

Buildings & Grounds / Dams Committee Meeting Minutes

Date: January 9, 2017

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Call to order and Roll Call: Meeting called to order by Jim Adolph, Committee Vice Chair at 9:00 a.m.

Present: James Adolph, Sue Bocock, Alan Haskins, Dean Kurth. Excused: John Vlach. Also present: Nick Trimner, Keith Laatsch, Bruce Jilka, Marilyn Schreuder, Chris Jarosinski

Items for discussion and possible action:

1. Public Comment - None
2. Communication and Department Report: Keith reported that winter maintenance is in full swing along with other building projects.
3. Approve November 14, 2016 meeting minutes: Motion Haskins/Bocock to approve the minutes of the November 14, 2016 meeting as presented. Motion carried.
4. Courthouse Elevator Project: Starting January 16th and expected to last seven weeks. Courts will make arrangements for anyone needing ADA assistance.
5. Safety Building Remodel
 - a. Proposed Plan Update: Plan has been finalized and is going to design.
 - b. Schedule/Timeline: Bids scheduled to go out March or April.
6. Embrace Lease: Katie Bement, Becky Steinbach, and Angela Kleinhans from Embrace spoke on services offered, space needs and funding sources. Marilyn Schreuder and Chris Jarosinski spoke on services offered. Motion Haskins/Bocock to draft standard lease with Embrace and recommend the County making a contribution to cover the rent charged and forward recommendation to Executive Committee for action. Motion carried.
7. Financial Reports and Vouchers: Motion Haskins/Kurth to approve vouchers in the amount of \$43,392.02. Motion carried.
8. Set next meeting date: February 13, 2017.
9. Motion Haskins/Kurth to adjourn at 9:50 a.m. Motion carried.

Respectfully submitted: Jean Gottwald, County Clerk