

**EXECUTIVE COMMITTEE
MEETING MINUTES**

Date: June 16, 2016

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Chair Bruce Jilka at 9:00 a.m. Roll Call: present – Ronald Heikkinen, James Hintz, Bruce Jilka, Robert Kopisch, Travis Nez. Also present – Lynn Neeck, Jean Gottwald, Nick Trimner, Elizabeth Schmidt.

Items for discussion and possible action:

1. Meeting Minutes – May 16 and 17, 2016: Motion Hintz/Heikkinen to approve the minutes of the May 16 and 17, 2016 minutes as presented. Motion carried.
 2. Communications and Correspondence: Discussion on appropriate closed session procedure.
 3. Public Comment: None
 4. Treasurer – Lynn Neeck
 - a. Treasurer's monthly report: Review printed report.
 - b. Investment Options – use of Investment Broker: Have sent data requested by PMA to find out what they can offer.
 - c. In Rem / Tax Deed status: 2011 petition has not been filed, which may result in not having a fall land sale. Current land sale ended and seven parcels were sold.
 5. County Clerk – Jean Gottwald
 - a. Claims against the County: No new claims. Several claims pending.
 - b. Selection of Property Insurance Carrier: Motion Kopisch/Nez to approve Wisconsin County Mutual Insurance Corporation for the county's property coverage. Motion carried.
 6. County Administrator – Nick Trimner
 - a. 2015 Budget – Revenues vs. Expenses Report: Auditors will be back to do HHSD single audit next week. Audit will be finalized after that.
 - b. 2016 Budget – Revenue vs. Expense Report: Review of report.
 - c. 2017 Budget Cycle: Budget letter is ready to go to departments with instructions for a zero levy increase for operating expenses.
 7. Biennial Selection of Corporation Counsel: A County Office of Corporation Counsel will replace the Legal Services Department. The County Administrator will appoint the Corporation Counsel. That person may appoint Assistant Corporation Counsels and may contract out any legal work to various legal offices that specialize in certain areas.
 8. Resolution – Dissolving the Legal Services Department and Creating the Office of Corporation Counsel: Motion Hintz/Nez to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
 9. Biennial Selection of Audit Firm: Item covered last month.
 10. Resolution – Appointment of Price County Audit Firm: Motion Nez/Hintz to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
 11. Monthly Vouchers: Motion Heikkinen/Hintz to approve the accounts payable and payroll for May in the amount of \$1,790,628.09 and vouchers in the amount of \$134,262.90. Motion carried.
 12. Date of Next Meeting: August 11, 2016.
 13. Announcement and motion Nez/Hintz to adjourn to closed session pursuant to the exemption in Wis. State Statute §19.851(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of:
 - a. Terms of County Administrator Contract
 - b. Motion to Return to Open SessionRoll call vote: Yes (5): Heikkinen, Hintz, Jilka, Kopisch, Nez. No: (0). Motion carried.
Motion Nez/Heikkinen in closed session to return to open session at 10:34 a.m.
Roll call vote: Yes (5): Heikkinen, Hintz, Jilka, Kopisch, Nez. No: (0). Motion carried.
 14. Take Action, as needed, on closed session items: Motion Nez/Kopisch to approve the County Administrator Contract and forward to County Board with recommendation for adoption. Motion carried.
 15. Meeting adjourned at 10:39 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk