

Price County Local Emergency Planning Committee Regular Meeting Minutes

Date: January 18, 2017 Time 1:30 p.m.

Place: UW-Extension Conference Room A&B; County Annex (Normal Building); 104 S. Eyder Avenue, Phillips, WI

Call to Order: Meeting called to order by Chair Doug Rasmussen at 1:30 p.m.

Roll Call: Philip Bochler, David Chamberlain, Michelle Edwards, Joe Neeb (alternate for Don Grande), Michael Hauschild, Roxanne I. Kahan, John Klimowski, Robert Kopisch, Tom Lochner, Bob Pflanz, Doug Rasmussen, Brian Schmidt, Scott Straetz. Excused: Gail Huycke, Lance Powers. Absent: Steven Ashenbrucker, Seth Carlson, Sue Faber, Jeff Hallstrand, Derek Wishowski.

Items for discussion and possible action:

1. Communications and Announcements: Gail Huycke has requested being removed from the committee. Bob Pflanz introduced Josh Englund who will be the representative for Flambeau Hospital. Governor's Conference March 7 – 9.
2. Public Comments: None.
3. Approve minutes of October 19, 2016 meeting: Motion Kahan/Klimowski to approve the minutes of the October 19, 2016 meeting as presented. Motion carried.
4. Approve 2017 Wide/Strategic Plan for Hazardous Materials Response: Committee reviewed and provided edits for the document. Motion Bochler/Lochner to approve the plan with recommended changes and submit to the state. Motion carried.
5. For discussion and action: 2017 By-laws;
 - a. Committee membership
 - b. Quorum
 - c. Number of meetings
 - d. Length of meetingsReviewed current list of members. Discussion on how many members there need to be. Mr. Kopisch pointed out that the definition of quorum needs to be the same as the County Board definition (majority of membership). Motion Kopisch/Straetz to change quorum language to match Robert's Rules, change committee membership to 20 and schedule a minimum of one meeting per year, with meetings scheduled quarterly at the discretion of the Chairperson. Motion carried. Motion Kopisch/Lochner to reconsider motion. Motion carried. Motion Edwards/Klimowski to change quorum language to match Robert's Rules, change committee membership to a maximum of 20 with the quorum being based on the current list of approved members, and schedule a minimum of one meeting per year, with meetings scheduled quarterly at the discretion of the Chairperson. Motion carried.
6. Committee duties and responsibilities: Reviewed current requirements.
7. Emergency Management Report: No spills since last meeting. EPCRA Planning and Administration grant received \$4,054.50. Computer Equipment and Hazmat Response Equipment Grant received \$7,924.31. Various new informational brochures out for the public. Booth at Sport, Home and Craft Show, March 25-26.
8. Future item: Election of LEPC Chairperson at April 2017 Meeting, training
9. Schedule Next Meeting (April 19th, 2017)
10. Motion Straetz/Bochler to adjourn at 2:42 p.m.

Respectfully Submitted: Jean Gottwald, County Clerk