

## **Buildings & Grounds Committee Meeting Minutes**

Date: February 12, 2018

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Call to order and Roll Call: Meeting called to order by John Vlach, Committee Chair at 9:00 a.m.

Present: James Adolph, Alan Haskins, Dean Kurth, John Vlach. Absent: Sue Bocock. Also present: Keith Laatsch, Nick Trimner, Bruce Jilka

Items for discussion and possible action:

1. Public Comment: None.
2. Communication and Department Report – Keith: Interior painting projects. Winter maintenance is going smoothly.
3. Approve January 8, 2018 meeting minutes: Motion Haskins/Adolph to approve the minutes of the January 8, 2018 meeting as presented. Motion carried.
4. Safety Building Remodel Update – Nick and Keith: Exterior bricking should be done this week. Needed to find a new safety glass contractor. Department of Justice inspection went well. Flooring and painting being done. Moving to Phase II in March.
5. Financial Reports and Vouchers: Motion Haskins/Adolph to approve the voucher in the amount of \$20,816.31. Motion carried.
6. Set next meeting date: March 12, 2018.
7. Meeting adjourned at 9:10 a.m.

Submitted by: Jean Gottwald, County Clerk