

**EXECUTIVE COMMITTEE
MEETING MINUTES**

Date: March 15, 2017 Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Chair Bruce Jilka at 9:00 a.m. Roll Call: Present – Ronald Heikkinen, James Hintz, Bruce Jilka, Robert Kopisch, Larry Palecek. Also present – Nick Trimner, Jean Gottwald, Elizabeth Schmidt, Marilyn Schreuder, Kathy Reinhard

Items for discussion and possible action:

1. Communications and Correspondence: Invitation to Wisconsin Wolf Facts – Wolf Summit event. From Slaby, Deda, Marshall, Reinhard and Writz regarding In Rem services provided. Signed an offer to purchase for Pike Lake property. Five interviews today for HR Specialist, received 20 applications. Keshia has been helping out at UW-Extension.
 2. Public Comment: None.
 3. Meeting minutes – February 15, 2017: Motion Palecek/Hintz to approve the minutes of the February 15, 2017 meeting as presented. Motion carried.
 4. Meeting Attendance / Reports
 - a. Regional Legislative Exchange: Scheduled for next Wednesday – Kopisch will be attending.
 5. Treasurer
 - a. Treasurer's monthly report – Reviewed.
 - b. In Rem / Tax Deed status
 - i. 2012 Tax Delinquent Update: Court judgement filed. A property owner was notified that he could claim his personal property. Subsequent communication from his attorney contesting the process of taking the property. Planning a spring auction.
 - ii. 2013 Tax Delinquent Update: Title work being done. Working with Attorney Courtney Graff to process.
 6. County Clerk – Jean Gottwald
 - a. Claims against the County: Claim filed by Matthew Stefanski to recover unlawful property tax.
 7. County Administrator – Nick Trimner
 - a. 2016 Budget – Revenue vs. Expense Report: Discussion – audit expenses, postage meter, election costs. Elizabeth explained reclassifying first payroll in 2017 back to 2016. 2016 expenses are mostly in, some revenues still to be collected. Sales tax revenue was more than budgeted. Forestry stumpage revenue met budget. Health Insurance Fund Balance is finishing out, as expected.
 - b. 2017 Budget – Revenue vs. Expense Report: Reviewed. There was a flu outbreak in the jail resulting in a quarantine and two hospitalizations.
 - c. 2018 Budget
 - i. Forecasting Revenue and Expenses: Elizabeth reviewed the initial budget showing an approximate deficit of \$300,000.
 - ii. Prioritization Process: Discussed need for additional Law Enforcement and Health & Human Service Department services. Discussed possible scenarios to balance budget. Motion Kopisch/Hintz to bring a wheel tax discussion to the County Board. Motion carried.
 - d. Safety Building Remodel Project Funding: Reviewed amortization schedule for \$3.8 million. Motion Palecek/Heikkinen to approve financing with First National Bank for Safety Building Remodel Project with construction loan at 2.5% and total borrowing of \$3.8 million, locking in the project loan amortization schedule as presented pending project approval. Motion carried.
 - e. Highway Equipment Fund Reporting: Motion Kopisch/Hintz to postpone to next meeting. Motion carried. Reviewed data provided by Mr. Kopisch recapping Highway Department cash flow and fund balance history.
 8. Resolution – Transfer from Highway Fund Balance to Finance the Price County Highway B Bridge Replacement Project: Motion Heikkinen/Kopisch to approve resolution and forward to County Board with recommendation for adoption. Motion carried.
 9. Resolution – Transfer from Health Insurance Budgets (Health Department and Veteran Services) to Health Insurance Fund: Motion Kopisch/Hintz to approve resolution and forward to County Board with recommendation for adoption. Motion carried.
 10. Monthly Vouchers: Motion Hintz/Heikkinen to approve accounts payable and payroll in the amount of \$1,594,079.92 for February, \$1,136,927.10 for 2016 period 13 and the vouchers in the amount of \$129,050.96. Motion carried.
 11. Date of Next Meeting: April 13, 2017.
 12. Meeting adjourned at 11:35 a.m.
- Respectfully submitted: Jean Gottwald, County Clerk