

**EXECUTIVE COMMITTEE
MEETING MINUTES**

Date: February 15, 2017

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Chair Bruce Jilka at 9:00 a.m. Roll Call: Present – Ronald Heikkinen, James Hintz, Bruce Jilka, Robert Kopisch, Larry Palecek. Also present – Nick Trimner, Lynn Neeck, Jean Gottwald, Elizabeth Schmidt, Brian Schmidt, Brian Roush, Vance Pollitt

Items for discussion and possible action:

1. Communications and Correspondence: Wisconsin Historical Society regarding nomination of the Prentice Boy Scout Cabin for state and federal registry. Letter from Lynn Wallace requesting tribute to Daniel Greenwood upon his retirement. Park Falls Area Community Development Association thank you for financial assistance. Rusk County approved Ted East to County Administrator position. Oneida County is currently developing a County Administrator position.
2. Public Comment: None.
3. Meeting minutes – January 11, 2017: Palecek/Heikkinen motion to approve the minutes of the January 11, 2017 meeting as presented. Motion carried.
4. Meeting Attendance / Reports
 - a. ITBEC: Kopisch – Report on 2017 budget and planned projects.
 - b. NW Regional Planning Commission: Kopisch – Update on economic development responsibilities and projects.
 - c. Northwoods Rail Transit Commission: Jilka – Discussion on lack of rail service in northern Wisconsin and Michigan UP and the storm damage to the rail system.
 - d. Price County Economic Development Association: Jilka – Report on meeting attended. Sponsoring talent management training at NTC.
 - e. READI Program (Rural Economic and Area Development Initiative): Jilka – explained program for job creation and training and employee housing.
 - f. Regional Legislative Exchange: Motion Hintz/Palecek to approve Bob Kopisch attending the Regional Legislative Exchange meeting. Motion carried.
5. Treasurer: Lynn Neeck
 - a. Treasurer's monthly report: Reviewed monthly report.
 - b. In Rem / Tax Deed status
 - i. 2012 Tax Delinquent Update: Court date March 6th for three parcels.
 - ii. 2013 Tax Delinquent Update: 72 parcels. Titles searches ordered. Working with new attorney on process.
6. County Clerk: Jean Gottwald
 - a. Claims against the County: No new claims. Worker Comp carrier did an onsite evaluation and came back with claim history and some operation and safety recommendations.
7. County Administrator: Nick Trimner
 - a. 2016 Budget – Revenue vs. Expense Report: Still have some 2016 revenues coming for Land Conservation and Health & Human Services. Need to transfer the last of the 2016 payroll activity from 2017.
 - b. 2017 Budget – Revenue vs. Expense Report: Courthouse elevator project being done. \$25,000 for office furniture for HHSD Child and Youth. 2016 Health Insurance runout going well.
 - c. 2018 Budget.
 - i. Forecasting Revenue and Expenses – Nick reviewed program he developed to track and forecast revenues and expenses.
 - ii. Prioritization Process: Nick will continue to work on developing priorities.
 - d. Safety Building Remodel Project Funding: Got various financing proposals and have worked with First National Bank on loan options offering varying interest rates. Cost of project is coming in at \$3.8 million. Have a pre-bid meeting on Thursday.
 - e. Highway Equipment Fund Reporting: Defining what purchases need to go through this fund.
8. Resolution – Encourage Wisconsin State Legislature to Preserve Current Statutory Requirements for County Veterans Service Center: Motion Kopisch/Heikkinen to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
9. Embrace Lease / Annual Contribution: Motion Kopisch/Hintz to proceed with lease agreement with Embrace with consideration of an offsetting donation with the 2018 budget. Motion carried.
10. County Highway B Bridge Funding: Vance Pollitt – Best option came back as county funded project with estimate of \$225,000. Motion Kopisch/Heikkinen to have the Highway Department continue with County Highway B Bridge replacement project to be funded by the Highway Fund Balance. Motion carried.

11. Monthly Vouchers: Motion Palecek/Heikkinen to approve the accounts payable and payroll in the amounts of \$1,291,918.60 for January and \$584,379.47 for Period 13 and vouchers in the amount of \$675,408.12. Motion carried.
 12. Date of Next Meeting: March 15, 2017
 13. Meeting adjourned at 12:37 p.m.
- Respectfully submitted: Jean Gottwald, County Clerk