

**LAND USE AND UW-EXTENSION COMMITTEE
MEETING MINUTES**

Date: October 20, 2016 Time: 9:00 a.m.

Place: UW-Extension Conference Room; 104 S Eyder Ave; Phillips, WI 54555

Call to Order and Roll Call. Meeting called to by Robert Kopisch, Committee Chairperson at 9:00 a.m.

Present: Jim Adolph, Jim Hintz, Bruce Jilka, Robert Kopisch, Kay Pluemer. Excused: Rick Morgan (UW-Extension). Absent: Don Hoffman (Land Conservation). Also present: Nick Trimner, Evan Lund, Amber Rehberg.

Items for discussion and possible action:

Zoning – Evan Lund

1. Call to Order and Roll Call: This portion of the meeting called to order by Chair Kopisch at 9:04 a.m. Roll call as noted above. Also present: Amanda McMeekin.
2. Public Comment: None.
3. Communication: None.
4. Public Hearing declared open at 9:05 a.m. for Conditional Use Permit filed by Brad Carlsen for the purpose of operating a vehicle and equipment repair shop on property located within the NW1/4 SE1/4, Section 25, Township 38N, Range 1W, Town of Flambeau (W7409 Mink Springs Road). Amanda reviewed list of notices sent. No comments received. Hearing declared closed at 9:06 a.m.
5. Decision on Conditional Use Permit filed by Brad Carlsen: Motion Jilka/Pluemer to approve the conditional use permit filed by Brand Carlsen. Motion carried.
6. Public Hearing declared open at 9:06 a.m. for Conditional Use Permit filed by Ray and Dawn Schroeder for the purpose of operating an equine assisted psychotherapy business on property located within the SE1/4 SW1/4, Section 25, Township 36N, Range 1E, Town of Hackett (N5405 County Road A). Amanda reviewed list of notices sent. No comments received. Public hearing declared closed at 9:07 a.m.
7. Decision on Conditional Use Permit filed by Ray and Dawn Schroeder: Motion Adolph/Jilka to approve the conditional use permit filed by Ray and Dawn Schroeder. Motion carried.
8. Land Division filed by Ed Belan to create one lot located in part of Government Lots 8, 9, & 18, Section 18, Township 37N, Range 1E, Town of Elk: Motion Adolph/Pluemer to approve the land division filed by Ed Belan. Motion carried.
9. Land Division filed by Jeffrey Hanson on behalf of Marko Hanson create one lot located in part of the NE ¼ of the NE ¼, Section 33, Township 36N, Range 2E, Town of Prentice: Motion Pluemer/Adolph to approve the land division filed by Jeffrey Hanson on behalf of Marko Hanson. Motion carried.
10. Land Division filed by Brenda Smetak to create 3 lots located in the NE ¼ NE ¼, Section 22, Township 40N, Range 1 West, Town of Lake: Motion Pluemer/Adolph to approve the land division filed by Brenda Smetak. Motion carried.
11. Land Sale status: Land auction ended October 18th. Two parcels sold. There is a 90 day period where other two parcels can be purchased for listed minimum bid price.
12. Floodplain Ordinance – Counties with Cranberry Growers: Will work on developing an ordinance update.
13. Department activity report: Evan reviewed. Land Information Council is contracting to get mandated surveying done.
14. Zoning Financial Reports and Vouchers: Motion Pluemer/Hintz to approve the vouchers in the amount of \$1,854.13. Motion carried.
15. Adjourn: This portion of the meeting adjourned at 9:42 a.m.

Land Conservation – Evan Lund

16. Call to Order and Roll Call: This portion of the meeting called to order at 9:42 a.m. Roll call as noted above.
17. Public Comment: None.
18. Communication and Department Report: Working on permits for snowmobile bridges.
19. Land Conservation Financial Reports and Vouchers: Motion Jilka/Adolph to approve the vouchers in the amount of \$576.39. Motion carried.
20. Adjourn: This portion of the meeting adjourned at 9:46 a.m.

Miscellaneous

21. Minutes from September 22, 2016 Meetings: Motion Hintz/Jilka to approve the minutes from the September 22, 2016 meeting as presented. Motion carried.
22. Set Next Meeting Dates: December 15, 2016 and January 19, 2017.

UW-Extension – Amber Rehberg

23. Call to Order and Roll Call: This portion of the meeting called to order at 10:05 a.m. Also present Jodi Podmolik, Connie Grapa, Wendy Rebne, Peggy Nordgren
24. Public Comment: None.
25. Communication and Department Reports: Mr. Kopisch stated future budgets are going to require justification of non-mandated programs. Written reports presented. Connie and Wendy presented information on Wisconsin Nutrition Education Program (WNEP) / Food Wise program.
26. 2016 Budget: Reviewed.
27. Committee approval of 2017 Budget: Motion Pluemer/Adolph to approve the 2017 budget that was forwarded to the County Board. Motion carried.
28. Staffing
 - a. Family Living
 - i. Job Description: Reviewed. Need to stress potentially supplying department supervision. Motion Hintz/Adolph to approve the job description as presented. Motion carried.
 - ii. Recruitment: State UW-Extension will do recruitment. Interviews to be conducted and will likely include the committee chair.
 - b. Allocation of 2.6 FTE positions in 2017: 1 FTE – Family Living Educator, 1FTE – 4H Youth Development Educator, .6 FTE – Horticulturalist.
29. nEXT Generation project status: No new information. UW planning to have options ready by early 2017.
30. UW-Extension Financial Reports and Vouchers: Motion Adolph/Pluemer to approve the voucher in the amount of \$554.60. Motion carried.
31. Meeting adjourned at 11:30 a.m.

Respectfully submitted: Jean Gottwald, County Clerk