

**MINUTES
HEALTH & HUMAN SERVICES BOARD MEETING
FINANCIAL SUB-COMMITTEE MEETING
JANUARY 4, 2017
CONFERENCE ROOMS A & B, 1ST FLOOR NORMAL BUILDING**

Vice Chair Kay Pluemer called the meeting to order at 8:48 a.m.

Members present: Marguerite Sue Bocock, Kay Pluemer, and John Vlach

Members absent: None

Members excused: Dennis Wartgow

Others present: Marilyn Schreuder, Maggie Obadal, Krisan Bastil, Bruce Jilka, Gerald Swenson, and Dr. Peter Dahlie

PUBLIC COMMENTS – None

AMENDMENTS TO THE AGENDA – None

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. APPROVAL OF 12/07/16 FINANCE MINUTES-HEALTH & HUMAN SERVICES – **Motion (Vlach/Bocock) to approve 12/07/16 Human Services Finance Sub-Committee minutes. Motion carried.**

2. REVIEW AND APPROVAL OF HEALTH & HUMAN SERVICES VOUCHERS

Master Voucher #10 (includes Aging, Public Health and Human Services - \$265,441.20)

- December early batch - \$27,916.08. This voucher includes payment for: CSP reimbursement, CSP bill, C&Y bills, training registrations, HFS 34 annual certification fee, crisis intervention services, caregiver services, oil change for Aging van, expenses for 2016 Caregiver Conference, volunteer mileage, vaccines, etc.
- December interface batch - \$61,976.60. This voucher includes payment for: foster care, group care, RCC, and kinship care for children.
- December Board batch - \$144,751.42. This voucher includes payment for: long term support bills, CSP reimbursement, CSP bills, CSP psychiatric services, consultation fees for ISP program & MH/AODA Coalition, telephone bills, postage, background checks, C&Y bills, advertising, meals & meal delivery, nutrition site supplies, caregiver services, oil change for Aging van, volunteer mileage, WIC/office supplies, travel/training expenses, Bio-T equipment, animal control officer, etc.
- December late batch - \$28,382.01. This voucher includes payment for: CSP reimbursement, CSP bill, C&Y bills, postage, legal services, crisis center services, office chairs (CST funds), site rent, caregiver services, volunteer mileage, dental hygiene services, family planning fiscal agent services, medical waste disposal, vaccines, office/dental/family planning medical supplies, etc.
- Employment related background check paid for Health & Human Services by County Clerk's Office - \$7.00.
- November telephone expenses paid for Health & Human Services by County Clerk's Office - \$1,032.35.
- Various newspapers – employment advertising paid for Health & Human Services by County Clerk's Office - \$1,171.55.
- Unemployment compensation paid for Health & Human Services by County Clerk's Office - \$164.19.
- Marshfield Labs – employment screen paid for Health & Human Services by County Clerk's Office - \$40.00.
- November mileage & expenses = \$5,676.87 (Human Services=\$4,421.37 and Health=\$1,255.50)

Motion (Vlach/Bocock) to approve Health & Human Services vouchers totaling \$271,118.07. Motion carried.

3. ADJOURN – Meeting adjourned at 9:00 a.m. by Vice Chair Kay Pluemer.

Respectfully submitted,

Maggie Obadal

Maggie Obadal

Fiscal & Administrative Supervisor

**MINUTES
HEALTH & HUMAN SERVICES BOARD MEETING
JANUARY 4, 2017
CONFERENCE ROOMS A & B, 1ST FLOOR Normal Building**

Chair Kay Pluemer called the meeting to order at 9:02 a.m.

ROLL CALL

Members present: Marguerite Sue Bocock, Dr. Peter Dahlie, Bruce Jilka, Kay Pluemer, Gerald Swenson, John Vlach, John Walasek

Members excused: Paula Kock and Dennis Wartgow

Members absent: None

Others present: Marilyn Schreuder, Maggie Obadal, Michelle Edwards, and Nick Trimner

REVIEW ANY AMENDMENTS TO THE AGENDA – None.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. COMMUNICATION AND CORRESPONDENCE – Marilyn shared information provided in a recent email that Community Care Connections of Wisconsin (CCCW), Western Wisconsin Cares (WWC) and ContinuUs (CU) will merge into one (1) organization called Community Link, Inc. (CLI). This organization will be responsible for delivering Family Care services to the elderly and persons with physical or developmentally disabilities across 46 Wisconsin counties. Potential clients will continue to come through our Aging & Disability Resource Center (ADRC) for eligibility determination and to get connected with CLI. Satellite offices will remain in various locations, staff will be maintained and the appeal process will continue. There seems to be good communication and we shouldn't see any major impact in services. Concern was expressed about clients knowing where to go if services are not being received. The ADRCs are notified if services for someone are unavailable in any given area. Local Disabilities & Protective Services staff is good at staying on top of things and will advocate for clients when necessary.
2. INTERVIEW APPLICANT FOR RN POSITION ON HEALTH & HUMAN SERVICES BOARD – Nick Trimner developed seven (7) basic questions. These were circulated to the Board for review just prior to the interview. Suzy Ocker was asked to join the meeting for the interview. Nick asked the main questions and Marilyn or the HHSB members asked follow-up questions. **Motion (Bocock/Swenson) to forward recommendation to appoint Ms. Ocker to fill the RN position on the HHSB to the County Administrator and County Board. Motion carried.**
3. ANNOUNCEMENT AND MOTION TO ADJOURN INTO CLOSED SESSION in accordance with the exemptions contained in Wisconsin Statutes section 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies, which, if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involve in such problems or investigations for the purpose of:
 - a. Case review of placements
 - b. Return to open session

This item was postponed until the next meeting of the Health & Human Services Board.
4. TAKE ACTION, AS NEEDED, ON CLOSED SESSION ITEM – no closed session occurred.
5. APPROVAL OF MINUTES FROM 12/07/16 HEALTH & HUMAN SERVICES BOARD MEETING – **Motion (Walasek/Dahlie) to approve 12/07/16 minutes for Health & Human Services Board meeting. Motion carried.**
6. PUBLIC HEALTH DIVISION
 - a. 4th quarter report – Michelle Edwards referred to the documents that were part of the Board packets. She responded to questions asked. One of the handouts was a map of Wisconsin showing the counties that passed resolutions similar to the one passed by this Board and the County Board in November, 2016 in regard to Securing State Funding to Support Communicable Disease Control for Population Health. Senator Janet Bewley contacted Michelle for further information on this topic. In addition, Michelle handed out the 2017-2019 Price County Community Health Needs Assessment and Improvement Plan. The Plan is completed in conjunction with Flambeau Hospital. The Plan has not been posted to the website yet so changes can still be made. Please contact Michelle by Friday, January 13th if you see something that may need to be changed.
 - b. WINS report – The most recent WINS report summarized for Price County was also included in Board packets. In 2015, there were two (2) illegal sales and three (3) in 2016 or a 5% increase. The illegal sales in 2016 were at different places than those in 2015. There was an article in the Price County Review recently outlining this report. Price County has one of the stiffest penalties for illegal tobacco sales. Currently, the employee that makes the illegal sale is penalized not the owner. It appears some owners may not be educating new employees as they should be so perhaps the owner needs to share responsibility and get fined also. In late December, members of the local Tobacco Coalition met with Representative Beth Meyers. Further discussion included multiple types of WI IDs, out-of-state IDs, a county ordinance, sales within city limits, how often a check is done, and how spots are selected. The ultimate outcome is to stop illegal tobacco sales and to keep kids safe.

On a side note, Michelle mentioned the flu is starting to hit on the east side of Wisconsin. It is the H3N2 flu and the one immunized for this year.

7. DISABILITIES & PROTECTIVE SERVICES DIVISION (DPS)

- a. ADRC Governing Board Update – John Vlach – John indicated he was unable to attend the December 19th meeting and will try to attend the next quarterly meeting.

8. SENIOR SERVICES DIVISION

- a. Approve 85.21 Price County Transportation Plan – Marilyn reminded the Board that the Plan had been reviewed at the December 7, 2016 meeting. Some changes were recommended, made and the Plan was submitted by its due date with formal approval to come at this meeting. **Motion (Swenson/Walasek) to approve 85.21 Price County Transportation Plan with recommended changes. Motion carried.**

9. FISCAL AND ADMINISTRATIVE DIVISION

- a. Budget & Financial Reports – M. Obadal reviewed reports sent out in Board packets and made mention that this is the time of year the state takes back advances given at the beginning of the year so we'll be seeing some movement for Department revenues.
- b. High Cost Placement Reports – M. Obadal reviewed reports handed out at the meeting showing new placements that happened during November. Again, there were no new placements for Children & Youth and a few inpatient and/or residential placements. It was also mentioned that final numbers for placements won't be known for a few months.

10. DIRECTOR REPORT – M. Schreuder provided the updates.

- a. Department updates & Director Report

i. Agency updates – Marilyn reminded the Board that we had a Health & Human Services Assistant position open in the Public Health Division. Interviews have been conducted, an offer was made and accepted and the person is scheduled for their pre-employment drug test. The tentative start date is Monday, January 16th.

The G.I.F.T./Home Visitor position has been open since November 30th. This is a part-time, 20 hours per week position. This person provides prevention services by working with first-time parents on parenting skills and how to manage a day-to-day schedule with a little one. It was decided not to advertise for this position until January after the holidays hoping that we would see more applications.

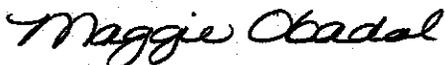
The transition to the new mental health provider, New Horizons North, is going well. There were a couple glitches along the way but those have been worked out. Beginning in February, they will be taking on the mental health crisis on-call duties. New Horizons will be asked to make a presentation at the April or May HHSB meeting.

The BART bus continues to do well. December numbers were not available yet but November had the best numbers since starting last April. It is anticipated the numbers may go up further with the snow and cold weather. People are finding out this is actually a form of socialization. BART is starting to work with the school system for daytime medical appointments. They continue to say this has been one of the best kick-offs for a start-up. Good training for customers on how to use the bus system has helped and continues to be offered. BART staff speaks directly with passengers causing issues.

11. SET DATE & TIME FOR NEXT BOARD MEETING – The next meeting of the Health & Human Services Board is set for Wednesday, March 1, 2017. Finance Sub-Committee will start at 8:30 a.m. and Health & Human Services Board at 9:00 a.m. Meetings will be held in Health & Human Services Conference Rooms A & B.

12. ADJOURN – Meeting adjourned at 10:18 a.m. by Chair Pluemer.

Respectfully Submitted,



Maggie Obadal
Fiscal & Administrative Supervisor