less than 40'	45.00
40' and over	75.00

NON-MOTORIZED BOATS	
Non-Motorized Boats	9.75
NON-MOTORIZED SAILBOATS	
Over 12' to less than 16'	15.00
16' and over	15.00

COMPLETE SECTIONS A, B & E

DOCUMENTED BOATS

A boat that has a federal documentation number issued from the U.S. Coast Guard.

1. Return photocopy of the Certificate of Documentation (proof of Federal Documentation). This must be in applicant's name.
2. Complete Documentation section (Section C – lien information not necessary).
3. Submit application and fees to WDNR so you will have an applicant copy to operate vessel on. However, your application will not be complete until we receive a photo copy of your certificate.
4. A Wisconsin title is not assigned.
5. Liens are perfected to the Abstract of Title with the U.S. Coast Guard.

DOCUMENTED VESSELS				
	Orig.	Trans.	Ren.	Trans & Ren
16' to less than 26'	24.00	3.75	24.00	27.75
26' to less than 40'	45.00	3.75	45.00	48.75
40' and over	75.00	3.75	75.00	78.75

COMPLETE SECTIONS A, B, C, D & E

DEALER DEFINITIONS AND REQUIREMENTS

1. "Dealer" means a person engaged wholly or in part in the business of selling or distributing boats to customers for profit or commission and who has made a substantial financial investment in the business.
2. A Wisconsin dealer registration may be used for testing, demonstrating, rental, private or personal use. **There must be a different registration number for each boat you are going to have in the water at any given time.**
3. Complete application for each dealer registration number needed as follows: **SECTION A** - Dealership's name, mailing address, city, state, ZIP code, county, daytime telephone, and FEIN in Primary Owner's Name fields; SECTION B - skip information about boat and check type of use (#5 Dealer); SECTION D - line 9 registration fee **$75.00**; sign and date application.
4. Registration Numbers are assigned by DNR but are not provided. Dealer must create 2 plaques for each number assigned (1 plaque for each side of the boat).

FLEET REGISTRATION

A fleet certification can be maintained by an individual, resort or business registering 3 or more boats.

Notes:

1. A $27.00 **fleet certification fee** is required to start a new fleet registration, **and** every three years for renewal.
   - This fee is in **addition** to the registration and must be added in your fee computation.
   - If you are adding a boat to an existing fleet, you pay the appropriate fee from the schedule to the right.
2. A boat application must be completed for each boat.
3. Individual owners pay tax on purchase price. Resort and business owners may be exempt from tax (indicate the sales tax number).
4. To continue as a fleet operator you must maintain current registration on a minimum of 3 boats and renew fleet certificate.
5. Titled boats **must** have lien holder section completed.

Fleet Registration	Original	Transfer	Renewal	Transfer & Renewal
Under 16'	8.25	3.75	8.25	12.00
16' to less than 26' *	17.00	8.75	12.00	20.75
26' to less than 40' *	27.50	8.75	22.50	31.25
40' and over *	42.50	8.75	37.50	46.25
Fleet Certification Fee $27.00. See Note #1				
NON-MOTORIZED BOATS				
16' and over	4.88	3.75	4.88	8.63
NON-MOTORIZED SAILBOAT				
Over 12' to less than 16'	7.50	3.75	7.50	11.25
16' and over *	12.50	8.75	7.50	16.25

* = Title included in Registration fee

TO ADD A LIENHOLDER TO AN EXISTING TITLE

1. Complete Boat Application.
2. Return Original Title.
3. Complete Lien Holder Section (C).
4. Remit $10.00 ($5.00 to create new title and $5.00 to add new lien holder).

TO REMOVE A LIEN HOLDER FROM AN EXISTING TITLE

1. Return Original Title.
2. Return stamped or signed lien release from lien holder.
3. There is no fee unless the original title is lost.
4. If title is lost, complete boat application, remit $5.00 for the duplicate title.

REPLACEMENT CERTIFICATE & DECAL OR TITLE

Replacement certificates and decals are issued only if they are lost or stolen. **Complete a boat application, remit $2.50 for each replacement certificate or set of decals.**

Replacement titles are issued only if they have been lost or stolen. **Complete a boat application and remit $5.00 for the duplicate title.**

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Boat Registration and Titling Application

Form 9400-193 (R 9/05)

Please print, using black or blue ink pen. See instructions on pages 1, 2 and 4.

A

Primary Owner's Name – Last, First, Middle Initial or Business	State of Principal Use	U.S. Citizen
	WISCONSIN	☐ Yes ☐ No

Mailing Address	Check here if address change ☐	City	State	ZIP Code	County

Daytime Telephone	Date of Birth	Social Security Number or FEIN	E-Mail Address
( )		(required on behalf of Dept. of Revenue for tax purposes)	

☐ Withhold my personal information from disclosure on lists of 10 or more individuals that DNR may provide to other persons (s. 23.45, Wis. Stats.).

Additional Owner's Name – Last, First, Middle Initial or Business ☐ Check here if more than 2 additional owners and attach list of names.

1. 2.

B

Registration Type: (see instructions) ☐ Original ☐ Transfer and Renewal ☐ Transfer ☐ Renewal

Replacement Material: ☐ Certificate ☐ Title ☐ Decals Reason:

Wisconsin Registration No. (if any)	Boat Hull Identification No. (Verify numbers on boat)	Boat Make or Manufacturer
WS		

Out-of-State Registration No. (if any)	Fleet No. (if any)	Series or Model	Boat Length **	Model Year	Purchase Date	County Where Boat Kept
			___ft ___in			

Engine (select one)	Propulsion	Boat Type	Hull Material	Fuel	Type of Use (select one)
☐ 1 Outboard	☐ 1 Propeller	☐ 1 Open	☐ 1 Wood	☐ 1 Gasoline	☐ 1 Pleasure
☐ 2 Inboard	☐ 2 Water Jet	☐ 2 Cabin	☐ 2 Aluminum	☐ 2 Diesel	☐ 2 Rental
☐ 3 Inboard-Sterndrive (I/O)	☐ 3 Air Thrust	☐ 3 House	☐ 3 Steel	☐ 3 Electric	☐ 3 Commercial Passenger
☐ 4 Airboat	☐ 4 Manual	☐ 4 Canoe/Kayak	☐ 4 Fiberglass		☐ 4 Commercial Fishing
	☐ 5 Sail Only	☐ 5 Personal Watercraft (jet skis)			☐ 5 Other: __Dealer __LE
		☐ 6 Pontoon	☐ 5 Rubber		
		☐ 7 Sailboat	☐ 6 Other		
		☐ 8 Inflatable			

C

Boat Lien Information (Mandatory) For Titled Boats Only (16' and over) Include Mailing Address

Lien on Boat?	Lien Holder Name	Mailing Address	City	State	ZIP Code
☐ No ☐ Yes:					

For Documented Boat Only

Documentation No.	Boat Name	Hailing Port	Make of Engine (Inboard/Inboard Out Drive Only)	Engine Serial No.
			Engine 1.	Engine 1.
			Engine 2.	Engine 2.

D

Sales Tax Information and Fee Computation – See back page for Instructions

1. Full Purchase Price (Include motor and accessories)	$
2. Less Trade-In Allowance	
3. Taxable Receipts (Line 1 minus line 2)	
4. 5% State Tax (Line 3 X .05)	
5. 1/2% County Tax (Line 3 X .005) (if applicable)	
6. 1/2% Football Stadium Tax (Line 3 X .005) (if applicable)	
7. 1/10% Baseball Stadium Tax (Line 3 X .001) (if applicable)	
Subtotal Tax Due	$
8. Lien Filing Fee $5.00	
9. Registration Fee (see fee schedule)	
10. Replacement Decal Fee $2.50	
11. Replacement Certificate Fee $2.50	
12. Replacement Title Fee $5.00	
13. $3 Voluntary Contribution for Lake Research/Clean Water*	
14. Total Tax and Registration Fee Due	$
Over the Counter (OTC) Fee (if applicable)	
Add Total Tax, Registration Fee Due and OTC Fee	$

Trade-In (Description of boat or property traded) Year, Make, Hull I.D. No.

If Tax Exempt, Enter Exemption Code and Reason (See instructions on back)
Code Reason

This boat was obtained from: (Complete information below)

Dealer or Seller Name

Address

City, State, ZIP Code

Federal Employer Identification Number	Telephone Number
—	( )

Signature of Dealer	Date Signed

E

I certify that to the best of my knowledge information and statements on this application are true and correct. Any person who knowingly makes a false statement on an application for title may be punished under s. 30.547, Wis. Stats., by fines up to $5,000 or imprisonment up to 5 years or both.

Signature of Owner(s)	Date Signed

Leave Blank – DNR Use Only

Date	Verified Total Amt. Rec'd	Reg. ID #
		WS
	Flt. Ct. #	OTC Fee

* You may make a voluntary contribution of $3.00. This fee is to be in addition to the registration fee and will be used exclusively for research conducted by the Dept. of Natural Resources to determine methods of improving the quality of the lakes in Wisconsin.

** **Boats under 16'** – Provide a signed certificate or bill of sale.
Boats 16' and over – Provide signed title from last registered owner; must be signed by all owners listed and lien must be satisfied. Provide manufacturer's statement of origin (MSO) for new boats.

Mail to: Boat Processing Center
PO Box 78701
Milwaukee, WI 53278-0701

APPLICANT MUST KEEP A COMPLETED COPY of this page while boat is being OPERATED UNTIL certificate is received.

DNR COPY

B

Instructions For Tax Statement - Section D

DEALERS Dealers licensed in Wisconsin complete lines 1 through 7 and the dealer information space titled *"This boat was obtained from."* Remit the state, county and stadium tax with your Wisconsin State and County Sales and Use Tax return (Form ST-12).

PURCHASER If you purchase a boat from (1) a private party or (2) a dealer in another state, complete lines 1 through 14.

TAX DESCRIPTION

Line 4. 5% State Tax – Enter 5% (.05) of the amount shown on line 3.

Line 5. 1/2% County Tax – If the item is kept in a county that has adopted a county tax, a 1/2% county tax must be paid. Enter 1/2% (.005) of the amount shown on line 3.

Line 6. 1/2% Football Stadium Tax – If the item is kept in Brown County, the stadium use tax of 1/2% must be paid. Enter 1/2% (.005) of the amount shown on line 3.

Line 7. 1/10% Baseball Stadium Tax – If the item is kept in Milwaukee, Ozaukee, Racine, Washington or Waukesha County, a 1/10% baseball stadium tax must be paid. Enter 1/10% (.001) of the amount shown on line 3.

TRADE-IN – Describe any property you traded in on the purchase of this boat.

EXEMPTIONS FROM TAX

Your purchase will not be subject to sales tax if any of the following situations apply. **Note:** Enter the exemption code and reason in the tax statement section of the application.

Code 1. The item was previously registered in Wisconsin and purchased/received from a parent, spouse or child. **Important:** Use the following letters along with Code 1.

P = If purchased/received from your parent, stepparent, father-in-law, mother-in-law

S = If purchased/received from your spouse

C = If purchased/received from your child, stepchild, daughter-in-law, son-in-law

Note: A sibling or grandparent is not tax exempt.

Code 2. Retailer/lessor who will rent or sell the item. Must include the FEIN (Federal Employer Identification Number).

Code 3. State of Wisconsin or government unit, agency or school.

Code 4. Tax paid to another state. **Attach a copy of your bill of sale or verification of tax payment to the other state. Note:** Sales tax paid to another state on the item reported on this application may be claimed as a credit to reduce the Wisconsin tax payable. Any county tax or similar tax paid in the other state may be claimed as a credit to reduce county tax payable.

If tax was paid in another state, subtract any state tax from the Wisconsin state tax (Line 4) and any county or similar tax from the Wisconsin county tax (Line 5). Enter the remaining amount of Wisconsin tax payable.

Code 5. Purchased by a nonresident at least 90 days before registrant became a Wisconsin resident and brought and/or registered the item in this state.

Code 6. Religious, charitable, educational organization. Must show the Department of Revenue exempt status number.

Code 7. Other. Enter reason:

i.e.: 1. Gift or even trade

2. Boats purchased in a contiguous state and berthed in Wisconsin boundary waters [indicate 77.53(17m)]

Code 8. The item was purchased from a dealer and tax was paid to the dealer.

This boat was obtained from – Enter name and address of seller.

Sign and Date your Return. For boats 16' and greater it is mandatory to sign the application.

WHERE TO FILE

Send this application and your remittance for tax and fees to:

Boat Processing Center
PO Box 78701
Milwaukee, WI 53278-0701

TAX INFORMATION

For a listing of counties that have adopted the county tax, or if you have questions regarding state, county or stadium tax, contact:

Wisconsin Department of Revenue
PO Box 8902
Madison, WI 53708-8902
(608) 266-2776

For boating and safety information, visit our website at dnr.wi.gov.

Please make your check or money order payable to the **Wisconsin Department of Natural Resources (or WDNR)** for both tax and fees.