

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

Date: May 16, 2016

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Chair Bruce Jilka at 9:00 a.m. Roll Call: present – Ronald Heikkinen, James Hintz, Bruce Jilka, Robert Kopisch, Travis Nez. Also present – Lynn Neeck, Jean Gottwald, Nick Trimner, Elizabeth Schmidt.

Items for discussion and possible action:

1. Meeting Minutes – April 21 and 26, 2016: Motion Nez/Kopisch to approve the minutes of the April 21 and 26, 2016 meetings as presented. Motion carried.
2. Communications and Correspondence: None.
3. Public Comment: Jim Hintz comment on someone winning an election by write-in without at least getting the number of votes as required for nomination papers and would like the Executive Committee to back a proposal to change the process. Nez commented that fewer supervisory districts might be a better solution.
4. Price in Progress Update: Nick Trimner, Misty Bolier, Blake Kontny, Anastasia Kolb. Working on retention and recruitment, particularly the younger age groups. Presented the Price in Progress page of the County website for publishing events. The committee will need to approve a policy regarding what events can be posted on the website.
5. Treasurer – Lynn Neeck
  - a. Treasurer's monthly report: Review of monthly report.
  - b. Investment Options – use of Investment Broker: No new information.
  - c. In Rem / Tax Deed status: Waiting for petition to be filed for the 2012 properties. Timing of process is on track. 2013 delinquents published in the paper. Land auction sale currently in process.
6. County Clerk – Jean Gottwald
  - a. Claims against the County: New claim served and turned over to insurance company. Nick and Jean reviewed proposals from insurance carriers for property coverage and are recommending the Wisconsin County Mutual Insurance Company for the June 1<sup>st</sup> renewal.
  - b. Ordinance Code Supplement: Motion Kopisch/Hintz to proceed with the ordinance code supplement. Motion carried.
5. County Administrator – Nick Trimner
  - a. 2015 Budget – Revenues vs. Expenses Report: Auditors were here two weeks ago and have been working with Nick and Elizabeth.
  - b. 2016 Budget – Revenue vs. Expense Report: Discussion.
6. Biennial Selection of Corporation Counsel: Motion Nez/Kopisch to go through bid process for selection of corporation counsel. Motion carried.
7. Biennial Selection of Audit Firm: Motion Kopisch/Nez to continue contract with Baker, Tilly for another two year and forward to the Board for approval. Motion carried
8. Veteran Services – Letter of Support: Nick reviewed letter from Wisconsin Counties Executives and Administrators Association in favor of restoring state support of locally provided veterans' services. Motion Nez/Hintz that we support the letter presented. Motion carried.
9. Resolution – Implement County 2016 Capital Project to be financed with Short-term Debt: Motion Kopisch/Heikkinen to approve the resolution and forward to the Board with recommendation for adoption. Motion Hintz/Kopisch to amend the final paragraph to be "...2016 Capital Projects not to exceed \$90,000 with the County's share of \$45,000..." Motion carried. Motion carried on amended resolution.
10. WCA Fall Conference
  - a. Attendance: Motion Nez/Jilka to approve three supervisors attending conference. Motion carried.
  - b. Resolutions for submission: Discussion on drafting a resolution to change election law regarding winning a contest by write-in vote. Item referred to next agenda.
11. Announcement and motion Hintz/Nez to adjourn to closed session at 11:32 a.m. pursuant to the exemptions in Wis. State Statute 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:
  - a. County Administrator Contract
  - b. Return to Open Session

Roll call vote: Yes: (0); No (5): Heikkinen, Hintz, Jilka, Kopisch, Nez. Motion failed. Committee remained in open session. Discussion on contract terms.

12. Take action, as needed, on closed session item.
  13. Monthly Vouchers: Motion Heikkinen/Hintz to approve the accounts payable and payroll for the month of May, 2016 in the amount of \$1,568,891.23 and vouchers in the amount of \$32,418.09.
  14. Date of Next Meeting: May 17 at 1:30 p.m. and June 16 at 9:00 a.m.
  15. Adjourn: Motion Heikkinen/Kopisch to adjourn at 12:25 p.m.
- Respectfully submitted: Jean Gottwald, County Clerk