

**MINUTES
HEALTH & HUMAN SERVICES BOARD MEETING
FINANCIAL SUB-COMMITTEE MEETING
FEBRUARY 3, 2016
CONFERENCE ROOMS A & B, 1ST FLOOR NORMAL BUILDING**

Chairman Travis Nez called the meeting to order at 8:46 a.m.

Members present: Mary Jesunas, Travis Nez, and Bruce Jilka

Members excused: None

Others present: Marilyn Schreuder, Maggie Obadal, Krisan Bastil, Gerald Swenson, Paula Kock, and Dr. Peter Dahlie

PUBLIC COMMENTS – None

AMENDMENTS TO THE AGENDA – None

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. APPROVAL OF 01/06/16 FINANCE MINUTES-HEALTH & HUMAN SERVICES – Motion (Jesunas/Jilka) to approve 01/06/16 Human Services Finance Sub-Committee minutes. Motion carried.

2. REVIEW AND APPROVAL OF HEALTH & HUMAN SERVICES VOUCHERS

2015

Master Voucher #11 (includes Aging, Public Health and Human Services - \$166,230.93)

- Period 13 early batch - \$85,749.19. This voucher includes payment for: MH/AODA bill, CSP reimbursement, long term support bills, telephone bills, C&Y bills, consultation fees for ISP program & MH/AODA Coalition, purchase of new Aging van, meals & meal delivery, site rent, caregiver services, Alzheimer's support group meetings, volunteer mileage, family planning services, advertising, medical/dental/office supplies, animal control officer, etc.
- Period 13 interface batch - \$28,564.08. This voucher includes payment for: foster care, group care, RCC, and kinship care for children.
- Period 13 Board batch - \$51,917.66. This voucher includes payment for: CSP reimbursement, long term support bills, training reservations, caregiver services, office supplies, lab fees, etc.
- December mileage & expenses = \$3,048.63 (Human Services=\$2,359.47 and Health=\$689.16).

2016

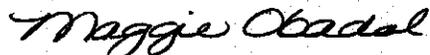
Master Voucher #1 (includes Aging, Public Health and Human Services - \$13,499.82)

- January early batch - \$9,432.91. This voucher includes payment for: CHAMP software support, training registrations, nutrition consultation fees, membership dues, annual subscriptions, site rent, 2016 training contribution for Children & Youth, long term support bill, and office rent.
- January Board batch - \$4,066.91. This voucher includes payment for: CSP reimbursement, training reservations, office supplies, volunteer mileage, medical exam gloves, Bio-T equipment, WIC membership dues, etc.

Motion (Jesunas/Jilka) to approve Health & Human Services vouchers totaling \$182,779.38. Motion carried.

3. ADJOURN – Meeting adjourned at 8:57 a.m. by Chairman Travis Nez.

Respectfully submitted,



Maggie Obadal
Fiscal & Administrative Supervisor

**MINUTES
HEALTH & HUMAN SERVICES BOARD MEETING
FEBRUARY 3, 2016
CONFERENCE ROOMS A & B, 1st Floor, Normal Building**

Vice Chairman Travis Nez called the meeting to order at 9:01 a.m.

ROLL CALL

Members present: Dr. Peter Dahlie, Mary Jesunas, Bruce Jilka, Paula Kock, Travis Nez, Gerald Swenson, John Vlach, John Walasek, and Dennis Wartgow

Members excused: None

Members absent: None

Others present: Marilyn Schreuder, Maggie Obadal, Michelle Edwards, Kathy Billek, Janine Dobson, and Keri Nelson

REVIEW ANY AMENDMENTS TO THE AGENDA – None

PUBLIC COMMENTS – None

9:05 – Public Hearing on Ordinance Concerning Use of Tobacco Products in County Buildings declared open at 9:05 a.m. No public comment. Hearing closed at 9:06 a.m.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. COMMUNICATION AND CORRESPONDENCE – None

2. APPROVAL OF MINUTES FROM 01/06/16 HEALTH & HUMAN SERVICES BOARD - Motion (Jesunas/Swenson) to approve 01/06/16 Health & Human Services Board. Motion carried.

3. PUBLIC HEALTH DIVISION - M. Edwards provided the updates.

- a. Updates – Assembly Bill 310 (AB310) and Assembly Bill 311 (AB311) have gone through and were passed by both houses. AB310 relates to Title X funding and AB311 relates to 340B pricing. The intent of AB310 was to have the state apply for the Title X funds instead of entities such as Planned Parenthood. AB311 pertained to billing MA for actual costs per 340B pricing plus a small administrative fee. This would make it hard to cover overhead costs. AB311 would have affected Public Health the most. The bill was amended before passing to only apply to entities providing abortion services. We do not provide abortion services so we will continue providing reproductive health services as is current practice.

Reproductive Health received funding from the State. \$16,000.00 was given for project funding and \$28,000.00 was given to us as a regional leader. Two grants totaling \$44,000.00 were awarded to Price County Public Health for the purchase of Lytec PM and Lytec MD. Lytec PM will replace the outdated SPHERE data recording system that is not HIPAA compliant. Lytec MD is an electronic health record program. The funding will be used to purchase the software, licenses, training, support, and help cover implementation costs. The expectation is that Price County staff will become well-versed in using the new system and then become trainers for other county's staff.

There was brief discussion about influenza as well as the Zika virus.

4. DISABILITIES & PROTECTIVE SERVICES DIVISION

- a. 2015 Tax Refund Intercept Program Report (TRIP) – A report was included in Board packets. The report showed funds recovered for hospitalization, medications and counseling services through TRIP, repayment plans, medical assistance, Medicare and private insurance. To date, collections for 2015 totaled \$66,970.36 which included a \$30,000.00 lump sum payment from a property sale. These revenues are helping offset costs. More people are eligible for medical assistance or private insurance through the marketplace. We are receiving fewer bills for ongoing services because more are being paid by private insurance. In 2016, we've received some money through TRIP from people who have already filed their 2015 income taxes.

- b. Aging & Disability Resource Center (ADRC) updates – M. Schreuder provided the updates. Barb Peterson, ADRC-North Regional Director, made a site visit as a requirement per the contract with the State. Our signage needs to be updated to comply with the new blue and white logo. A larger, stand-alone sign must be placed outside and new signs are needed indoors also. We do get walk-in traffic on a fairly steady basis. We also have a Social Security quick link available here and two or three customers have used it so far.

John Vlach mentioned that he recently attended a listening session with State Representative Beth Meyers. This listening session covered the following topics: increase in funds for respite care under the Alzheimer's Family Caregiver Support Program; grants to finance training mobile crisis teams; hiring of four Dementia Care Specialists in counties with smaller populations and to fill a dementia specialist coordinator position in the Department of Health Services; and to provide funding for two studies of possible Alzheimer's-Dementia blood factors by UW-Madison's Alzheimer's Disease Research Center.

The ADRC of the North received a \$25,000.00 grant for Dementia Capable Crisis Response. The grant will be used to bring in training for different types of staff that may respond to calls involving persons with dementia. The group could include Health & Human Services staff, emergency responders, law enforcement personnel, local nursing home staff, hospice workers, caretakers, health professionals, etc. Training will be held in each of the five counties that make up the ADRC of the North (Ashland, Bayfield, Iron, Price and Sawyer).

5. SENIOR SERVICES DIVISION

- a. Approve Elderly/Disabled Consumer Advocate member of the TCC (Transportation Coordination Council) as recommended by COA Advisory Committee – Robert Kranig, a Park Falls resident, has been recommended by the COA Advisory Committee to be the Elderly/Disabled Consumer Advocate member of the TCC. He has participated in the listening sessions held to date and is very interested in being a part of the process for bringing public transportation to Price County. **Motion (Swenson/Jesunas) to approve Robert Kranig to the TCC retroactive to January 1, 2016. Motion carried.**
- b. Presentation – State of the Aging Population in Price County – Janine Dobson, Senior Services Unit Manager, and Kathy Billek, Disabilities & Protective Services Unit Manager, did a presentation called the State of Aging Population in Price County. In a handout provided at the meeting were maps showing the percent of projected population of persons age 60 and older in 2015, 2020 and 2040 across the state of Wisconsin. For Price County, the percentage in 2015 is at the lower end of 30.1% - 40%; in 2020, Price is at the higher end of 30.1% - 40%; and in 2040, Price is in the 40.1% - 51% range. The presentation included information on what a livable community for people of all ages would be like; areas of community life in Wisconsin that might be impacted by population aging; areas of concern for Price County; external factors that will affect Price County residents such as services to support elders in place, health, infrastructure and workforce. Also included in the handout were statistics about caregivers, projected caregiver support ratio, dementia statistics for the United States and Price County, and information as to why we are seeing the increase in dementia. A graph showing percentage changes in selected causes of death (all ages) between 2000 and 2010 indicated that there were 2% less people dying from breast cancer, 23% less dying from stroke and 71% more dying from Alzheimer's Disease.
- c. Resolution – Addressing Funding for Public Transportation for Price County – **Motion (Jesunas/Wartgow) to approve resolution as presented and send onto County Board.** Discussion included funding sources and length of funding. The resolution addresses that the Transportation Coordination Council (TCC) has developed a plan to bring public transportation into Price County and funding for the first two years, in the approximate amount of \$22,000.00 per year, would come from the 85.21 transportation grant that the Senior Services Unit receives from the Department of Transportation (DOT). After the second year of operation, Senior Services would agree to fund 50% of the operating costs with the other 50% to be paid by public and private stakeholders. If 50% contributions of operating costs to be paid by public and/or private stakeholders is not obtained or the service is underutilized, the TCC would have the ability to re-evaluate the sustainability of the public transportation project and would have the ability to end the contract. Public Transportation would not eliminate the volunteer driver program. It was noted that perhaps Aspirus could help being that they are expanding services in this area. **Motion carried.** Marilyn and Janine were asked to attend the February 16th County Board meeting.

6. FISCAL AND ADMINISTRATIVE DIVISION

- a. Budget & Financial Reports – M. Obadal handed out and reviewed reports representing payments through December 31, 2015. The State has started to take back some of the advances awarded earlier in the year. Final 2015 claims/reports are due towards the end of March, 2016.
- b. High Cost Placement Reports – M. Obadal reviewed reports handed out at the meeting. On the Children & Youth side, there was a new placement at Northwest Passage for an assessment and a placement at an out-of-county treatment foster home was about a month less than anticipated. For the Disability & Protective Services Unit there were no new residential placements and one new inpatient placement.

7. DIRECTOR REPORT – M. Schreuder provided the updates.

a. Department updates & Director Report

- i. Agency updates – The new logo is now being used on Department letterhead, email signatures and business cards. Signature Signs in Butternut assisted with the development of the new logo.

The Carlson Dettmann wage study process has begun with employees completing a JDQ (Job Description Questionnaire). It is anticipated that this process will be complete by June and result in a wage structure for all Price County employees not operating under a union.

Contact was made with Mike Novak from St. Vincent de Paul Society (SVDP) in regard to that organization becoming involved with the commodities program available through Northwest Community Services Agency (NWCESA). He re-approached the Board at their meeting the end of January. The Board has not changed their mind and is unwilling to participate in the commodities program. Millie Rounsville from NWCESA will approach the smaller food pantries in Price County to see if they would be interested to take on the commodities program. Another possibility might be UWEX.

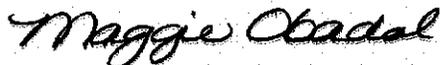
- ii. Legislative updates – Bills being introduced to address needs of elderly in rural counties – see second paragraph under Aging & Disability Resources Center (ADRC) updates.

iii. **Organizational Effectiveness – Invitation to attend final meeting Wednesday, March 16, 2016** – A handout was included in Board packets. The handout covered the purpose of Organizational Effectiveness (OE), the overarching goal for Price County Health & Human Services, measures of success, the desired future state of Price County and five priority gaps selected as the most important to this Department. Funding for this process is coming from the Department of Children & Families, therefore, the main concern being looked at initially is from the Children & Youth Unit (CY&) which is to address the concern of CPS Social Worker recruitment and retention and the safety of children. A 12 member OE Team is made up of employees from each unit in the Department and meetings held offsite are facilitated by staff from other counties or state staff trained in this process. The initial process consists of seven meetings to get the team trained to identify gaps in the Department and how to come up with a plan to address the gaps. To date, two meetings were held in December, 2015 and January, 2016. Two more meetings are scheduled for February, 2016 and a final meeting in March, 2016. Smaller group meetings are held in-house to include all Department staff in the process of addressing and closing gaps identified by the OE Team. All management staff and Health & Human Services Board members are invited to attend the last meeting for an hour long presentation to learn about the process the OE Team went through to this point and how what they learned will be applied to other areas of the Department on an on-going basis. The final meeting is on Wednesday, March 16th at the Barry-Wehmiller University Learning Center on County Road F in Phillips. Lunch will be provided at 12:30 p.m. with the presentation to follow. Board members wishing to attend should let Marilyn know by Wednesday, March 2, 2016.

8. **SET DATE & TIME FOR NEXT BOARD MEETING** – The next meeting of the Health & Human Services Board is set for Wednesday, March 2, 2016. Finance Sub-Committee will start at 8:45 a.m. and Health & Human Services Board at 9:00 a.m.

9. **ADJOURN** – Meeting adjourned at 10:45 a.m. by Chairman Jilka.

Respectfully Submitted,



Maggie Obadal
Fiscal & Administrative Supervisor