

ORGANIZATIONAL MEETING OF THE PRICE COUNTY BOARD OF SUPERVISORS

APRIL 17, 2018

County Board Room 101, 126 Cherry St, Phillips, WI 54555

Oaths of Office administered to County Board members by Judge Klein.

Meeting called to order at 9:00 a.m. by County Clerk Jean Gottwald. Invocation: Pastor Matthew Arneson. Pledge of Allegiance recited by those in attendance. Roll Call: Present (13): Larry Palecek, James Adolph, Sheryl Slaby, Dean Kurth, James Hintz, Ronald Heikkinen, Dennis Wartgow, Sue Bocock, Jordan Spacek, Robert Kopisch, John Vlach, Bruce Jilka, William Teeters. Also present: Nick Trimner.

Elections:

1. Chairperson: Palecek nominated Robert Kopisch, Vlach nominated Bruce Jilka. Three calls for further nominations. Secret ballot results: Kopisch 10, Jilka 3. Robert Kopisch declared Board Chair and took over running of the meeting.
2. Vice-chairperson: Vlach nominated Bruce Jilka, Heikkinen nominated James Hintz. Three calls for further nomination. Secret ballot results: Jilka 10, Hintz 3. Bruce Jilka declared Board Vice-chair.
3. Executive Committee (3 members) – Chair and Vice-chair are automatic members: Seat 1 – Jilka nominated James Adolph, Hintz nominated Ronald Heikkinen. Three calls for further nominations. Signed ballot result: Heikkinen 8, Adolph 5. Ronald Heikkinen declared winner of the first seat on the Executive Committee. Seat 2 – Palecek nominated Jim Adolph, Vlach nominated Jordan Spacek. Three calls for further nominations. Signed ballot result: Adolph 11, Spacek 2. James Adolph declared winner of the second seat on the Executive Committee. Seat 3 – Heikkinen nominated James Hintz, Adolph nominated Larry Palecek, Vlach nominated Jordan Spacek. Three calls for further nominations. First round signed ballot results: Hintz 5, Palecek 6, Spacek 2. Second round signed ballot results: Hintz 4, Palecek 7, Spacek 2. Larry Palecek declared winner of the third seat on the Executive Committee.
4. Highway and Transportation Committee:
 - a. North (Dist. 1, 3, 5, 7 and 10): Wartgow nominated Larry Palecek, Jilka nominated Dennis Wartgow. Three calls for further nominations. Signed ballot results: Palecek 9, Wartgow 4. Larry Palecek declared winner of the North seat on the Highway and Transportation Committee.
 - b. Central (Dist. 8, 9, 11 and 13): Heikkinen nominated Jordan Spacek, Slaby nominated William Teeters. Three calls for further nominations. Signed ballot results: Spacek 8, Teeters 5. Jordan Spacek declared winner of the Central seat on the Highway and Transportation Committee.
 - c. South (Dist. 2, 4, 6 and 12): Palecek nominated Ronald Heikkinen, Slaby nominated Dean Kurth, Vlach nominated Bruce Jilka. Three calls for further nominations. First round signed ballot results: Heikkinen 6, Kurth 2, Jilka 5. Second round signed ballot results: Heikkinen 7, Kurth 1, Jilka 5. Ronald Heikkinen declared winner of the South seat on the Highway and Transportation Committee.
 - d. 2 (two) members at-large: Seat 1 – Palecek nominated Dennis Wartgow, Vlach nominated Bruce Jilka. Three calls for further nominations. Signed ballot results: Wartgow 7, Jilka 5, no-vote 1. Dennis Wartgow declared winner of the first at-large seat on the Highway and Transportation Committee. Seat 2 – Palecek nominated James Adolph, Vlach nominated Bruce Jilka, Slaby nominated William Teeters. Three calls for further nominations. First round signed ballot results: Adolph 5, Jilka 4, Teeters 4. Second round: Adolph 5, Jilka 3, Teeters 5. Jilka requested his name be removed. Third round: Adolph 6, Teeters 7. William Teeters declared winner of the second at-large seat on the Highway and Transportation Committee.

Approve minutes of the February 20, 2018 meeting: Motion Wartgow/Heikkinen to approve the minutes from the February 20, 2018 meeting as presented. Motion carried.

Communications and Announcements: None.

Public Comments: Dean Kurth questioned the high employee turnover at the Highway Department. Larry Palecek responded.

Recess: 9:45 a.m. – 10:00 a.m.

Resolutions:

Resolution 6-18

Adopt Price County Board Policy and Procedure Manual

WHEREAS, the Board of Supervisors initially adopted the Policy and Procedure Manual on April 16, 1991, and has subsequently adopted the manual every even-numbered year since with or without changes.

NOW THEREFORE BE IT RESOLVED, that the Price County Board of Supervisors hereby adopt the revised Price County Board Policy and Procedure Manual.

Submitted by the Price County Administration Committee. s/Dennis Wartgow, Chair; Ron Heikkinen; Robert Kopisch; Sheryl Slaby. Reviewed by County Administrator: s/Nicholas Trimner. Adopted by the Price County Board of Supervisors this 17th day of April, 2018. s/Robert Kopisch, County Board Chair; Jean Gottwald, County

Clerk. For: 13, Against: 0. Motion Wartgow/Palecek to consider resolution for adoption. Roll call vote on resolution adoption: Yes (13): Palecek, Adolph, Slaby, Kurth, Hintz, Heikkinen, Wartgow, Boccock, Spacek, Kopisch, Vlach, Jilka, Teeters; No (0). Motion carried.

Resolution 7-18

Request to Apply for WDNR 2018 Municipal Dam Grant Program

WHEREAS, Price County Board of Supervisor Resolution #4-12 was adopted as:

Now Therefore Be It Resolved, that Resolution #48-09 be amended to require Price County Board approval, by resolution, of any County funding required by the awarding of a grant to Price County under the WDNR Municipal Dams Grant Program prior to submitting any such application for financial aid from the Program for any specific County dam project.; and

WHEREAS, needed repairs have been identified at Musser Dam, WDNR F.F. #50.17; and

WHEREAS, Price County, Wisconsin may make applications for grant monies for maintenance, repairs and modifications to their County owned dams from the Wisconsin State Statute §31.385 and §227.11 and Wisconsin Administrative Code Chapter NR 335; and

WHEREAS, anticipated estimated cost for the project will be \$25,000; and

WHEREAS, the State share for such a project may not exceed 50% of the first \$400,000 of eligible project costs; and

WHEREAS, Price County must designate an authorized representative to: submit applications to the WDNR for financial aid; sign grant agreement documents; take all necessary action to complete the projects and submit for reimbursement claims associated with aforesaid grant program.

NOW, THEREFORE, BE IT RESOLVED, that the Price County Board of Supervisors hereby authorizes the Price County Highway Commissioner and Dams Superintendent to be those aforementioned representatives; and BE IT FURTHER RESOLVED THAT, Price County agrees to pay their share of the eligible costs which is equal to the total project cost minus the State share authorizing funds to be transferred on an as needed basis from the Capital Improvement Fund to the Dams Department account number 100-83-49270, Transfer from Capital Improvement Fund.

Financial Impact: Total estimated cost for this project is \$25,000. State share is estimated to be \$12,500 and County share is estimated to be \$12,500.

Submitted by the Price County Highway and Transportation Committee: s/Larry Palecek, Chair; Jim Adolph; Al Haskins; Ron Heikkinen; Dennis Wartgow. Reviewed and Approved by the Price County Executive Committee: s/Bruce Jilka, Chair; Ronald Heikkinen; James Hintz; Robert Kopisch; Larry Palecek. Reviewed By County Administrator: s/Nicholas Trimner. Adopted by the Price County Board of Supervisors this 17th day of April, 2018. s/Robert Kopisch, County Board Chair; Jean Gottwald, County Clerk. For: 13, Against: 0. Motion Palecek/Adolph to consider resolution for adoption. Roll call vote on resolution adoption: Yes (13): Palecek, Adolph, Slaby, Kurth, Hintz, Heikkinen, Wartgow, Boccock, Spacek, Kopisch, Vlach, Jilka, Teeters; No (0). Motion carried.

Resolution 8-18

Request to Apply for WDNR 2018 Municipal Dam Grant Program (Solberg Dam)

WHEREAS, Price County Board of Supervisor Resolution #4-12 was adopted as:

Now Therefore Be It Resolved, that Resolution #48-09 be amended to require Price County Board approval, by resolution, of any County funding required by the awarding of a grant to Price County under the WDNR Municipal Dams Grant Program prior to submitting any such application for financial aid from the Program for any specific County dam project.; and

WHEREAS, needed repairs have been identified at Solberg Dam, WDNR F.F. #50.20m; and

WHEREAS, Price County, Wisconsin may make applications for grant monies for maintenance, repairs and modifications to their County owned dams from the Wisconsin State Statute §31.385 and §227.11 and Wisconsin Administrative Code Chapter NR 335; and

WHEREAS, anticipated estimated cost for the project will be \$25,000; and

WHEREAS, the State share for such a project may not exceed 50% of the first \$400,000 of eligible project costs; and

WHEREAS, Price County must designate an authorized representative to: submit applications to the WDNR for financial aid; sign grant agreement documents; take all necessary action to complete the projects and submit for reimbursement claims associated with aforesaid grant program.

NOW, THEREFORE, BE IT RESOLVED, that the Price County Board of Supervisors hereby authorizes the Price County Highway Commissioner and Dams Superintendent to be those aforementioned representatives; and BE IT FURTHER RESOLVED THAT, Price County agrees to pay their share of the eligible costs which is equal to the total project cost minus the State share authorizing funds to be transferred on an as needed basis from the Capital Improvement Fund to the Dams Department account number 100-83-49270, Transfer from Capital Improvement Fund.

Financial Impact: Total estimated cost for this project is \$25,000. State share is estimated to be \$12,500 and County share is estimated to be \$12,500.

Submitted by the Price County Highway and Transportation Committee: s/Larry Palecek, Chair; Jim Adolph; Al Haskins; Ron Heikkinen; Dennis Wartgow. Reviewed and Approved by the Price County Executive Committee: s/Bruce Jilka, Chair; Ronald Heikkinen; James Hintz; Robert Kopisch; Larry Palecek. Reviewed By County Administrator: s/Nicholas Trimner. Adopted by the Price County Board of Supervisors this 17th day of April, 2018. s/Robert Kopisch, County Board Chair; Jean Gottwald, County Clerk. For: 13, Against: 0. Motion Heikkinen/Wartgow to consider resolution for adoption. Roll call vote on resolution adoption: Yes (13): Palecek, Adolph, Slaby, Kurth, Hintz, Heikkinen, Wartgow, Bocock, Spacek, Kopisch, Vlach, Jilka, Teeters; No (0). Motion carried.

Resolution 9-18

Request to Apply for WDNR 2018 Municipal Dam Grant Program (Camp Five Wildlife Dam)

WHEREAS, Price County Board of Supervisor Resolution #4-12 was adopted as:

Now Therefore Be It Resolved, that Resolution #48-09 be amended to require Price County Board approval, by resolution, of any County funding required by the awarding of a grant to Price County under the WDNR Municipal Dams Grant Program prior to submitting any such application for financial aid from the Program for any specific County dam project.; and

WHEREAS, needed repairs have been identified at Camp Five Wildlife Dam, WDNR F.F. #50.43, KSN #3508; and

WHEREAS, Price County, Wisconsin may make applications for grant monies for maintenance, repairs and modifications to their County owned dams from the Wisconsin State Statute §31.385 and §227.11 and Wisconsin Administrative Code Chapter NR 335; and

WHEREAS, anticipated estimated cost for the project will be \$20,500 and

WHEREAS, the State share for such a project may not exceed 50% of the first \$400,000 of eligible project costs; and

WHEREAS, Price County must designate an authorized representative to: submit applications to the WDNR for financial aid; sign grant agreement documents; take all necessary action to complete the projects and submit for reimbursement claims associated with aforesaid grant program.

NOW, THEREFORE, BE IT RESOLVED, that the Price County Board of Supervisors hereby authorizes the Price County Forest Administrator to be the aforementioned representative; and

BE IT FURTHER RESOLVED THAT, Price County agrees to pay their share of the eligible costs which are equal to the total project cost minus the State share authorizing funds to be transferred on an as needed basis from the Capital Improvement Fund to the Forestry Department revenue account number 100-79-49270.

Financial Impact: Total estimated cost for this project is \$20,500 State share is estimated to be \$10,000 and County share is estimated to be \$10,500.

Submitted by: Price County Forestry and Parks Committee: Ron Heikkinen, Chair; Dean Kurth; Larry Palecek; Sheryl Slaby. Reviewed and Approved by the Price County Executive Committee: s/Bruce Jilka, Chair; Ronald Heikkinen; James Hintz; Robert Kopisch; Larry Palecek. Reviewed By County Administrator: s/Nicholas Trimner. Adopted by the Price County Board of Supervisors this 17th day of April, 2018. s/Robert Kopisch, County Board Chair; Jean Gottwald, County Clerk. For: 13, Against: 0. Motion Heikkinen/Slaby to consider resolution for adoption. Roll call vote on resolution adoption: Yes (13): Palecek, Adolph, Slaby, Kurth, Hintz, Heikkinen, Wartgow, Bocock, Spacek, Kopisch, Vlach, Jilka, Teeters; No (0). Motion carried.

Resolution 10-18

Request to Apply for WDNR Cost Share Grant (Camp Five Flowage Water Control Structure Replacement)

WHEREAS, Price County is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of Price County Camp Five Flowage Water Control Structure Replacement project (as described in the proposal); and

WHEREAS, the respondent attests to the validity and veracity of the statements and representations contained in the proposal; and

WHEREAS, an Agreement is required to carry out the project; and

WHEREAS, anticipated estimated cost for the project will be \$20,500; and

WHEREAS, the State share for the project will be \$10,000 of eligible project costs with a County share of \$10,500; and

WHEREAS, Price County must designate an authorized representative to: sign and submit proposal, enter into an Agreement with the WDNR, submit annual and final reports to the WDNR to satisfy the Agreement, submit reimbursement request(s) to the WDNR per the Agreement, sign a Public Access Easement, sign and submit other documentation as necessary to complete the project per the Agreement.

NOW THEREFORE, BE IT RESOLVED, that the Price County Board of Supervisors hereby authorizes and empowers the Price County Forest Administrator to be the aforementioned representative; and

BE IT FURTHER RESOLVED THAT, Price County will meet the financial obligations necessary to fully and satisfactorily complete the project; and

BE IT FURTHER RESOLVED THAT, the respondent will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Financial Impact: Total estimated cost for this project is \$20,500 State share is estimated to be \$10,000 and County share is estimated to be \$10,500. Submitted by: Price County Forestry and Parks Committee: s/Ron Heikkinen, Chair; Dean Kurth; Larry Palecek; Sheryl Slaby. Reviewed and Approved by the Price County Executive Committee: s/Bruce Jilka, Chair; Ronald Heikkinen; James Hintz; Robert Kopisch; Larry Palecek. Reviewed By County Administrator: s/Nicholas Trimner. Adopted by the Price County Board of Supervisors this 17th day of April, 2018. s/Robert Kopisch, County Board Chair; Jean Gottwald, County Clerk. For: 13, Against: 0. Motion Heikkinen/Slaby to consider resolution for adoption. Roll call vote on resolution adoption: Yes (13): Palecek, Adolph, Slaby, Kurth, Hintz, Heikkinen, Wartgow, Bocock, Spacek, Kopisch, Vlach, Jilka, Teeters; No (0). Motion carried.

Resolution 11-18

Request to Apply for WDNR Cost Share Grant (Forest Opening Maintenance and Rehab Project)

WHEREAS, Price County is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of Price County Forest Opening Maintenance and Rehab Project (as described in the proposal); and

WHEREAS, the respondent attests to the validity and veracity of the statements and representations contained in the proposal; and

WHEREAS, an Agreement is required to carry out the project; and

WHEREAS, anticipated estimated cost for the project will be \$15,500; and

WHEREAS, the State share for the project will be \$11,250 of eligible project costs with a County share of \$4,250; and

WHEREAS, Price County must designate an authorized representative to: sign and submit proposal, enter into an Agreement with the WDNR, submit annual and final reports to the WDNR to satisfy the Agreement, submit reimbursement request(s) to the WDNR per the Agreement, sign a Public Access Easement, sign and submit other documentation as necessary to complete the project per the Agreement.

NOW THEREFORE, BE IT RESOLVED, that the Price County Board of Supervisors hereby authorizes and empowers the Price County Forest Administrator to be the aforementioned representative; and

BE IT FURTHER RESOLVED THAT, Price County will meet the financial obligations necessary to fully and satisfactorily complete the project; and

BE IT FURTHER RESOLVED THAT, the respondent will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Financial Impact: Total estimated cost for this project is \$15,500. State share is estimated to be \$11,250 and County share is estimated to be \$4,250 (in-kind work).

Submitted by: Price County Forestry and Parks Committee: s/Ron Heikkinen, Chair; Dean Kurth; Larry Palecek; Sheryl Slaby. Reviewed By County Administrator: s/Nicholas Trimner. Adopted by the Price County Board of Supervisors this 17th day of April, 2018. s/Robert Kopisch, County Board Chair; Jean Gottwald, County Clerk. For: 13, Against: 0. Motion Palecek/Slaby to consider resolution for adoption. Motion Teeters/Spacek to amend resolution to include "(in-kind work)" at the end of the last sentence. Roll call vote on amendment: Yes (13): Palecek, Adolph, Slaby, Kurth, Hintz, Heikkinen, Wartgow, Bocock, Spacek, Kopisch, Vlach, Jilka, Teeters; No (0). Motion carried. Roll call vote on resolution adoption: Yes (13): Palecek, Adolph, Slaby, Kurth, Hintz, Heikkinen, Wartgow, Bocock, Spacek, Kopisch, Vlach, Jilka, Teeters; No (0). Motion carried.

Reports on File:

1. Clerk of Circuit Court – 2017 Annual Report
2. 2017 Annual Report of Wages

Convene to Committee of the Whole at 10:17 a.m.

1. 2017 Financial Summary Report as of 12/31/17: Nick reviewed overages. Audit is in progress.
2. 2018 Financial Summary Report as of 3/31/18: Reviewed. Discussed sales tax, budget forecast and high cost placements.
3. Board Chair Appointments – Board member committee preferences: Board Chair will assign members to committees and asked members to submit requests for committee appointments.
4. Responsibilities of committee members and committee chairs
 - a. Meeting dates: 2018/2019 County Board meeting dates handed out. All committees, except Executive Committee, are limited to no more than 10 meetings per year.
 - b. Meeting agendas: Committee Chair is responsible for developing and posting of agenda. Reminded members that Chair is expected to communicate agenda information via email to Department Head and County Clerk.


- c. Policy and Procedure Manual Items: Reviewed updates. Discussed public records requests and what is considered a public record – including County Board email accounts.
5. County Official Workshops (COWS): Encouraged members to attend.
6. WCA Survey: Encouraged members to fill out and turn in survey.
7. County Administrator's Report – Nicholas Trimner: Update on the Safety Building remodel project: Phase I is complete. All Jail operations are moved upstairs. Exterior needs to be washed. Waiting for detention grade windows. Dispatch moved upstairs. Have used some of the contingency fund. Open House should be last June/early July. Highway Department: County Highway H bridge cost overages and project start-up. Health and Human Services Department: Phillips BART bus on hold until enough drivers can be hired. No Meth Town Hall meetings held. Several legislative bills addressing welfare reform. Administration: Chuck Fischer and Elizabeth Schmidt have submitted resignations after taking other jobs. Maggie Obadal gave October 5th notice of retirement. Sheriff Deputy recruitment ongoing. Executive: Restructuring Tourism Department to promote county natural resources. Local chambers will promote businesses and events.

Convene out of Committee of the Whole at 11:08 a.m.

Date of Next Meeting: May 16, 2018 at 9:00 a.m. in the County Board Room

Meeting adjourned at 11:09 a.m.

STATE OF WISCONSIN, COUNTY OF PRICE. I, Jean Gottwald, County Clerk in and for Price County do hereby certify that the within and foregoing is a true and correct record of all the proceedings held by and before the Price County Board of Supervisors at the meeting held on April 17, 2018 and the whole thereof. Dated this 19th day of April, 2018.



Jean Gottwald, County Clerk